



**SCHOOL DISTRICT OF OKALOOSA COUNTY  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE**


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FINANCE TAM: 2020-005

CONTACT: Julie Perry, Director  
Budgeting & Financial Services

TELEPHONE: 833-5850

TO: School Principals

FROM: Rita R. Scallan, Chief Financial Officer 

DATE: August 16, 2019

SUBJECT: Health Care Service Plan

The fiscal year 2019-2020 Health Care Service Plan was approved by the School Board on July 8, 2019. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech, LPN, or RN, depending on the needs of their students. Schools were given the opportunity to "buy up" to a higher level of service using either Discretionary budgeted funds, child care funds, or internal funds.

The original spreadsheet was based on the approved fiscal year 2018-2019 contract. The attached spreadsheet has been updated to include the costs based on the approved fiscal year 2019-2020 contract and the following additional information:

- Column H – Health Care Service Option Chosen by School
- Column I – Cost of Option Chosen by School
- Column J – Required Health Care Service Plan
- Column K – Buy Up Cost (Discretionary or Internal Funds)

Each school's budget allocation for the required health care service option (Column J) was appropriated to 1010.6130.0310.Center.6004.

If your school chose to buy-up your health care service position, funding was handled as follows:

- Funding through Discretionary  
An expenditure for the amount shown in Column K has been charged to your Discretionary budget – 1010.6130.0310.Center.
- Funding through Internal Funds  
An expenditure for the amount shown in Column K has been charged to your Discretionary budget – 1010.6130.0310.Center. Please send an internal funds check with a Cash Transmittal Form to the Accounting Department. The Budgeting Department will appropriate the funds to Project 2050 – Purchased School Nurses and submit a Transfer of Expenditure to Accounting to charge Project 2050 and credit your Discretionary budget.
- Funding through Child Care Project  
An expenditure for the amount shown in Column K has been charged to your child care project – 1010.6130.0310.Center.Project.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff  
School Bookkeepers

**SCHOOL DISTRICT OF OKALOOSA COUNTY**  
**HEALTH SERVICES - SCHOOLS - PROJECT 6004 ALLOCATION & BUY-UP INFORMATION**  
**FISCAL YEAR 2019-2020**  
**AUGUST 16, 2019**

COST CENTER NUMBER	SCHOOL/CENTER NAME	A	B	C	D	E	F	G	H	I	J	K
		ADJUSTED PROJECTED UFTE	UFTE X \$30.00 (A x \$30)	HEALTH SERVICES ALLOCATION - SCHOOL MAXIMUM \$30,000 (B OR MAX \$30,000)	OPTIONAL LPN SERVICE LEVEL BUY UP COST (SEE NOTE 5)	TOTAL SCHOOL ALLOCATION PLUS OPTIONAL LPN SERVICE LEVEL BUY UP (C + D)	OPTIONAL RN SERVICE LEVEL BUY UP COST (SEE NOTE 5)	TOTAL SCHOOL ALLOCATION PLUS OPTIONAL RN SERVICE LEVEL BUY UP (C + F)	HEALTH CARE SERVICE OPTION CHOSEN BY SCHOOL RN, LPN, HT	COST OF OPTION CHOSEN BY SCHOOL	REQUIRED HEALTH CARE SERVICE PLAN (E)	BUY UP COST (DISCR., CHILD CARE, OR INTERNAL FUNDS) (I - J)
0031	EDWINS ELEMENTARY SCHOOL	450.00	\$ 13,500	\$ 13,500	\$ 6,414	\$ 19,914	\$ 11,912	\$ 25,412	HT	\$ 13,500	\$ 13,500	\$ -
0041	BAKER SCHOOL (2.00 HEALTH TECHS)	1,438.00	43,140	30,000	6,414	36,414	11,912	41,912	HT & HT	30,000	30,000	-
0051	BOB SIKES ELEMENTARY SCHOOL	836.00	25,080	25,080	6,414	31,494	11,912	36,992	LPN	31,494	25,080	6,414
0082	MEIGS MIDDLE SCHOOL	592.00	17,760	17,760	6,414	24,174	11,912	29,672	HT	17,760	17,760	-
0092	SHOAL RIVER MIDDLE SCHOOL	860.00	25,800	25,800	6,414	32,214	11,912	37,712	HT	25,800	25,800	-
0121	RUCKEL MIDDLE SCHOOL	1,187.50	35,625	30,000	6,414	36,414	11,912	41,912	LPN	36,414	30,000	6,414
0131	DESTIN ELEMENTARY SCHOOL	928.00	27,840	27,840	6,414	34,254	11,912	39,752	LPN	34,254	27,840	6,414
0151	EDGE ELEMENTARY SCHOOL	547.50	16,425	16,425	6,414	22,839	11,912	28,337	HT	16,425	16,425	-
0161	EGLIN ELEMENTARY SCHOOL	513.50	15,405	15,405	6,414	21,819	11,912	27,317	HT	15,405	15,405	-
0201	LAUREL HILL SCHOOL	360.00	10,800	10,800	6,414	17,214	11,912	22,712	HT	10,800	10,800	-
0211	NICEVILLE HIGH SCHOOL (LPN)	1,968.00	59,040	30,000	N/A	N/A	5,498	35,498	LPN	30,000	30,000	-
0222	NORTHWOOD ELEMENTARY SCHOOL	881.00	26,430	26,430	6,414	32,844	11,912	38,342	HT	26,430	26,430	-
0241	SILVER SANDS SCHOOL (1.00 RN & 1.00 HEALTH TECH)	140.00	4,200	4,200	N/A	N/A	N/A	N/A	RN & HT	4,200	4,200	-
0251	RIVERSIDE ELEMENTARY SCHOOL	834.00	25,020	25,020	6,414	31,434	11,912	36,932	LPN	31,434	25,020	6,414
0271	PRYOR MIDDLE SCHOOL	693.00	20,790	20,790	6,414	27,204	11,912	32,702	HT	20,790	20,790	-
0281	WRIGHT ELEMENTARY SCHOOL	643.00	19,290	19,290	6,414	25,704	11,912	31,202	HT	19,290	19,290	-
0431	SHALIMAR ELEMENTARY SCHOOL	621.00	18,630	18,630	6,414	25,044	11,912	30,542	HT	18,630	18,630	-
0541	ELLIOTT PT. ELEMENTARY SCHOOL	561.50	16,845	16,845	6,414	23,259	11,912	28,757	HT	16,845	16,845	-
0561	MARY ESTHER ELEMENTARY SCHOOL	581.00	17,430	17,430	6,414	23,844	11,912	29,342	HT	17,430	17,430	-
0571	PLEW ELEMENTARY SCHOOL	784.00	23,520	23,520	6,414	29,934	11,912	35,432	HT	23,520	23,520	-
0581	CHOCTAW HIGH SCHOOL	1,515.00	45,450	30,000	6,414	36,414	11,912	41,912	LPN	36,414	30,000	6,414
0601	CRESTVIEW HIGH SCHOOL	1,956.00	58,680	30,000	6,414	36,414	11,912	41,912	HT	30,000	30,000	-
0621	KENWOOD ELEMENTARY SCHOOL	601.68	18,050	18,050	6,414	24,464	11,912	29,962	LPN	24,464	18,050	6,414
0631	FLOROSA ELEMENTARY SCHOOL	561.00	16,830	16,830	6,414	23,244	11,912	28,742	HT	16,830	16,830	-
0641	FT. WALTON BEACH HIGH SCHOOL	1,645.25	49,358	30,000	6,414	36,414	11,912	41,912	LPN	36,414	30,000	6,414
0651	BRUNER MIDDLE SCHOOL	791.75	23,753	23,753	6,414	30,167	11,912	35,665	HT	23,753	23,753	-
0671	LEWIS SCHOOL	795.00	23,850	23,850	6,414	30,264	11,912	35,762	HT	23,850	23,850	-
0681	LONGWOOD ELEMENTARY SCHOOL	567.00	17,010	17,010	6,414	23,424	11,912	28,922	HT	17,010	17,010	-
0701	OK. TECH. COLLEGE & CHOICE HIGH SCHOOL	132.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	-	-	-
0721	OKALOOSA STEM ACADEMY	280.00	8,400	8,400	6,414	14,814	11,912	20,312	HT	8,400	8,400	-
0731	WALKER ELEMENTARY SCHOOL	861.10	25,833	25,833	6,414	32,247	11,912	37,745	HT	25,833	25,833	-
0741	BLUEWATER ELEMENTARY SCHOOL	929.10	27,873	27,873	6,414	34,287	11,912	39,785	LPN	34,287	27,873	6,414
0751	ANTIOCH ELEMENTARY SCHOOL	911.00	27,330	27,330	6,414	33,744	11,912	39,242	HT	27,330	27,330	-
0761	DAVIDSON MIDDLE SCHOOL (LPN)	1,087.00	32,610	30,000	6,414	36,414	11,912	41,912	HT	30,000	30,000	-
0771	DESTIN MIDDLE SCHOOL	753.00	22,590	22,590	6,414	29,004	11,912	34,502	HT	22,590	22,590	-
0801	RICHBOURG SCHOOL (1.00 RN & 1.00 HEALTH TECH)	87.00	2,610	2,610	N/A	N/A	N/A	N/A	RN & HT	2,610	2,610	-
0811	SOUTHSIDE PRIMARY SCHOOL (LPN)	239.00	7,170	7,170	N/A	N/A	5,498	12,668	LPN	7,170	7,170	-
<b>TOTAL</b>		<b>29,130.88</b>	<b>\$ 869,967</b>	<b>\$ 756,064</b>						<b>\$ 807,376</b>	<b>\$ 756,064</b>	<b>\$ 51,312</b>

**NOTES:**

1. Schools highlighted in yellow will be allocated a RN position in addition to a Health Tech position as part of the District contract; therefore, those schools will not have a buy up option.
2. Schools highlighted in green will be allocated a LPN position as part of the District contract; therefore, those schools will not have a buy up option for LPN.
3. Baker School has been allocated 2.00 Health Techs. "Buy up" cost shown is per position.
4. All other schools will receive a Health Tech and may choose to "buy up" to a LPN or RN using internal funds or child care funds.
5. The remainder of the Health Care Service plan will be funded by Medicaid - Project 1084.