



SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE

FINANCE TAM: 2023-006
CONTACT: Cindy Harris, Budget Analyst
Budgeting & Financial Services
TELEPHONE: 833-5821

TO: Secondary School Principals/Band Directors
FROM: Julie Perry, Chief Financial Officer *Julie A. Perry*
DATE: September 13, 2022
SUBJECT: Band Instrument Replacement Allocation - Project 2393

Mr. Chambers' commitment to Okaloosa County band programs in the form of unprecedented additional funding for instrument replacement was approved by the School Board on September 12, 2022. For the last several years, the Capital Outlay Budget has included an appropriation of \$50,000 for band instrument replacement. These funds have been allocated to high schools and K-12 one year and then middle schools the next. This year's budget includes an additional appropriation of \$350,000 to be allocated based on school level and band enrollment.

The attached spreadsheet details this year's allocation. It is divided into two sections:

High Schools & K-12 – High schools and K-12 have been appropriated a portion of \$350,000 based on each school's band enrollment.

Middle Schools – Middle schools have been appropriated a portion of \$100,000 based on each school's band enrollment. In addition, the \$50,000 biennial allocation has been evenly split among the schools.

Allocations will be placed in the following funding strip: 3723-7400-0641-Center-2393. Each school will be able to enter requisitions using this funding and may **only** make budget amendments between object 0641 (Band Instrument Priced at \$5,000 or more) and object 0642 (Band Instrument Priced at less than \$5,000). The funds will be available to schools today.

Schools should contact the Purchasing Department regarding the process and procedures required for procurement of band instruments.

Should you have any questions or need additional information, please contact Cindy Harris at 833-5821 regarding budgeting questions or Vince Windham at 833-5846 regarding purchasing questions.

Attachment

cc: Executive Staff
School Bookkeepers
Purchasing – Program Director

School District of Okaloosa County
Capital Outlay Allocation
Project 2393 - Band Instrument Replacement
Fiscal Year 2022-2023
September 13, 2022

Center	School Name	Band Enrollment	Special Allocation Based on Enrollment	Normal Biennial Allocation	Total Allocation
0041	Baker School	111	\$ 33,692	\$ -	\$ 33,692
0211	Niceville High School	244	74,062	-	74,062
0581	Choctawhatchee High School	119	36,120	-	36,120
0601	Crestview High School	262	79,526	-	79,526
0641	Fort Walton Beach High School	170	51,600	-	51,600
Sub-Total - High Schools & K-12		906	275,000	-	275,000
0082	Meigs Middle School	115	6,855	6,250	13,105
0092	Shoal River Middle School	226	13,474	6,250	19,724
0121	Ruckel Middle School	215	12,818	6,250	19,068
0271	Pryor Middle School	129	7,691	6,250	13,941
0651	Bruner Middle School	131	7,810	6,250	14,060
0671	Lewis School	113	6,737	6,250	12,987
0761	Davidson Middle School	210	12,520	6,250	18,770
0771	Destin Middle School	119	7,095	6,250	13,345
Sub - Total - Middle Schools		1,258	75,000	50,000	125,000
Total - All Schools		2,164	\$ 350,000	\$ 50,000	\$ 400,000