



**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2023-032

CONTACT: Paula Sadler, Budget Analyst
Suzie Gander, Accountant

TELEPHONE: 833-5833/833-5854

TO: School Principals

FROM: Julie Perry, Chief Financial Officer *Julie A. Perry*

DATE: April 21, 2023

SUBJECT: Administrative & Guidance Summer Hours – Project 5027

The District is making an allocation to enable schools to hire 10-Month Assistant Principals and/or 10-Month Guidance Counselors to work during the 2023 summer period. The attached spreadsheet indicates the number of hours that are authorized per school. Principals will decide how to use the hours. Funds have been allocated to Administrative & Guidance Summer Hours – Project 5027.

Guidance Counselors (10-Month)

Qualifying Guidance Counselors (10-Month) will be paid other compensation based on the following hourly rates:

Bachelor's Degree	\$33.23
Master's Degree	\$37.84
Specialist's Degree	\$41.14
Doctorate's Degree	\$44.38

Assistant Principals (10-Month)

Qualifying Assistant Principals (10-Month) will be paid other compensation based on their actual hourly wage.

Elementary Summer Intensive Studies Host Schools

Elementary schools hosting Summer Intensive Studies have been allocated an additional 60 hours to be used for Assistant Principals and/or Guidance Counselors.

Additional Hours

If a school chooses to pay additional hours, the other compensation must be coded to Project 5028 – Summer Jobs – Discretionary. The Budgeting Department will move funds from School Discretionary reserves to Project 5028 to cover the deficits.

Should you have any questions or require additional information, please do not hesitate to contact Paula Sadler at 833-5833 (Central and South Schools) or Suzie Gander at 833-5854 (North Schools).

cc: Executive Staff
Payroll Supervisor
Bookkeepers

**SCHOOL DISTRICT OF OKALOOSA COUNTY
ADMINISTRATIVE & GUIDANCE SUMMER HOURS - PROJECT 5027
FISCAL YEAR 2022-2023
AS OF APRIL 17, 2023**

CENTER	SCHOOL	ADJUSTED PROJECTED UFTE	NUMBER OF HOURS	ADDITIONAL HOURS FOR ELEMENTARY SIS SITES	TOTAL ALLOCATION
					\$ 48
0031	EDWINS ELEMENTARY SCHOOL	446.88	120.00	60.00	\$ 8,640
0041	BAKER SCHOOL	1,419.91	120.00		5,760
0051	BOB SIKES ELEMENTARY SCHOOL	820.12	120.00		5,760
0082	MEIGS MIDDLE SCHOOL	606.77	60.00		2,880
0092	SHOAL RIVER MIDDLE SCHOOL	924.98	120.00		5,760
0121	RUCKEL MIDDLE SCHOOL	1,134.89	120.00		5,760
0131	DESTIN ELEMENTARY SCHOOL	975.83	120.00	60.00	8,640
0151	EDGE ELEMENTARY SCHOOL	535.62	120.00	60.00	8,640
0161	EGLIN ELEMENTARY SCHOOL	460.65	120.00		5,760
0201	LAUREL HILL SCHOOL	433.15	-		-
0211	NICEVILLE HIGH SCHOOL	1,766.69	120.00		5,760
0222	NORTHWOOD ELEMENTARY SCHOOL	811.44	120.00		5,760
0241	SILVER SANDS SCHOOL	111.69	60.00		2,880
0251	RIVERSIDE ELEMENTARY SCHOOL	927.44	120.00	60.00	8,640
0271	PRYOR MIDDLE SCHOOL	706.72	60.00		2,880
0281	WRIGHT ELEMENTARY SCHOOL	618.80	120.00		5,760
0431	SHALIMAR ELEMENTARY SCHOOL	616.48	120.00	60.00	8,640
0541	ELLIOTT PT. ELEMENTARY SCHOOL	598.00	120.00		5,760
0561	MARY ESTHER ELEMENTARY SCHOOL	442.71	120.00		5,760
0571	PLEW ELEMENTARY SCHOOL	829.94	120.00		5,760
0581	CHOCTAW HIGH SCHOOL	1,579.45	120.00		5,760
0601	CRESTVIEW HIGH SCHOOL	2,158.19	60.00		2,880
0621	KENWOOD ELEMENTARY SCHOOL	537.37	120.00	60.00	8,640
0631	FLOROSA ELEMENTARY SCHOOL	538.34	120.00	60.00	8,640
0641	FT. WALTON BEACH HIGH SCHOOL	1,433.55	120.00		5,760
0651	BRUNER MIDDLE SCHOOL	773.26	120.00		5,760
0671	LEWIS SCHOOL	696.39	60.00		2,880
0681	LONGWOOD ELEMENTARY SCHOOL	497.14	120.00		5,760
0701	OKALOOSA TECHNICAL COLLEGE	30.31	-		-
0721	OKALOOSA STEM ACADEMY	342.89	60.00		2,880
0731	WALKER ELEMENTARY SCHOOL	856.29	120.00	60.00	8,640
0741	BLUEWATER ELEMENTARY SCHOOL	928.84	120.00		5,760
0751	ANTIOCH ELEMENTARY SCHOOL	1,019.91	120.00		5,760
0761	DAVIDSON MIDDLE SCHOOL	1,144.48	120.00		5,760
0771	DESTIN MIDDLE SCHOOL	846.08	120.00		5,760
0801	RICHBOURG SCHOOL	78.93	60.00		2,880
0811	SOUTHSIDE PRIMARY SCHOOL	207.85	60.00		2,880
TOTAL		28,857.98	3,720.00	480.00	\$ 201,600