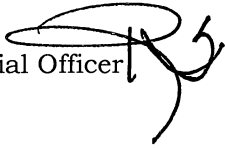




SCHOOL DISTRICT OF OKALOOSA COUNTY  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE

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FINANCE TAM: 2020-023  
CONTACT: Julie Perry, Director  
Budgeting & Financial Services  
TELEPHONE: 833-5850

TO: School Principals  
FROM: Rita R. Scallan, Chief Financial Officer   
DATE: March 11, 2020  
SUBJECT: Fundraisers – Athletic Ticket Sales & Concessions

The purpose of this memorandum is to remind Principals, Athletic Directors, and Head Coaches that a District Fundraising Activity Request Form (MIS 4035) must be submitted in advance for third party athletic competitions.

Athletic Ticket Sales

- Ticket sales for *school* athletic competitions are not considered fundraisers. Ticket prices are established pursuant to School Board Policy.
- If tickets are to be sold for athletic competitions conducted/administered by third parties, an approved fundraiser request must be on hand. These prices are established by the third party and are not subject to the prices utilized for school athletic competitions. Examples include Beach Bash, Kentucky Week, Holiday Tournaments, etc.
- Florida High School Athletic Association (FHSAA) Tournaments are exempt from the fundraiser process.

Concessions

- All concession sales are considered fundraisers and as such must have an approved fundraiser request prior to commencement.

Should you have any questions or require additional information, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff  
Internal Bookkeepers