



**SCHOOL DISTRICT OF OKALOOSA COUNTY  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE**

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FINANCE TAM: 2019-004

CONTACT: Julie Perry, Director  
Budgeting & Financial Services

TELEPHONE: 833-5850

TO: School Principals

FROM: Rita R. Scallan, Chief Financial Officer

A handwritten signature in black ink, appearing to be "Rita R. Scallan", written over the printed name.

DATE: July 23, 2018

SUBJECT: Fiscal Year 2018-2019 School Budget Information

The fiscal year 2018-2019 budget files have rolled forward, and you should now be able to view your school's budget on the AS400. The funds shown are your new fiscal year 2018-2019 budget allocation and your fiscal year 2017-2018 budget carryover.

You may view your school's Final Budget Summary for Fiscal Year 2018 in detail on the Finance website by choosing Budget Publications under "Finance Quick Links" and then the Final Budget Summary Report FY 2017-2018 under "Supplementary School Information."

Fiscal Year 2017-2018 Project **Carryover** Information:

1. Any funds remaining in Project 5053 – AICE – Bonuses & Exams Allocation were transferred to Project 9004 – AICE to fund positions for the program. This transfer was completed prior to running the Final Budget Summary for Fiscal Year 2018.
2. Any funds remaining in Project 5054 – AP – Bonuses & Exams Allocation were transferred to Project 2154 – AP to fund positions for the program. This transfer was completed prior to running the Final Budget Summary for Fiscal Year 2018.
3. Any funds remaining in Project 5055 – IB – Bonuses & Exams Allocation were transferred to Project 7055 – IB to fund positions for the program. This transfer was completed prior to running the Final Budget Summary for Fiscal Year 2018.
4. The available funds in the following projects remained at the school level:
  - a. AICE – Advanced International Certificate of Education – Project 9004
  - b. AICE – Set-Aside – Project 1004
  - c. AP – Advanced Placement – Project 2154
  - d. AP – Initiative – Project 7054
  - e. Band Instrument Repairs & Music – Project 4005
  - f. CAPE – Projects 5061 – 5072, 6060 – 6061, 7061 - 7063
  - g. Career Equipment & Supplies – Project 2039
  - h. Chorus Equipment, Repairs, & Music – Project 4004
  - i. Drama Program – Project 7019
  - j. IB – International Baccalaureate – Project 7055
  - k. Instructional Materials – Media – Project 3106

- l. Instructional Materials – Science – Project 3109
- m. Instructional Materials – Textbooks – Project 3105
- n. Lottery – School Advisory Council – Projects 7002 & 8002
- o. Lottery – School Recognition – Project 6160, 7160, & 8160
- p. ROTC – Project 2045
- q. School Maintenance – Project 2909
- r. School Maintenance – School Control – Project 5909
- s. All Adult Education Projects
- t. All Child Care Projects
- u. All Donation Projects
- v. All Grant Projects

For fiscal year 2018-2019, please note the following:

1. Employee retirement benefits (object 0210) have increased from 7.92% to 8.26%. FICA benefits (object 0220) remain at 7.65%.
2. Please look for additional memorandums that contain information about the following:
  - a. Health Care Service Plan
  - b. Custodial Services Plan & Utility Allocation

The fiscal year 2018-2019 Okaloosa County School District's Budget will be adopted by the School Board on Monday, September 10, 2018. At this point, we do not anticipate the need to close the budget amendment screens.

Our mission is to work closely with your school on budgetary issues and provide assistance regarding appropriate use of funds. Should you have any questions or need additional information regarding your school's budget, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff  
Bookkeepers