



SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE

FINANCE TAM: 2019-006

CONTACT: Julie Perry, Director
Budgeting & Financial Services

TELEPHONE: 833-5850

TO: School Principals

FROM: Rita R. Scallan, Chief Financial Officer

DATE: July 24, 2018

SUBJECT: Health Care Service Plan

The fiscal year 2018-2019 Health Care Service Plan was approved by the School Board on June 25, 2018. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech, LPN, or RN, depending on the needs of their students. Schools were given the opportunity to "buy up" to a higher level of service using either Discretionary budgeted funds, child care funds, or internal funds.

The original spreadsheet was based on the approved fiscal year 2016-2017 contract. The attached spreadsheet has been updated to include the costs based on the approved fiscal year 2017-2018 contract and the following additional information:

- Column H – Health Care Service Option Chosen by School
- Column I – Cost of Option Chosen by School
- Column J – Required Health Care Service Plan
- Column K – Buy Up Cost (Discretionary or Internal Funds)

Each school's budget allocation for the required health care service option (Column J) has been moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004.

If your school chose to buy-up your health care service position, funding was handled as follows:

- Funding through Discretionary
An expenditure for the amount shown in Column K has been charged to your Discretionary budget.
- Funding through Internal Funds
An expenditure for the amount shown in Column K has been charged to your Discretionary budget. Please send an internal funds check with a Cash Transmittal Form to the Accounting Department. The Budgeting Department will appropriate the funds to Project 2050 – Purchased School Nurses and submit a Transfer of Expenditure to Accounting to charge Project 2050 and credit your Discretionary budget.
- Funding through Child Care Project
An expenditure for the amount shown in Column K has been charged to your child care project.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

The budget transfer for the required health care position does not impact the Discretionary budgets that were directly allocated to schools for their use.

cc: Executive Staff
School Bookkeepers

SCHOOL DISTRICT OF OKALOOSA COUNTY
HEALTH CARE SERVICE PLAN ALLOCATION & BUY-UP - FY 2019 COSTS & SCHOOL CHOICES
DISCRETIONARY BUDGET
FISCAL YEAR 2018-2019
JUNE 21, 2018

	A	B	C	D	E	F	G	H	I	J	K	
COST CENTER NUMBER	SCHOOL/CENTER NAME	ADJUSTED PROJECTED UFTE	UFTE X \$15.00 (A x \$15)	DISCRETIONARY HEALTH CARE SERVICE PLAN ALLOCATION - SCHOOL MAXIMUM \$12,000 (B OR MAX \$12,000)	OPTIONAL LPN SERVICE LEVEL BUY UP COST (SEE NOTE 5)	COMBINED SCHOOL COST - REQUIRED & OPTIONAL LPN SERVICE LEVEL BUY UP (C + D)	OPTIONAL RN SERVICE LEVEL BUY UP COST (SEE NOTE 5)	COMBINED SCHOOL COST - REQUIRED & OPTIONAL RN SERVICE LEVEL BUY UP (C + F)	HEALTH CARE SERVICE OPTION CHOSEN BY SCHOOL RN, LPN, HT	COST OF OPTION CHOSEN BY SCHOOL	REQUIRED HEALTH CARE SERVICE PLAN (E)	BUY UP COST (DISCR., CHILD CARE, OR INTERNAL FUNDS) (I - J)
0031	EDWINS ELEMENTARY SCHOOL	473.00	\$ 14,190	\$ 14,190	\$ 9,038	\$ 23,228	\$ 12,822	\$ 27,012	HT	\$ 14,190	\$ 14,190	\$ -
0041	BAKER SCHOOL (2.00 HEALTH TECHS)	1,428.00	42,840	30,000	9,038	39,038	12,822	42,822	HT & HT	30,000	30,000	-
0051	BOB SIKES ELEMENTARY SCHOOL	873.20	26,196	26,196	9,038	35,234	12,822	39,018	LPN	35,234	26,196	9,038
0082	MEIGS MIDDLE SCHOOL	560.00	16,800	16,800	9,038	25,838	12,822	29,622	HT	16,800	16,800	-
0092	SHOAL RIVER MIDDLE SCHOOL	857.00	25,710	25,710	9,038	34,748	12,822	38,532	HT	25,710	25,710	-
0121	RUCKEL MIDDLE SCHOOL	1,192.00	35,760	30,000	9,038	39,038	12,822	42,822	RN	42,822	30,000	12,822
0131	DESTIN ELEMENTARY SCHOOL	913.10	27,393	27,393	9,038	36,431	12,822	40,215	HT	27,393	27,393	-
0151	EDGE ELEMENTARY SCHOOL	636.00	19,080	19,080	9,038	28,118	12,822	31,902	HT	19,080	19,080	-
0161	EGLIN ELEMENTARY SCHOOL	494.00	14,820	14,820	9,038	23,858	12,822	27,642	HT	14,820	14,820	-
0201	LAUREL HILL SCHOOL	381.00	11,430	11,430	9,038	20,468	12,822	24,252	HT	11,430	11,430	-
0211	NICEVILLE HIGH SCHOOL	1,998.00	59,940	30,000	9,038	39,038	12,822	42,822	HT	30,000	30,000	-
0222	NORTHWOOD ELEMENTARY SCHOOL	853.00	25,590	25,590	9,038	34,628	12,822	38,412	HT	25,590	25,590	-
0241	SILVER SANDS SCHOOL (1.00 RN & 1.00 HEALTH TECH)	156.00	4,680	4,680	N/A	N/A	N/A	N/A	RN & HT	4,680	4,680	-
0251	RIVERSIDE ELEMENTARY SCHOOL	837.10	25,113	25,113	9,038	34,151	12,822	37,935	LPN	34,151	25,113	9,038
0271	PRYOR MIDDLE SCHOOL	672.00	20,160	20,160	9,038	29,198	12,822	32,982	HT	20,160	20,160	-
0281	WRIGHT ELEMENTARY SCHOOL	562.00	16,860	16,860	9,038	25,898	12,822	29,682	HT	16,860	16,860	-
0431	SHALIMAR ELEMENTARY SCHOOL	661.00	19,830	19,830	9,038	28,868	12,822	32,652	HT	19,830	19,830	-
0541	ELLIOTT PT. ELEMENTARY SCHOOL	675.00	20,250	20,250	9,038	29,288	12,822	33,072	HT	20,250	20,250	-
0561	MARY ESTHER ELEMENTARY SCHOOL	625.00	18,750	18,750	9,038	27,788	12,822	31,572	HT	18,750	18,750	-
0571	PLEW ELEMENTARY SCHOOL	752.00	22,560	22,560	9,038	31,598	12,822	35,382	HT	22,560	22,560	-
0581	CHOCTAW HIGH SCHOOL	1,548.20	46,446	30,000	9,038	39,038	12,822	42,822	LPN	39,038	30,000	9,038
0601	CRESTVIEW HIGH SCHOOL	1,906.60	57,198	30,000	9,038	39,038	12,822	42,822	HT	30,000	30,000	-
0621	KENWOOD ELEMENTARY SCHOOL	630.00	18,900	18,900	9,038	27,938	12,822	31,722	LPN	27,938	18,900	9,038
0631	FLOROSA ELEMENTARY SCHOOL	558.00	16,740	16,740	9,038	25,778	12,822	29,562	HT	16,740	16,740	-
0641	FT. WALTON BEACH HIGH SCHOOL	1,611.50	48,345	30,000	9,038	39,038	12,822	42,822	LPN	39,038	30,000	9,038
0651	BRUNER MIDDLE SCHOOL	837.10	25,113	25,113	9,038	34,151	12,822	37,935	HT	25,113	25,113	-
0671	LEWIS SCHOOL	739.10	22,173	22,173	9,038	31,211	12,822	34,995	HT	22,173	22,173	-
0681	LONGWOOD ELEMENTARY SCHOOL	582.00	17,460	17,460	9,038	26,498	12,822	30,282	HT	17,460	17,460	-
0701	OK. TECH. COLLEGE & CHOICE HIGH SCHOOL	147.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	-	-	-
0721	OKALOOSA STEMM ACADEMY	251.00	7,530	7,530	9,038	16,568	12,822	20,352	HT	7,530	7,530	-
0731	WALKER ELEMENTARY SCHOOL	834.00	25,020	25,020	9,038	34,058	12,822	37,842	HT	25,020	25,020	-
0741	BLUEWATER ELEMENTARY SCHOOL	999.00	29,970	29,970	9,038	39,008	12,822	42,792	LPN	39,008	29,970	9,038
0751	ANTIOCH ELEMENTARY SCHOOL	980.00	29,400	29,400	9,038	38,438	12,822	42,222	HT	29,400	29,400	-
0761	DAVIDSON MIDDLE SCHOOL	1,133.00	33,990	30,000	9,038	39,038	12,822	42,822	HT	30,000	30,000	-
0771	DESTIN MIDDLE SCHOOL	757.00	22,710	22,710	9,038	31,748	12,822	35,532	HT	22,710	22,710	-
0801	RICHBOURG SCHOOL (1.00 RN & 1.00 HEALTH TECH)	96.00	2,880	2,880	N/A	N/A	N/A	N/A	RN & HT	2,880	2,880	-
0811	SOUTHSIDE PRIMARY SCHOOL (LPN)	243.00	7,290	7,290	N/A	N/A	3,784	11,074	LPN	7,290	7,290	-
TOTAL		29,450.90	\$ 879,117	\$ 764,598						\$ 831,648	\$ 764,598	\$ 67,050

- NOTES:**
- Schools highlighted in yellow will be allocated a RN position in addition to a Health Tech position as part of the District contract; therefore, those schools will not have a buy up option.
 - Schools highlighted in green will be allocated a LPN position as part of the District contract; therefore, those schools will not have a buy up option for LPN.
 - Baker School has been allocated 2.00 Health Techs. "Buy up" cost shown is per position.
 - All other schools will receive a Health Tech and may choose to "buy up" to a LPN or RN using internal funds or child care funds.
 - The remainder of the Health Care Service plan will be funded by Medicaid - Project 1084.