



SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE

FINANCE TAM: 2023-025
CONTACT: Nicole McMahon, Specialist
TELEPHONE: 833-5850

TO: School Principals
FROM: Julie Perry, Chief Financial Officer
DATE: March 13, 2023
SUBJECT: Fiscal Year 2022-2023 Instructional Materials Allocation – Other

The District has been withholding 90% of each fiscal year's Instructional Materials – Textbooks school allocation (Project 3105) to be used for State adoptions and other allocations such as gap years.

The Curriculum, Instruction, and Assessment Department has provided the allocation information as shown on the attached spreadsheets for gap year purchases. The first sheet is a summary of all of the allocations made for instructional materials at this time. The Social Studies State adoption allocation will be made at a later date.

- **The textbook allocations made for the attached purpose are to be charged to 1010.5100.0520.Center.3105.**

Each of the allocations on the summary page have a corresponding detailed spreadsheet indicating the number of books to be ordered, the cost per book, and the funding strip.

- **Rather than waiting until the files roll, the funds have been allocated this year. Science (K-5, 6-8, and Biology) and Foreign Language (Spanish and French) may be ordered now.**
- **Once the adoption process for Social Studies has been finalized, we will send out the information needed to order the approved materials.**
- **Please note that the FSBD operates on a “first in, first out” basis; therefore, it is important to place the orders for the materials above as soon as possible.**

Should you have any questions or require additional information, please do not hesitate to contact the following individuals based on subject area:

Budget Questions – Nicole McMahon at 833-5831
Purchase Order Questions – Vince Windham at 833-7668
Textbook Questions – Ryan Gore at 226-4714

cc: Senior Staff
Purchasing Program Director
Curriculum Program Director
School Bookkeepers

School District of Okaloosa County
Foreign Language and Science GAP Textbook Allocation - Summary
Project 3105 - Instructional Materials - Textbooks
Fiscal Year 2022-2023
March 8, 2023

Center	School Name	Science GAP Elementary	Science GAP Middle	Science GAP High	Foreign Language	Total Textbook Allocation
0031	Edwins Elementary School	\$ 9,878	\$ -	\$ -	\$ -	\$ 9,878
0041	Baker School	14,484	10,176	2,944	5,003	32,607
0051	Bob Sikes Elementary School	19,102	-	-	-	19,102
0082	Meigs Middle School	-	20,767	-	-	20,767
0092	Shoal Middle School	-	31,166	-	-	31,166
0121	Ruckel Middle School	-	33,686	-	2,627	36,313
0131	Destin Elementary School	21,755	-	-	-	21,755
0151	Edge Elementary School	11,932	-	-	-	11,932
0161	Eglin Elementary School	9,677	-	-	-	9,677
0201	Laurel Hill School	4,421	3,700	460	-	8,581
0211	Niceville High School	-	-	12,972	20,208	33,180
0222	Northwood Elementary School	17,874	-	-	-	17,874
0241	Silver Sands School	858	-	-	-	858
0251	Riverside Elementary School	21,010	-	-	-	21,010
0271	Pryor Middle School	-	23,638	-	-	23,638
0281	Wright Elementary School	14,176	-	-	-	14,176
0431	Shalimar Elementary School	13,412	-	-	-	13,412
0541	Elliott Point Elementary School	12,979	-	-	-	12,979
0561	Mary Esther Elementary School	9,466	-	-	-	9,466
0571	Plew Elementary School	18,588	-	-	-	18,588
0581	Choctaw High School	-	-	11,293	20,739	32,032
0601	Crestview High School	-	-	17,043	16,798	33,841
0621	Kenwood Elementary School	12,218	-	-	-	12,218
0631	Florosa Elementary School	12,130	-	-	-	12,130
0641	Fort Walton Beach High School	-	-	9,131	11,124	20,255
0651	Bruner Middle School	-	25,967	-	-	25,967
0671	Lewis School	8,551	10,878	-	-	19,429
0681	Longwood Elementary School	12,152	-	-	-	12,152
0721	Okaloosa STEMM Academy	-	3,413	-	-	3,413
0731	Walker Elementary School	19,727	-	-	-	19,727
0741	Bluewater Elementary School	21,289	-	-	-	21,289
0751	Antioch Elementary School	23,620	-	-	-	23,620
0761	Davidson Middle School	-	39,141	-	3,326	42,467
0771	Destin Middle School	4,686	22,777	-	2,320	29,783
0801	Richbourg School	614	-	-	-	614
0811	Southside Primary School	1,691	-	-	-	1,691
9818	NWFL Ballet Academie	2,178	1,499	-	-	3,677
Total		\$ 318,468	\$ 226,808	\$ 53,843	\$ 82,145	\$ 681,264

School District of Okaloosa County
Other Textbook Allocation - Science GAP - Elementary
Project 3105 - Instructional Materials - Textbooks
Fiscal Year 2022-2023
March 8, 2023

Center	School Name	KG	1ST	2ND	3RD	4TH	5TH	Projected No. of K-2 Books	Projected No. of 3-5 Books	Projected No. of K-2 Books Plus 10%	Projected No. of 3-5 Books Plus 10%	K-2 Cost Per Book	3-5 Cost Per Book	K-2 Allocation	3-5 Allocation	Total Allocation
0031	Edwins Elementary School	73.00	71.00	76.00	88.00	53.00	77.00	220.00	218.00	242.00	240.00	19.00	22.00	\$ 4,598.00	\$ 5,280.00	\$ 9,878
0041	Baker School	114.00	105.00	112.00	119.00	94.00	100.00	331.00	313.00	364.00	344.00	19.00	22.00	6,916.00	7,568.00	14,484.00
0051	Bob Sikes Elementary School	120.00	128.00	150.00	160.00	140.00	145.00	398.00	445.00	438.00	490.00	19.00	22.00	8,322.00	10,780.00	19,102.00
0131	Destin Elementary School	218.00	179.00	184.00	193.00	204.00	X	581.00	397.00	639.00	437.00	19.00	22.00	12,141.00	9,614.00	21,755.00
0151	Edge Elementary School	85.00	95.00	91.00	97.00	85.00	77.00	271.00	259.00	298.00	285.00	19.00	22.00	5,662.00	6,270.00	11,932.00
0161	Eglin Elementary School	91.00	96.00	94.00	92.00	65.00	X	281.00	157.00	309.00	173.00	19.00	22.00	5,871.00	3,806.00	9,677.00
0201	Laurel Hill School	23.00	34.00	37.00	44.00	31.00	27.00	94.00	102.00	103.00	112.00	19.00	22.00	1,957.00	2,464.00	4,421.00
0222	Northwood Elementary School	146.00	146.00	152.00	130.00	104.00	121.00	444.00	355.00	488.00	391.00	19.00	22.00	9,272.00	8,602.00	17,874.00
0241	Silver Sands School	5.00	6.00	9.00	1.00	9.00	8.00	20.00	18.00	22.00	20.00	19.00	22.00	418.00	440.00	858.00
0251	Riverside Elementary School	156.00	167.00	137.00	196.00	124.00	151.00	460.00	471.00	506.00	518.00	19.00	22.00	9,614.00	11,396.00	21,010.00
0281	Wright Elementary School	108.00	117.00	126.00	92.00	91.00	100.00	351.00	283.00	386.00	311.00	19.00	22.00	7,334.00	6,842.00	14,176.00
0431	Shalimar Elementary School	94.00	107.00	108.00	111.00	81.00	95.00	309.00	287.00	340.00	316.00	19.00	22.00	6,460.00	6,952.00	13,412.00
0541	Elliott Point Elementary School	109.00	100.00	105.00	107.00	75.00	83.00	314.00	265.00	345.00	292.00	19.00	22.00	6,555.00	6,424.00	12,979.00
0561	Mary Esther Elementary School	79.00	72.00	67.00	78.00	60.00	65.00	218.00	203.00	240.00	223.00	19.00	22.00	4,560.00	4,906.00	9,466.00
0571	Plew Elementary School	119.00	129.00	139.00	142.00	159.00	133.00	387.00	434.00	426.00	477.00	19.00	22.00	8,094.00	10,494.00	18,588.00
0621	Kenwood Elementary School	82.00	75.00	114.00	88.00	85.00	98.00	271.00	271.00	298.00	298.00	19.00	22.00	5,662.00	6,556.00	12,218.00
0631	Florosa Elementary School	99.00	90.00	82.00	110.00	74.00	83.00	271.00	267.00	298.00	294.00	19.00	22.00	5,662.00	6,468.00	12,130.00
0671	Lewis School	37.00	45.00	53.00	65.00	53.00	118.00	135.00	236.00	149.00	260.00	19.00	22.00	2,831.00	5,720.00	8,551.00
0681	Longwood Elementary School	85.00	98.00	88.00	103.00	73.00	92.00	271.00	268.00	298.00	295.00	19.00	22.00	5,662.00	6,490.00	12,152.00
0731	Walker Elementary School	128.00	161.00	146.00	184.00	116.00	139.00	435.00	439.00	479.00	483.00	19.00	22.00	9,101.00	10,626.00	19,727.00
0741	Bluewater Elementary School	149.00	165.00	141.00	176.00	154.00	156.00	455.00	486.00	501.00	535.00	19.00	22.00	9,519.00	11,770.00	21,289.00
0751	Antioch Elementary School	153.00	133.00	163.00	206.00	185.00	197.00	449.00	588.00	494.00	647.00	19.00	22.00	9,386.00	14,234.00	23,620.00
0771	Destin Middle School	X	X	X	X	X	194.00	-	194.00	-	213.00	19.00	22.00	-	4,686.00	4,686.00
0801	Richbourg School	2.00	1.00	4.00	8.00	4.00	7.00	7.00	19.00	8.00	21.00	19.00	22.00	152.00	462.00	614.00
0811	Southside Primary School	42.00	19.00	20.00	X	X	X	81.00	-	89.00	-	19.00	22.00	1,691.00	-	1,691.00
9818	NWFL Ballet Academie	X	X	X	41.00	28.00	21.00	-	90.00	-	99.00	19.00	22.00	-	2,178.00	2,178.00
Total		2,317.00	2,339.00	2,398.00	2,631.00	2,147.00	2,287.00	7,054.00	7,065.00	7,760.00	7,774.00			\$147,440.00	\$171,028.00	\$ 318,468

Funding Strip: 1010.5100.0520.Center.3105

School District of Okaloosa County
Other Textbook Allocation - Science GAP - Middle
Project 3105 - Instructional Materials - Textbooks
Fiscal Year 2022-2023
March 8, 2023

Center	School Name	E/S	E/S Advanced	Life	Life Advanced	Physical	Physical Advanced	Projected No. of Books	Projected No. of Books Plus 10%	Cost Per Book	Total Allocation
0041	Baker School	85.00	43.00	67.00	38.00	57.00	-	290.00	319.00	31.90	\$ 10,176
0082	Meigs Middle School	160.00	60.00	74.00	90.00	97.00	111.00	592.00	651.00	31.90	20,767
0092	Shoal Middle School	249.00	54.00	188.00	86.00	191.00	120.00	888.00	977.00	31.90	31,166
0121	Ruckel Middle School	149.00	190.00	126.00	224.00	147.00	124.00	960.00	1,056.00	31.90	33,686
0201	Laurel Hill School	28.00	18.00	20.00	14.00	17.00	8.00	105.00	116.00	31.90	3,700
0271	Pryor Middle School	164.00	62.00	146.00	60.00	189.00	53.00	674.00	741.00	31.90	23,638
0651	Bruner Middle School	168.00	101.00	160.00	83.00	135.00	93.00	740.00	814.00	31.90	25,967
0671	Lewis School	81.00	34.00	79.00	23.00	56.00	37.00	310.00	341.00	31.90	10,878
0721	Okaloosa STEMM Academy				97.00			97.00	107.00	31.90	3,413
0761	Davidson Middle School	239.00	164.00	211.00	158.00	184.00	159.00	1,115.00	1,227.00	31.90	39,141
0771	Destin Middle School	114.00	124.00	108.00	121.00	82.00	100.00	649.00	714.00	31.90	22,777
9818	NWFL Ballet Academie	1.00	15.00		16.00		11.00	43.00	47.00	31.90	1,499
Total		1,438.00	865.00	1,179.00	1,010.00	1,155.00	816.00	6,463.00	7,110.00		\$ 226,808

Funding Strip: 1010.5100.0520.Center.3105

School District of Okaloosa County
Other Textbook Allocation - Science GAP - High
Project 3105 - Instructional Materials - Textbooks
Fiscal Year 2022-2023
March 8, 2023

Center	School Name	Biology	Biology Honors	Projected No. of Books	Projected No. of Books Plus 10%	Cost Per Book	Total Allocation
0041	Baker School	70.00	46.00	116.00	128.00	23.00	\$ 2,944
0201	Laurel Hill School	4.00	14.00	18.00	20.00	23.00	460
0211	Niceville High School	250.00	263.00	513.00	564.00	23.00	12,972
0581	Choctaw High School	259.00	187.00	446.00	491.00	23.00	11,293
0601	Crestview High School	480.00	194.00	674.00	741.00	23.00	17,043
0641	Fort Walton Beach High School	224.00	137.00	361.00	397.00	23.00	9,131
Total		1,287.00	841.00	2,128.00	2,341.00		\$ 53,843

Funding Strip: 1010.5100.0520.Center.3105

School District of Okaloosa County
Other Textbook Allocation - Foreign Language
Project 3105 - Instructional Materials - Textbooks
Fiscal Year 2022-2023
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Center	School Name	Spanish 1	Spanish 2	Spanish 3	Spanish 4/AP/AICE	Projected No. of Books	Projected No. of Books Plus 10%	Cost Per Book	Total Spanish Allocation
0041	Baker School	107.00	56.00			163.00	179.00	27.95	\$ 5,003
0201	Laurel Hill School					-	-	27.95	-
0211	Niceville High School	281.00	234.00	23.00	4.00	542.00	596.00	27.95	16,658
0581	Choctaw High School	332.00	257.00	15.00	12.00	616.00	678.00	27.95	18,950
0601	Crestview High School	262.00	153.00	22.00	4.00	441.00	485.00	27.95	13,556
0641	Fort Walton Beach High School	119.00	84.00	47.00	15.00	265.00	292.00	27.95	8,161
Sub-Total - High School		1,101.00	784.00	107.00	35.00	2,027.00	2,230.00		62,328
0121	Ruckel Middle School	85.00	-	-	-	85.00	94.00	27.95	2,627
0761	Davidson Middle School	108.00	-	-	-	108.00	119.00	27.95	3,326
0771	Destin Middle School	75.00	-	-	-	75.00	83.00	27.95	2,320
Sub-Total - Middle School		268.00	-	-	-	268.00	296.00		8,273
Total		1,369.00	784.00	107.00	35.00	2,295.00	2,526.00		\$ 70,601

Center	School Name	French 1	French 2	French 3	French 4/AP/AICE	Projected No. of Books	Projected No. of Books Plus 10%	Cost Per Book	Total Spanish Allocation	Total Allocation
0041	Baker School	-	-	-	-	-	-	27.95	\$ -	\$ 5,003
0201	Laurel Hill School	-	-	-	-	-	-	27.95	-	-
0211	Niceville High School	64.00	51.00	-	-	115.00	127.00	27.95	3,550	20,208
0581	Choctaw High School	39.00	16.00	1.00	2.00	58.00	64.00	27.95	1,789	20,739
0601	Crestview High School	71.00	34.00	-	-	105.00	116.00	27.95	3,242	16,798
0641	Fort Walton Beach High School	59.00	33.00	3.00	1.00	96.00	106.00	27.95	2,963	11,124
Sub-Total - High School		233.00	134.00	4.00	3.00	374.00	413.00		11,544	73,872
0121	Ruckel Middle School	-	-	-	-	-	-	27.95	-	2,627
0761	Davidson Middle School	-	-	-	-	-	-	27.95	-	3,326
0771	Destin Middle School	-	-	-	-	-	-	27.95	-	2,320
Sub-Total - Middle School		-	-	-	-	-	-		-	8,273
Total		233.00	134.00	4.00	3.00	374.00	413.00		\$ 11,544	\$ 82,145

Funding Strip: 1010.5100.0520.Center.3105