



**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2022-005
CONTACT: Cindy Harris, Budget Analyst
Budgeting & Financial Services
TELEPHONE: 833-5821

TO: Secondary School Principals/Band Directors
FROM: Julie Perry, Interim Chief Financial Officer/Budgeting Director
DATE: September 24, 2021
SUBJECT: Band Instrument Replacement Allocation - Project 2393

Julie A. Perry

Mr. Chambers' commitment to Okaloosa County band programs in the form of unprecedented additional funding for instrument replacement was approved by the School Board on September 13, 2021. For the last several years, the Capital Outlay Budget has included an appropriation of \$50,000 for band instrument replacement. These funds have been allocated to high schools and K-12 one year and then middle schools the next. This year's budget includes an additional appropriation of \$700,000 to be allocated based on school level and band enrollment.

The attached spreadsheet details this year's allocation. It is divided into two sections:

High Schools & K-12 – High schools and K-12 have been appropriated a portion of \$600,000 based on each school's band enrollment. In addition, the \$50,000 biennial allocation has been evenly split among the schools.

Middle Schools – Middle schools have been appropriated a portion of \$100,000 based on each school's band enrollment. The middle schools will be eligible to share a \$50,000 allocation in fiscal year 2022-2023.

Allocations will be placed in the following funding strip: 3722-7400-0641-Center-2393. Each school will be able to enter requisitions using this funding and may **only** make budget amendments between object 0641 (Band Instrument Priced at \$1,000 or more) and object 0642 (Band Instrument Priced at less than \$1,000). The funds will be available to schools today.

Schools should contact the Purchasing Department regarding the process and procedures required for procurement of band instruments.

Should you have any questions or need additional information, please contact Cindy Harris at 833-5821 regarding budgeting questions or Vince Windham at 833-5846 regarding purchasing questions.

Attachment

cc: Executive Staff
School Bookkeepers
Purchasing – Program Director

School District of Okaloosa County
Capital Outlay Allocation
Project 2393 - Band Instrument Replacement
Fiscal Year 2021-2022
October 18, 2021

Revised/Final Allocation

Center	School Name	Band Enrollment	Special Allocation Based on Enrollment	Normal Biennial Allocation	Total Allocation
0041	Baker School	97.00	\$ 69,534	\$ 10,000	\$ 79,534
0211	Niceville High School	235.00	168,459	10,000	178,459
0581	Choctawhatchee High School	105.00	75,269	10,000	85,269
0601	Crestview High School	240.00	172,043	10,000	182,043
0641	Fort Walton Beach High School	160.00	114,695	10,000	124,695
Sub-Total - High Schools & K-12		837.00	600,000	50,000	650,000
0082	Meigs Middle School	104.00	9,236	-	9,236
0092	Shoal River Middle School	209.00	18,561	-	18,561
0121	Ruckel Middle School	198.00	17,584	-	17,584
0271	Pryor Middle School	78.00	6,928	-	6,928
0651	Bruner Middle School	85.00	7,549	-	7,549
0671	Lewis School	112.00	9,947	-	9,947
0761	Davidson Middle School	211.00	18,739	-	18,739
0771	Destin Middle School	129.00	11,456	-	11,456
Sub-Total - Middle Schools		1,126.00	100,000	-	100,000
Total - All Schools		1,963.00	\$ 700,000	\$ 50,000	\$ 750,000

Note:

The biennial allocation is given every two years. In fiscal year 2022-2023, middle schools will receive an allocation totalling \$50,000.

School District of Okaloosa County
Capital Outlay Allocation
Project 2393 - Band Instrument Replacement
Fiscal Year 2021-2022
October 18, 2021

Original Allocation - September 23, 2021

Center	School Name	Band Enrollment	Special Allocation Based on Enrollment	Normal Biennial Allocation	Total Allocation
0041	Baker School	100.00	\$ 71,174	\$ 10,000	\$ 81,174
0211	Niceville High School	238.00	169,395	10,000	179,395
0581	Choctawhatchee High School	105.00	74,733	10,000	84,733
0601	Crestview High School	250.00	177,936	10,000	187,936
0641	Fort Walton Beach High School	150.00	106,762	10,000	116,762
Sub-Total - High Schools & K-12		843.00	600,000	50,000	650,000
0082	Meigs Middle School	116.00	8,169	-	8,169
0092	Shoal River Middle School	300.00	21,126	-	21,126
0121	Ruckel Middle School	295.00	20,775	-	20,775
0271	Pryor Middle School	132.00	9,296	-	9,296
0651	Bruner Middle School	88.00	6,197	-	6,197
0671	Lewis School	115.00	8,099	-	8,099
0761	Davidson Middle School	241.00	16,972	-	16,972
0771	Destin Middle School	133.00	9,366	-	9,366
Sub-Total - Middle Schools		1,420.00	100,000	-	100,000
Total - All Schools		2,263.00	\$ 700,000	\$ 50,000	\$ 750,000

Note:

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School District of Okaloosa County
Capital Outlay Allocation
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Increases/(Decreases)

Center	School Name	Band Enrollment	Special Allocation Based on Enrollment	Normal Biennial Allocation	Total Allocation
0041	Baker School	(3.00)	\$ (1,640)	\$ -	\$ (1,640)
0211	Niceville High School	(3.00)	(936)	-	(936)
0581	Choctawhatchee High School	-	536	-	536
0601	Crestview High School	(10.00)	(5,893)	-	(5,893)
0641	Fort Walton Beach High School	10.00	7,933	-	7,933
Sub-Total - High Schools & K-12		(6.00)	-	-	-
0082	Meigs Middle School	(12.00)	1,067	-	1,067
0092	Shoal River Middle School	(91.00)	(2,565)	-	(2,565)
0121	Ruckel Middle School	(97.00)	(3,191)	-	(3,191)
0271	Pryor Middle School	(54.00)	(2,368)	-	(2,368)
0651	Bruner Middle School	(3.00)	1,352	-	1,352
0671	Lewis School	(3.00)	1,848	-	1,848
0761	Davidson Middle School	(30.00)	1,767	-	1,767
0771	Destin Middle School	(4.00)	2,090	-	2,090
Sub-Total - Middle Schools		(294.00)	-	-	-
Total - All Schools		(300.00)	\$ -	\$ -	\$ -

Note:

The biennial allocation is given every two years. In fiscal year 2022-2023, middle schools will receive an allocation totalling \$50,000.