



**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2021-002
CONTACT: Julie Perry, Director
Budgeting & Financial Services
TELEPHONE: 833-5850

TO: School Principals
FROM: Rita R. Scallan, Chief Financial Officer
DATE: August 11, 2020
SUBJECT: Health Care Service Plan

A handwritten signature in blue ink, appearing to read "RS", is written over the name "Rita R. Scallan" in the "FROM:" field.

The fiscal year 2020-2021 Health Care Service Plan was approved by the School Board on July 13, 2020. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech, LPN, or RN, depending on the needs of their students. Schools were given the opportunity to “buy up” to a higher level of service using either Discretionary budgeted funds, child care funds, or internal funds.

The original spreadsheet in the School Budget Manual was based on the approved fiscal year 2019-2020 contract. The attached spreadsheet has been updated to include the costs based on the approved fiscal year 2020-2021 contract and the following additional information:

- Column H – Health Care Service Option Chosen by School
- Column I – Cost of Option Chosen by School
- Column J – Required Health Care Service Plan
- Column K – Buy Up Cost (Discretionary or Internal Funds)

Each school’s budget allocation for the required health care service option (Column J) was appropriated to 1010.6130.0310.Center.6004.

If your school chose to buy-up your health care service position, funding was handled as follows:

- Funding through Discretionary
An expenditure for the amount shown in Column K has been charged to your Discretionary budget – 1010.6130.0310.Center.
- Funding through Internal Funds
An expenditure for the amount shown in Column K has been charged to your Discretionary budget – 1010.6130.0310.Center. Please send an internal funds check with a Cash Transmittal Form to the Accounting Department. The Budgeting Department will appropriate the funds to Project 2050 – Purchased School Nurses and submit a Transfer of Expenditure to Accounting to charge Project 2050 and credit your Discretionary budget.
- Funding through Child Care Project
An expenditure for the amount shown in Column K has been charged to your child care project – 1010.6130.0310.Center.Project.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff
School Bookkeepers

SCHOOL DISTRICT OF OKALOOSA COUNTY
HEALTH SERVICES - SCHOOLS - PROJECT 6004 ALLOCATION & BUY-UP INFORMATION
FISCAL YEAR 2020-2021
JUNE 29, 2020

COST CENTER NUMBER	SCHOOL/CENTER NAME	A	B	C	D	E	F	G	H	I	J	K
		ADJUSTED PROJECTED UFTE	UFTE X \$50.00 (A x \$)	HEALTH SERVICES ALLOCATION - SCHOOL MAXIMUM \$25,000 (B OR MAX \$)	OPTIONAL LPN SERVICE LEVEL BUY UP COST (SEE NOTE 5)	TOTAL SCHOOL ALLOCATION PLUS OPTIONAL LPN SERVICE LEVEL BUY UP (C + D)	OPTIONAL RN SERVICE LEVEL BUY UP COST (SEE NOTE 5)	TOTAL SCHOOL ALLOCATION PLUS OPTIONAL RN SERVICE LEVEL BUY UP (C + F)	HEALTH CARE SERVICE OPTION CHOSEN BY SCHOOL RN, LPN, HT	COST OF OPTION CHOSEN BY SCHOOL	REQUIRED HEALTH CARE SERVICE PLAN (E)	BUY UP COST (DISCR., CHILD CARE, OR INTERNAL FUNDS) (I - J)
0031	EDWINS ELEMENTARY SCHOOL	475.10	\$ 23,755	\$ 23,755	\$ 6,414	\$ 30,169	\$ 11,912	\$ 35,667	HT	\$ 23,755	\$ 23,755	\$ -
0041	BAKER SCHOOL (2.00 HEALTH TECHS)	1,427.00	71,350	25,000	6,414	31,414	11,912	36,912	HT & HT	25,000	25,000	-
0051	BOB SIKES ELEMENTARY SCHOOL	845.10	42,255	25,000	6,414	31,414	11,912	36,912	LPN	31,414	25,000	6,414
0082	MEIGS MIDDLE SCHOOL	650.00	32,500	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0092	SHOAL RIVER MIDDLE SCHOOL	954.00	47,700	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0121	RUCKEL MIDDLE SCHOOL	1,196.00	59,800	25,000	6,414	31,414	11,912	36,912	LPN	31,414	25,000	6,414
0131	DESTIN ELEMENTARY SCHOOL	987.00	49,350	25,000	6,414	31,414	11,912	36,912	LPN	31,414	25,000	6,414
0151	EDGE ELEMENTARY SCHOOL	551.00	27,550	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0161	EGLIN ELEMENTARY SCHOOL	510.20	25,510	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0201	LAUREL HILL SCHOOL	388.00	19,400	19,400	6,414	25,814	11,912	31,312	HT	19,400	19,400	-
0211	NICEVILLE HIGH SCHOOL (LPN)	1,950.10	97,505	25,000	N/A	N/A	5,498	30,498	LPN	25,000	25,000	-
0222	NORTHWOOD ELEMENTARY SCHOOL	833.34	41,667	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0241	SILVER SANDS SCHOOL (1.00 RN & 1.00 HEALTH TECH)	121.00	6,050	6,050	N/A	N/A	N/A	N/A	HT & RN	6,050	6,050	-
0251	RIVERSIDE ELEMENTARY SCHOOL	925.00	46,250	25,000	6,414	31,414	11,912	36,912	LPN	31,414	25,000	6,414
0271	PRYOR MIDDLE SCHOOL	736.00	36,800	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0281	WRIGHT ELEMENTARY SCHOOL	609.00	30,450	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0431	SHALIMAR ELEMENTARY SCHOOL	651.00	32,550	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0541	ELLIOTT PT. ELEMENTARY SCHOOL	580.00	29,000	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0561	MARY ESTHER ELEMENTARY SCHOOL	549.80	27,490	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0571	PLEW ELEMENTARY SCHOOL	829.00	41,450	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0581	CHOCTAW HIGH SCHOOL	1,529.00	76,450	25,000	6,414	31,414	11,912	36,912	LPN	31,414	25,000	6,414
0601	CRESTVIEW HIGH SCHOOL	2,015.00	100,750	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0621	KENWOOD ELEMENTARY SCHOOL	619.00	30,950	25,000	6,414	31,414	11,912	36,912	LPN	31,414	25,000	6,414
0631	FLOROSA ELEMENTARY SCHOOL	598.80	29,940	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0641	FT. WALTON BEACH HIGH SCHOOL	1,762.00	88,100	25,000	6,414	31,414	11,912	36,912	LPN	31,414	25,000	6,414
0651	BRUNER MIDDLE SCHOOL	868.00	43,400	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0671	LEWIS SCHOOL	783.80	39,190	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0681	LONGWOOD ELEMENTARY SCHOOL	625.00	31,250	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0701	OK. TECH. COLLEGE & CHOICE HIGH SCHOOL	117.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	-	-	-
0721	OKALOOSA STEMM ACADEMY	289.00	14,450	14,450	6,414	20,864	11,912	26,362	HT	14,450	14,450	-
0731	WALKER ELEMENTARY SCHOOL	835.60	41,780	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0741	BLUEWATER ELEMENTARY SCHOOL	1,001.00	50,050	25,000	6,414	31,414	11,912	36,912	LPN	31,414	25,000	6,414
0751	ANTIOCH ELEMENTARY SCHOOL	958.00	47,900	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0761	DAVIDSON MIDDLE SCHOOL	1,131.50	56,575	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0771	DESTIN MIDDLE SCHOOL	759.10	37,955	25,000	6,414	31,414	11,912	36,912	HT	25,000	25,000	-
0801	RICHBOURG SCHOOL (1.00 RN & 1.00 HEALTH TECH)	91.00	4,550	4,550	N/A	N/A	N/A	N/A	HT & RN	4,550	4,550	-
0811	SOUTHSIDE PRIMARY SCHOOL (LPN)	251.00	12,550	12,550	N/A	N/A	5,498	18,048	LPN	12,550	12,550	-
TOTAL		30,001.44	\$ 1,494,222	\$ 830,755						\$ 882,067	\$ 830,755	\$ 51,312

NOTES:

- Schools highlighted in yellow will be allocated a RN position in addition to a Health Tech position as part of the District contract; therefore, those schools will not have a buy up option.
- Schools highlighted in green will be allocated a LPN position as part of the District contract; therefore, those schools will not have a buy up option for LPN.
- Baker School has been allocated 2.00 Health Techs. "Buy up" cost shown is per position.
- All other schools will receive a Health Tech and may choose to "buy up" to a LPN or RN using internal funds or child care funds.
- The remainder of the Health Care Service plan will be funded by Medicaid - Project 1084.