



**SCHOOL DISTRICT OF OKALOOSA COUNTY  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE**

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FINANCE TAM: 2022-012  
CONTACT: Debby Fetner, Payroll Supervisor  
TELEPHONE: 833-5849

TO: Selected Principals  
FROM: Julie Perry, Interim Chief Financial Officer/Budgeting Director  
DATE: November 2, 2021  
SUBJECT: AICE, AP, and IB Bonuses

*Julie A. Perry*

Pursuant to Florida Statutes (Section 1011.62), the District is statutorily required to pay bonuses to Advanced International Certificate of Education (AICE), Advanced Placement (AP), and International Baccalaureate (IB) instructors (see attached Statutes). The amount which an instructor will be paid is based on the following criteria:

A. Advanced International Certificate of Education (AICE)

1. A bonus in the amount of \$50 for each student taught by the AICE teacher in each AICE course who receives a score of E or higher on the AICE examination.
2. A bonus in the amount of \$25 for each student taught by the AICE teacher in each pre-AICE course who receives a score of E or higher on the AICE examination.
3. An additional bonus of \$500 to each AICE teacher in a school designated with a grade of "D" or "F" who has at least one student scoring E or higher on the AICE examination, regardless of the number of classes taught or of the number of students scoring an E or higher on the AICE examination.
4. Additional bonuses of \$250 each to teachers of pre-AICE classes in a school designated with a grade of "D" or "F" which has at least one student scoring an E or higher on the pre-AICE examination in that class. The maximum additional bonus for a teacher awarded in accordance with this subparagraph shall not exceed \$500 in any given school year. Teachers receiving an award under subparagraph 3 above are not eligible for a bonus under this subparagraph.
5. Bonuses shall be in addition to any regular wage or other bonus the teacher received or is scheduled to receive.

B. Advanced Placement (AP)

1. A bonus in the amount of \$50 for each student taught by the AP teacher in each AP course who receives a score of 3 or higher on the College Board AP Examination.
2. An additional bonus of \$500 to each AP teacher in a school designated with a grade of "D" or "F" who has at least one student scoring 3 or higher on the College Board AP Examination, regardless of the number of classes taught or of the number of students scoring a 3 or higher on the College Board AP Examination.
3. Bonuses awarded shall be in addition to any regular wage or other bonus the teacher received or is scheduled to receive. For such courses, the teacher shall earn an additional bonus of \$50 for each student who has a qualifying score.

C. International Baccalaureate (IB)

1. A bonus in the amount of \$50 for each student taught by the IB teacher in each IB course who receives a score of 4 or higher on the IB examination.
2. An additional bonus of \$500 to each IB teacher in a school designated with a grade of “D” or “F” who has at least one student scoring 4 or higher on the IB examination, regardless of the number of classes taught or of the number of students scoring a 4 or higher on the IB examination.
3. Bonuses awarded shall be in addition to any regular wage or other bonus the teacher received or is scheduled to receive. For such courses, the teacher shall earn an additional bonus of \$50 for each student who has a qualifying score.

Attached you will find copies of the bonus forms for Advanced International Certificate of Education, Advanced Placement, and International Baccalaureate. You will also receive the Excel versions by e-mail. The Excel workbook contains a tab for each program. **Please use Excel to complete the appropriate form(s) for your school. Excel will automatically tabulate the bonuses.** Bonuses will be paid using the following funding:

- AICE – Bonuses & Exams – Project 5053 (1010.5100.0105.Center.5053)
- AP – Bonuses & Exams – Project 5054 (1010.5100.0105.Center.5054)
- IB – Bonuses & Exams – Project 5055 (1010.5100.0105.Center.5055)

**Please e-mail your scanned, signed forms to Debby Fetner. There is no need to send the original forms through the courier. If she receives the forms by November 8, 2021, the instructors will receive the bonus in their November paychecks.** Should you have any questions or need additional information, please call Debby Fetner at 833-5849.

Attachments

C:     Senior Staff  
        District AP Coordinator – Jeff Palmer  
        Payroll Supervisor – Debby Fetner  
        Budget Bookkeepers

**School Name:**  
**Funding: 1010.5100.0105.Center.5053**

A B C D E F G H

[illegible]

***Bonuses awarded to a teacher shall be in addition to any regular wage or other bonus the teacher received or is scheduled to receive.***

School Name:    
 Funding: 1010.5100.0105.Center.5054

Center No. 

A	B	C	D	E	F
Teacher Name	Employee ID	No. of Students Taught Scoring "3" or Higher in FY 2020-2021	Bonus Amount Per Student	Calculated Bonus	Actual Bonus Paid
				(C x D)	(No Max)

[illegible]

**I verify the above information to be correct as stated.**

Principal's Signature or Designee

*All payments must be made in accordance with 2020 Florida Statutes 1011.62(n) Advanced Placement. A copy of this statute has been provided with the Technical Assistance Memorandum accompanying this worksheet.*

***Bonuses awarded to a teacher shall be in addition to any regular wage or other bonus the teacher received or is scheduled to receive.***

School Name:    
 Funding: 1010.5100.0105.Center.5055

Center No. 

A	B	C	D	E	F
Teacher Name	Employee ID	No. of Students Taught Scoring "4" or Higher in FY 2020-2021	Bonus Amount Per Student	Calculated Bonus	Actual Bonus Paid
				(C x D)	(No Max)

[illegible]

**I verify the above information to be correct as stated.**

Principal's Signature or Designee

*All payments must be made in accordance with 2020 Florida Statutes 1011.62(1) International Baccalaureate. A copy of this statute has been included in the Technical Assistance Memorandum accompanying this worksheet.*

***Bonuses awarded to a teacher shall be in addition to any regular wage or other bonus the teacher received or is scheduled to receive.***