



**SCHOOL DISTRICT OF OKALOOSA COUNTY  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE**

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FINANCE TAM: 2017-003  
CONTACT: Julie Perry, Director  
Budgeting & Financial Services  
TELEPHONE: 833-5850

TO: School Principals  
FROM: Rita R. Scallan, Chief Financial Officer  
DATE: July 21, 2016  
SUBJECT: Health Care Service Plan

The fiscal year 2016-2017 Health Care Service Plan was approved by the School Board on June 27, 2016. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech, LPN, or RN, depending on the needs of their students. Schools were given the opportunity to “buy up” to a higher level of service using either Discretionary budgeted funds, child care funds, or internal funds.

The original spreadsheet was based on the approved fiscal year 2015-2016 contract. The updated attached spreadsheet includes the costs based on the fiscal year 2016-2017 contract and the following additional information:

- Column H – Health Care Service Option Chosen by School
- Column I – Cost of Option Chosen by School
- Column J – Required Health Care Service Plan
- Column K – Buy Up Cost (Discretionary or Internal Funds)

Each school’s budget allocation for the required health care service option (Column J) has been moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004.

If your school chose to buy-up your health care service position, funding was handled as follows:

- Funding through Discretionary  
An expenditure for the amount shown in Column K has been charged to your Discretionary budget.
- Funding through Internal Funds  
An expenditure for the amount shown in Column K has been charged to your Discretionary budget. Please send an internal funds check with a Cash Transmittal Form to the Accounting Department. The Budgeting Department will appropriate the funds to Project 2050 – Purchased School Nurses and submit a Transfer of Expenditure to Accounting to charge Project 2050 and credit your Discretionary budget.
- Funding through Child Care Project  
An expenditure for the amount shown in Column K has been charged to your child care project.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

**The budget transfer for the required health care position does not impact the Discretionary budgets that were directly allocated to schools for their use.**

cc: Executive Staff  
School Bookkeepers

**SCHOOL DISTRICT OF OKALOOSA COUNTY**  
**HEALTH CARE SERVICE PLAN ALLOCATION & BUY-UP INFORMATION**  
**DISCRETIONARY BUDGET**  
**FISCAL YEAR 2016-2017**  
**REVISED JUNE 29, 2016, TO INCLUDE SCHOOL CHOICE**

	A	B	C	D	E	F	G	H	I	J	K	
COST CENTER NUMBER	SCHOOL/CENTER NAME	ADJUSTED PROJECTED UFTE	UFTE X \$15.00 (A x \$15)	DISCRETIONARY HEALTH CARE SERVICE PLAN ALLOCATION - SCHOOL MAXIMUM \$12,000 (B OR MAX \$12,000)	OPTIONAL LPN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL LPN SERVICE LEVEL BUY UP (C + D)	OPTIONAL RN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL RN SERVICE LEVEL BUY UP (C + F)	HEALTH CARE SERVICE OPTION CHOSEN BY SCHOOL RN, LPN, HT	COST OF OPTION CHOSEN BY SCHOOL	REQUIRED HEALTH CARE SERVICE PLAN (E)	BUY UP COST (DISCR., CHILD CARE, OR INTERNAL FUNDS) (I - J)
<b>DISTRICT SCHOOLS</b>												
0031	EDWINS ELEMENTARY SCHOOL	449.00	\$ 6,735	\$ 6,735	\$ 8,723	\$ 15,458	\$ 12,379	\$ 19,114	HT	\$ 6,735	\$ 6,735	\$ -
0041	BAKER SCHOOL	1,373.66	20,605	12,000	8,723	20,723	12,379	24,379	HT	12,000	12,000	-
0051	BOB SIKES ELEMENTARY SCHOOL	744.00	11,160	11,160	8,723	19,883	12,379	23,539	LPN	19,883	11,160	8,723
0082	MEIGS MIDDLE SCHOOL	596.12	8,942	8,942	8,723	17,665	12,379	21,321	HT	8,942	8,942	-
0092	SHOAL RIVER MIDDLE SCHOOL	852.00	12,780	12,000	8,723	20,723	12,379	24,379	HT	12,000	12,000	-
0121	RUCKEL MIDDLE SCHOOL	1,011.00	15,165	12,000	8,723	20,723	12,379	24,379	HT	12,000	12,000	-
0131	DESTIN ELEMENTARY SCHOOL	851.00	12,765	12,000	8,723	20,723	12,379	24,379	HT	12,000	12,000	-
0151	EDGE ELEMENTARY SCHOOL	627.00	9,405	9,405	8,723	18,128	12,379	21,784	HT	9,405	9,405	-
0161	EGLIN ELEMENTARY SCHOOL	475.00	7,125	7,125	8,723	15,848	12,379	19,504	HT	7,125	7,125	-
0201	LAUREL HILL SCHOOL	360.50	5,408	5,408	8,723	14,131	12,379	17,787	HT	5,408	5,408	-
0211	NICEVILLE HIGH SCHOOL	1,903.25	28,549	12,000	8,723	20,723	12,379	24,379	HT	12,000	12,000	-
0222	NORTHWOOD ELEMENTARY SCHOOL	784.00	11,760	11,760	8,723	20,483	12,379	24,139	HT	11,760	11,760	-
0241	SILVER SANDS SCHOOL (1.00 RN & 1.00 HEALTH TECH)	138.00	2,070	2,070	N/A	N/A	N/A	N/A	RN & HT	2,070	2,070	-
0251	RIVERSIDE ELEMENTARY SCHOOL	868.00	13,020	12,000	8,723	20,723	12,379	24,379	LPN	20,723	12,000	8,723
0271	PRYOR MIDDLE SCHOOL	609.00	9,135	9,135	8,723	17,858	12,379	21,514	HT	9,135	9,135	-
0281	WRIGHT ELEMENTARY SCHOOL	668.00	10,020	10,020	8,723	18,743	12,379	22,399	HT	10,020	10,020	-
0431	SHALIMAR ELEMENTARY SCHOOL	670.00	10,050	10,050	8,723	18,773	12,379	22,429	HT	10,050	10,050	-
0541	ELLIOTT PT. ELEMENTARY SCHOOL	604.00	9,060	9,060	8,723	17,783	12,379	21,439	HT	9,060	9,060	-
0561	MARY ESTHER ELEMENTARY SCHOOL	575.00	8,625	8,625	8,723	17,348	12,379	21,004	HT	8,625	8,625	-
0571	PLEW ELEMENTARY SCHOOL	791.16	11,867	11,867	8,723	20,590	12,379	24,246	HT	11,867	11,867	-
0581	CHOCTAW HIGH SCHOOL	1,553.20	23,298	12,000	8,723	20,723	12,379	24,379	LPN	20,723	12,000	8,723
0601	CRESTVIEW HIGH SCHOOL	1,848.50	27,728	12,000	8,723	20,723	12,379	24,379	HT	12,000	12,000	-
0621	KENWOOD ELEMENTARY SCHOOL	649.00	9,735	9,735	8,723	18,458	12,379	22,114	HT	9,735	9,735	-
0631	FLOROSA ELEMENTARY SCHOOL	519.00	7,785	7,785	8,723	16,508	12,379	20,164	HT	7,785	7,785	-
0641	FT. WALTON BEACH HIGH SCHOOL	1,503.15	22,547	12,000	8,723	20,723	12,379	24,379	LPN	20,723	12,000	8,723
0651	BRUNER MIDDLE SCHOOL	740.00	11,100	11,100	8,723	19,823	12,379	23,479	HT	11,100	11,100	-
0671	LEWIS SCHOOL	606.00	9,090	9,090	8,723	17,813	12,379	21,469	HT	9,090	9,090	-
0681	LONGWOOD ELEMENTARY SCHOOL	652.00	9,780	9,780	8,723	18,503	12,379	22,159	HT	9,780	9,780	-
0701	OK. TECH. COLLEGE & CHOICE HIGH SCHOOL	214.00	N/A	N/A	N/A	N/A	N/A	N/A	NONE	-	-	-
0721	OKALOOSA STEMMA ACADEMY	189.00	2,835	2,835	8,723	11,558	12,379	15,214	HT	2,835	2,835	-
0731	WALKER ELEMENTARY SCHOOL	854.10	12,812	11,999	8,723	20,722	12,379	24,378	HT	11,999	11,999	-
0741	BLUEWATER ELEMENTARY SCHOOL	921.00	13,815	12,000	8,723	20,723	12,379	24,379	LPN	20,723	12,000	8,723
0751	ANTIOCH ELEMENTARY SCHOOL	884.00	13,260	12,000	8,723	20,723	12,379	24,379	HT	12,000	12,000	-
0761	DAVIDSON MIDDLE SCHOOL	918.15	13,772	12,000	8,723	20,723	12,379	24,379	HT	12,000	12,000	-
0771	DESTIN MIDDLE SCHOOL	736.00	11,040	11,040	8,723	19,763	12,379	23,419	HT	11,040	11,040	-
0801	RICHBOURG SCHOOL (1.00 RN & 1.00 HEALTH TECH)	73.00	1,095	1,095	N/A	N/A	N/A	N/A	RN & HT	1,095	1,095	-
0811	SOUTHSIDE PRIMARY SCHOOL (LPN)	182.00	2,730	2,730	N/A	N/A	3,656	6,386	LPN	2,730	2,730	-
<b>TOTAL - DISTRICT SCHOOLS</b>		<b>27,991.79</b>	<b>\$ 416,668</b>	<b>\$ 342,551</b>						<b>\$ 386,166</b>	<b>\$ 342,551</b>	<b>\$ 43,615</b>

**NOTES:**

- Schools highlighted in yellow will be allocated a RN position in addition to a Health Tech position as part of the District contract; therefore, those schools will not have a buy up option.
- Schools highlighted in green will be allocated a LPN position as part of the District contract; therefore, those schools will not have a buy up option for LPN.
- All other schools will receive a Health Tech and may choose to "buy up" to a LPN or RN using internal funds or child care funds.
- The remainder of the Health Care Service plan will be funded by Medicaid - Project 1084.

**CORRECTION**