



SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE

FINANCE TAM: 2023-004
CONTACT: Cindy Harris, Budget Analyst
Budgeting & Financial Services
TELEPHONE: 833-5821

TO: School Principals
FROM: Julie Perry, Chief Financial Officer
DATE: August 8, 2022
SUBJECT: Allocation – Student Furniture

Julie A. Perry

Funding for student furniture was included in the Capital Outlay Budget approved by the School Board on July 25, 2022. **These funds may only be used to purchase student furniture, such as student desks, student tables, student chairs, flexible seating, library tables, and library chairs.** Schools may make purchases through the School District's Omnia National Furniture contract with Virco or other manufacturers with whom the District has a contract. Any questions regarding the process and procedures required for procurement of student classroom furniture should be directed to the Purchasing Department.

The total appropriation of \$250,000 has been allocated based on adjusted projected unweighted FTE. The attached spreadsheet details the allocation. Funds will be placed in the following funding strip: 3723.7400.0642.Center.8333. Each school will be able to enter requisitions using this funding strip. The funds will be available to schools today.

Should you have any questions or need additional information, please contact Cindy Harris at 833-5821 regarding budgeting questions or Vince Windham at 833-5846 regarding purchasing questions.

Attachment

cc: Senior Staff
School Bookkeepers
Purchasing – Program Director
Director I - Operations

**SCHOOL DISTRICT OF OKALOOSA COUNTY
PROJECT 8333 - DW - STUDENT FURNITURE
FISCAL YEAR 2022-2023
AUGUST 3, 2022**

				\$ 250,000
CENTER	SCHOOL NAME	ADJUSTED PROJECTED FTE	% OF TOTAL ADJUSTED PROJECTED FTE	STUDENT FURNITURE ALLOCATION
0031	EDWINS ELEMENTARY SCHOOL	421.66	1.45%	\$ 3,617
0041	BAKER SCHOOL	1,423.34	4.88%	12,210
0051	BOB SIKES ELEMENTARY SCHOOL	811.43	2.78%	6,961
0082	MEIGS MIDDLE SCHOOL	581.04	1.99%	4,985
0092	SHOAL RIVER MIDDLE SCHOOL	914.66	3.14%	7,847
0121	RUCKEL MIDDLE SCHOOL	1,145.98	3.93%	9,831
0131	DESTIN ELEMENTARY SCHOOL	959.49	3.29%	8,231
0151	EDGE ELEMENTARY SCHOOL	541.27	1.86%	4,643
0161	EGLIN ELEMENTARY SCHOOL	448.87	1.54%	3,851
0201	LAUREL HILL SCHOOL	434.52	1.49%	3,728
0211	NICEVILLE HIGH SCHOOL	1,927.09	6.61%	16,532
0222	NORTHWOOD ELEMENTARY SCHOOL	824.92	2.83%	7,077
0241	SILVER SANDS SCHOOL	122.13	0.42%	1,048
0251	RIVERSIDE ELEMENTARY SCHOOL	949.85	3.26%	8,148
0271	PRYOR MIDDLE SCHOOL	700.73	2.40%	6,011
0281	WRIGHT ELEMENTARY SCHOOL	610.75	2.10%	5,239
0431	SHALIMAR ELEMENTARY SCHOOL	610.29	2.09%	5,235
0541	ELLIOTT PT. ELEMENTARY SCHOOL	556.50	1.91%	4,774
0561	MARY ESTHER ELEMENTARY SCHOOL	444.21	1.52%	3,811
0571	PLEW ELEMENTARY SCHOOL	835.50	2.87%	7,167
0581	CHOCTAW HIGH SCHOOL	1,509.42	5.18%	12,949
0601	CRESTVIEW HIGH SCHOOL	2,226.58	7.64%	19,101
0621	KENWOOD ELEMENTARY SCHOOL	542.32	1.86%	4,652
0631	FLOROSA ELEMENTARY SCHOOL	551.14	1.89%	4,728
0641	FT. WALTON BEACH HIGH SCHOOL	1,476.58	5.07%	12,667
0651	BRUNER MIDDLE SCHOOL	769.47	2.64%	6,601
0671	LEWIS SCHOOL	688.74	2.36%	5,908
0681	LONGWOOD ELEMENTARY SCHOOL	560.59	1.92%	4,809
0701	CHOICE HIGH SCHOOL	26.20	0.09%	225
0721	OKALOOSA STEMM ACADEMY	314.68	1.08%	2,700
0731	WALKER ELEMENTARY SCHOOL	863.03	2.96%	7,404
0741	BLUEWATER ELEMENTARY SCHOOL	985.12	3.38%	8,451
0751	ANTIOCH ELEMENTARY SCHOOL	950.64	3.26%	8,155
0761	DAVIDSON MIDDLE SCHOOL	1,105.94	3.79%	9,487
0771	DESTIN MIDDLE SCHOOL	826.80	2.84%	7,093
0791	ECCI NORTH	58.36	0.20%	501
0801	RICHBOURG SCHOOL	91.56	0.31%	785
0811	SOUTHSIDE PRIMARY SCHOOL	195.64	0.67%	1,678
9818	NWFL BALLET	135.21	0.46%	1,160
TOTAL		29,142.25	100.00%	\$ 250,000