



**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2018-005
CONTACT: Julie Perry, Director
Budgeting & Financial Services
TELEPHONE: 833-5850

TO: School Principals
FROM: Rita R. Scallan, Chief Financial Officer
DATE: July 26, 2017
SUBJECT: Health Care Service Plan

A handwritten signature in black ink, appearing to be "Rita R. Scallan", written over the printed name in the "FROM" field.

The fiscal year 2017-2018 Health Care Service Plan was approved by the School Board on June 26, 2017. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech, LPN, or RN, depending on the needs of their students. Schools were given the opportunity to "buy up" to a higher level of service using either Discretionary budgeted funds, child care funds, or internal funds.

The original spreadsheet was based on the approved fiscal year 2017-2018 contract. The attached spreadsheet includes the costs and the following additional information:

- Column H – Health Care Service Option Chosen by School
- Column I – Cost of Option Chosen by School
- Column J – Required Health Care Service Plan
- Column K – Buy Up Cost (Discretionary or Internal Funds)

Each school's budget allocation for the required health care service option (Column J) has been moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004.

If your school chose to buy-up your health care service position, funding was handled as follows:

- Funding through Discretionary
An expenditure for the amount shown in Column K has been charged to your Discretionary budget.
- Funding through Internal Funds
An expenditure for the amount shown in Column K has been charged to your Discretionary budget. Please send an internal funds check with a Cash Transmittal Form to the Accounting Department. The Budgeting Department will appropriate the funds to Project 2050 – Purchased School Nurses and submit a Transfer of Expenditure to Accounting to charge Project 2050 and credit your Discretionary budget.
- Funding through Child Care Project
An expenditure for the amount shown in Column K has been charged to your child care project.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

The budget transfer for the required health care position does not impact the Discretionary budgets that were directly allocated to schools for their use.

cc: Executive Staff
School Bookkeepers

**SCHOOL DISTRICT OF OKALOOSA COUNTY
HEALTH CARE SERVICE PLAN ALLOCATION & BUY-UP INFORMATION
DISCRETIONARY BUDGET
FISCAL YEAR 2017-2018
REVISED OCTOBER 12, 2017**

	A	B	C	D	E	F	G	H	I	J	K	
COST CENTER NUMBER	SCHOOL/CENTER NAME	ADJUSTED PROJECTED UFTE	UFTE X \$15.00 (A x \$15)	DISCRETIONARY HEALTH CARE SERVICE PLAN ALLOCATION - SCHOOL MAXIMUM \$12,000 (B OR MAX \$12,000)	OPTIONAL LPN SERVICE LEVEL BUY UP COST (SEE NOTE 5)	COMBINED SCHOOL COST - REQUIRED & OPTIONAL LPN SERVICE LEVEL BUY UP (C + D)	OPTIONAL RN SERVICE LEVEL BUY UP COST (SEE NOTE 5)	COMBINED SCHOOL COST - REQUIRED & OPTIONAL RN SERVICE LEVEL BUY UP (C + F)	HEALTH CARE SERVICE OPTION CHOSEN BY SCHOOL RN, LPN, HT	COST OF OPTION CHOSEN BY SCHOOL	REQUIRED HEALTH CARE SERVICE PLAN (E)	BUY UP COST (DISCR., CHILD CARE, OR INTERNAL FUNDS) (I - J)
DISTRICT SCHOOLS												
0031	EDWINS ELEMENTARY SCHOOL	445.00	\$ 6,675	\$ 6,675	\$ 9,038	\$ 15,713	\$ 12,822	\$ 19,497	HT	\$ 6,675	\$ 6,675	\$ -
0041	BAKER SCHOOL (2.00 HEALTH TECHS)	1,520.00	22,800	12,000	9,038	21,038	12,822	24,822	HT & HT	12,000	12,000	-
0051	BOB SIKES ELEMENTARY SCHOOL	840.00	12,600	12,000	9,038	21,038	12,822	24,822	LPN	21,038	12,000	9,038
0082	MEIGS MIDDLE SCHOOL	535.00	8,025	8,025	9,038	17,063	12,822	20,847	HT	8,025	8,025	-
0092	SHOAL RIVER MIDDLE SCHOOL	821.00	12,315	12,000	9,038	21,038	12,822	24,822	HT	12,000	12,000	-
0121	RUCKEL MIDDLE SCHOOL	1,145.00	17,175	12,000	9,038	21,038	12,822	24,822	LPN	21,038	12,000	9,038
0131	DESTIN ELEMENTARY SCHOOL	954.00	14,310	12,000	9,038	21,038	12,822	24,822	HT	12,000	12,000	-
0151	EDGE ELEMENTARY SCHOOL	640.00	9,600	9,600	9,038	18,638	12,822	22,422	HT	9,600	9,600	-
0161	EGLIN ELEMENTARY SCHOOL	485.00	7,275	7,275	9,038	16,313	12,822	20,097	HT	7,275	7,275	-
0201	LAUREL HILL SCHOOL	373.00	5,595	5,595	9,038	14,633	12,822	18,417	HT	5,595	5,595	-
0211	NICEVILLE HIGH SCHOOL	1,978.00	29,670	12,000	9,038	21,038	12,822	24,822	HT	12,000	12,000	-
0222	NORTHWOOD ELEMENTARY SCHOOL	770.00	11,550	11,550	9,038	20,588	12,822	24,372	HT	11,550	11,550	-
0241	SILVER SANDS SCHOOL (1.00 RN & 1.00 HEALTH TECH)	135.00	2,025	2,025	N/A	N/A	N/A	N/A	HT & RN	2,025	2,025	-
0251	RIVERSIDE ELEMENTARY SCHOOL	862.00	12,930	12,000	9,038	21,038	12,822	24,822	LPN	21,038	12,000	9,038
0271	PRYOR MIDDLE SCHOOL	701.00	10,515	10,515	9,038	19,553	12,822	23,337	HT	10,515	10,515	-
0281	WRIGHT ELEMENTARY SCHOOL	623.00	9,345	9,345	9,038	18,383	12,822	22,167	HT	9,345	9,345	-
0431	SHALIMAR ELEMENTARY SCHOOL	673.00	10,095	10,095	9,038	19,133	12,822	22,917	HT	10,095	10,095	-
0541	ELLIOTT PT. ELEMENTARY SCHOOL	612.00	9,180	9,180	9,038	18,218	12,822	22,002	HT	9,180	9,180	-
0561	MARY ESTHER ELEMENTARY SCHOOL	618.00	9,270	9,270	9,038	18,308	12,822	22,092	HT	9,270	9,270	-
0571	PLEW ELEMENTARY SCHOOL	835.00	12,525	12,000	9,038	21,038	12,822	24,822	HT	12,000	12,000	-
0581	CHOCTAW HIGH SCHOOL	1,553.00	23,295	12,000	9,038	21,038	12,822	24,822	LPN	21,038	12,000	9,038
0601	CRESTVIEW HIGH SCHOOL	1,866.00	27,990	12,000	9,038	21,038	12,822	24,822	HT	12,000	12,000	-
0621	KENWOOD ELEMENTARY SCHOOL	618.00	9,270	9,270	9,038	18,308	12,822	22,092	LPN	18,308	9,270	9,038
0631	FLOROSA ELEMENTARY SCHOOL	539.00	8,085	8,085	9,038	17,123	12,822	20,907	HT	8,085	8,085	-
0641	FT. WALTON BEACH HIGH SCHOOL	1,558.00	23,370	12,000	9,038	21,038	12,822	24,822	LPN	21,038	12,000	9,038
0651	BRUNER MIDDLE SCHOOL	758.00	11,370	11,370	9,038	20,408	12,822	24,192	HT	11,370	11,370	-
0671	LEWIS SCHOOL	620.00	9,300	9,300	9,038	18,338	12,822	22,122	HT	9,300	9,300	-
0681	LONGWOOD ELEMENTARY SCHOOL	596.00	8,940	8,940	9,038	17,978	12,822	21,762	HT	8,940	8,940	-
0701	OK. TECH. COLLEGE & CHOICE HIGH SCHOOL	162.45	N/A	N/A	N/A	N/A	N/A	N/A	N/A	-	-	-
0721	OKALOOSA STEM ACADEMY	213.00	3,195	3,195	9,038	12,233	12,822	16,017	HT	3,195	3,195	-
0731	WALKER ELEMENTARY SCHOOL	863.00	12,945	11,999	9,038	21,037	12,822	24,821	HT	11,999	11,999	-
0741	BLUEWATER ELEMENTARY SCHOOL	909.00	13,635	12,000	9,038	21,038	12,822	24,822	LPN	21,038	12,000	9,038
0751	ANTIOCH ELEMENTARY SCHOOL	939.00	14,085	12,000	9,038	21,038	12,822	24,822	HT	12,000	12,000	-
0761	DAVIDSON MIDDLE SCHOOL (LPN)	1,031.00	15,465	12,000	9,038	21,038	12,822	24,822	HT	12,000	12,000	-
0771	DESTIN MIDDLE SCHOOL	753.00	11,295	11,295	9,038	20,333	12,822	24,117	HT	11,295	11,295	-
0801	RICHBOURG SCHOOL (1.00 RN & 1.00 HEALTH TECH)	79.00	1,185	1,185	N/A	N/A	N/A	N/A	HT & RN	1,185	1,185	-
0811	SOUTHSIDE PRIMARY SCHOOL (LPN)	194.00	2,910	2,910	N/A	N/A	3,784	6,694	LPN	2,910	2,910	-
TOTAL - DISTRICT SCHOOLS		28,816.45	\$ 429,810	\$ 344,699						\$ 407,965	\$ 344,699	\$ 63,266

NOTES:

- Schools highlighted in yellow will be allocated a RN position in addition to a Health Tech position as part of the District contract; therefore, those schools will not have a buy up option.
- Schools highlighted in green will be allocated a LPN position as part of the District contract; therefore, those schools will not have a buy up option for LPN.
- Baker School has been allocated 2.00 Health Techs. "Buy up" cost shown is per position.
- All other schools will receive a Health Tech and may choose to "buy up" to a LPN or RN using internal funds or child care funds.
- The remainder of the Health Care Service plan will be funded by Medicaid - Project 1084.
- "BUY UP" COST REFLECTED ABOVE IS BASED ON THE FY 2016-2017 CONTRACT AND IS SUBJECT TO CHANGE.

REVISED 10/12/17

1. B/A Move
6130.0310 from
Discr to P-6004
2. T/E Charge
P-6004 Schools
& Credit P-6004
C-9015