




SCHOOL DISTRICT OF OKALOOSA COUNTY

TECHNICAL ASSISTANCE MEMORANDUM

FINANCE

FINANCE TAM: 2016-036
CONTACT: Julie Perry, Director
Budgeting & Financial Services
TELEPHONE: 833-5850

TO: Selected Principals
FROM: Rita R. Scallan, Chief Financial Officer 
DATE: April 14, 2016
SUBJECT: Career and Professional Education (CAPE) Allocation – FY 2015-2016

The Career and Professional Education (CAPE) allocation is a direct allocation to secondary schools based on students earning CAPE industry certifications. CAPE allocations are to be expended in the institutes earning the certifications.

Information Systems and the Career & Technical Education Department have provided the number of fiscal year 2014-2015 CAPE Certifications funded by the Department of Education. Finance has calculated each school's allocation based on this information and has credited your school's allocation to 1010-9890-0997-Center-Project. The CAPE projects are:

- CAPE – Aerospace/Aviation – Project 5061
- CAPE – Automotive – Project 5072
- CAPE – Child Development – Project 5062
- CAPE – Construction – Project 5063
- CAPE – Culinary – Project 5064
- CAPE – Drafting/Engineering – Project 5065
- CAPE – Electrical – Project 5066
- CAPE – Health Science – Project 5067
- CAPE – Information Tech. – Project 5068
- CAPE – Robotics – Project 5069
- CAPE – Veterinarian Tech. – Project 5070
- CAPE – Welding – Project 5071

In addition, there are two new projects earning CAPE WFTE:

- CAPE Innovations – Micro-economics – Project 6061
- Digital Tools – Project 6060

Attached please find the “CAPE Revenue Allocation” spreadsheet which includes the following information:

1. Weighted FTE Based on Certifications Earned in FY 2014-2015
The weighted FTE earned by each high school certification varied from 0.10 to 0.30. Middle school certifications were capped at 0.10 per student. The total weighted FTE earned by each school per institute for fiscal year 2014-2015 certifications is listed in this section.
2. Total CAPE Revenue Allocation for FY 2015-2016
The Weighted FTE in Section 1 was multiplied by the Base Student Allocation (\$4,154.45), District Cost Differential (0.9881), and 90% to determine each school's CAPE allocation. This amount was budgeted in 1010.9890.0997.Center.Project.

Should you have any questions regarding the CAPE allocation, please contact:

1. Student Information – Wendy Meserve at 689-7149
2. Budget Information – Julie Perry at 833-5850
3. CAPE Certifications/CHOICE Programs – Patti Bonezzi at 833-5876

Attachment

cc: Executive Staff
CHOICE Program Director
School Bookkeepers

SCHOOL DISTRICT OF OKALOOSA COUNTY
CAPE REVENUE ALLOCATION
FISCAL YEAR 2015-2016
APRIL 14, 2016

WEIGHTED FTE BASED ON CERTIFICATIONS EARNED IN FY 2014-2015

Cost Center	School Name	Project 5061 Aerospace/ Aviation	Project 5072 Automotive	Project 5062 Child Develop.	Project 5063 Construction	Project 5064 Culinary	Project 5065 Drafting/ Engineering	Project 5066 Electrical	Project 5067 Health Science	Project 5068 Information Technology	Project 5069 Robotics	Project 5070 Veterinarian Technology	Project 5071 Welding	Project 6061 CAPE Innovations Micro- economics	Project 6060 Digital Tools	Total WFTE
0041	Baker School	-	-	-	-	2.800	-	-	-	14.200	-	-	-	-	0.100	17.100
0082	Meigs Middle	-	-	-	-	-	-	-	-	3.300	-	-	-	-	0.425	3.725
0092	Shoal River Middle	-	-	-	-	-	-	-	-	2.000	-	-	-	-	0.750	2.750
0121	Ruckel Middle	-	-	-	-	-	-	-	-	19.090	-	-	-	-	1.635	20.725
0201	Laurel Hill School	-	-	-	-	-	-	-	-	5.200	-	-	-	-	0.100	5.300
0211	Niceville High	-	-	-	-	5.800	-	-	-	64.600	-	-	-	-	-	70.400
0271	Pryor Middle	-	-	-	-	-	-	-	-	3.500	-	-	-	-	0.325	3.825
0581	Choctaw High	2.400	-	-	-	-	1.000	-	-	15.400	-	-	-	2.400	-	21.200
0601	Crestview High	-	-	-	-	-	5.000	-	-	34.300	-	-	0.100	-	-	39.400
0641	Fort Walton High	-	-	-	-	-	2.200	-	2.600	38.700	-	-	-	4.500	-	48.000
0651	Bruner Middle	-	-	-	-	-	-	-	-	5.500	-	-	-	-	0.350	5.850
0671	Lewis School	-	-	-	-	-	-	-	-	2.200	-	-	-	-	0.100	2.300
0701	OTC & CHOICE High	-	1.300	-	0.300	3.600	-	-	-	1.800	-	-	-	-	-	7.000
0761	Davidson Middle	-	-	-	-	-	-	-	-	4.100	-	-	-	-	0.500	4.600
0771	Destin Middle	-	-	-	-	-	-	-	-	3.400	-	-	-	-	0.500	3.900
TOTAL		2.400	1.300	-	0.300	12.200	8.200	-	2.600	217.290	-	-	0.100	6.900	4.785	256.075

TOTAL CAPE REVENUE ALLOCATION FOR FY 2015-2016 (WFTE x BSA x DCD x 90%)

Cost Center	School Name	Project 5061 Aerospace/ Aviation	Project 5072 Automotive	Project 5062 Child Develop.	Project 5063 Construction	Project 5064 Culinary	Project 5065 Drafting/ Engineering	Project 5066 Electrical	Project 5067 Health Science	Project 5068 Information Technology	Project 5069 Robotics	Project 5070 Veterinarian Technology	Project 5071 Welding	Project 6061 CAPE Innovations Micro- economics	Project 6060 Digital Tools	Total Allocation
0041	Baker School	\$ -	\$ -	\$ -	\$ -	\$ 10,345	\$ -	\$ -	\$ -	\$ 52,462	\$ -	\$ -	\$ -	\$ -	\$ 369	\$ 63,176
0082	Meigs Middle	-	-	-	-	-	-	-	-	12,192	-	-	-	-	1,570	13,762
0092	Shoal River Middle	-	-	-	-	-	-	-	-	7,389	-	-	-	-	2,771	10,160
0121	Ruckel Middle	-	-	-	-	-	-	-	-	70,528	-	-	-	-	6,041	76,569
0201	Laurel Hill School	-	-	-	-	-	-	-	-	19,211	-	-	-	-	369	19,580
0211	Niceville High	-	-	-	-	21,428	-	-	-	238,665	-	-	-	-	-	260,093
0271	Pryor Middle	-	-	-	-	-	-	-	-	12,931	-	-	-	-	1,201	14,132
0581	Choctaw High	8,867	-	-	-	-	3,695	-	-	56,895	-	-	-	8,867	-	78,324
0601	Crestview High	-	-	-	-	-	18,473	-	-	126,722	-	-	369	-	-	145,564
0641	Fort Walton High	-	-	-	-	-	8,128	-	9,606	142,978	-	-	-	16,625	-	177,337
0651	Bruner Middle	-	-	-	-	-	-	-	-	20,320	-	-	-	-	1,293	21,613
0671	Lewis School	-	-	-	-	-	-	-	-	8,128	-	-	-	-	369	8,497
0701	OTC & CHOICE High	-	4,803	-	1,108	13,300	-	-	-	6,650	-	-	-	-	-	25,861
0761	Davidson Middle	-	-	-	-	-	-	-	-	15,147	-	-	-	-	1,847	16,994
0771	Destin Middle	-	-	-	-	-	-	-	-	12,561	-	-	-	-	1,847	14,408
TOTAL		\$ 8,867	\$ 4,803	\$ -	\$ 1,108	\$ 45,073	\$ 30,296	\$ -	\$ 9,606	\$ 802,779	\$ -	\$ -	\$ 369	\$ 25,492	\$ 17,677	\$ 946,070

1. BASE STUDENT ALLOCATION (BSA) = \$ 4,154.45
2. DISTRICT COST DIFFERENTIAL (DCD) = 0.9881

Excerpt from The 2015 Florida Statutes

1011.62(1) Funds for operation of schools.

Career and Professional Academy Programs

(o) *Calculation of additional full-time equivalent membership based on successful completion of a career-themed course pursuant to ss. 1003.491, 1003.492, and 1003.493, or courses with embedded CAPE industry certifications or CAPE Digital Tool certificates, and issuance of industry certification identified on the CAPE Industry Certification Funding List pursuant to rules adopted by the State Board of Education or CAPE Digital Tool certificates pursuant to s. 1003.4203.—*

1.

- a. A value of 0.025 full-time equivalent student membership shall be calculated for CAPE Digital Tool certificates earned by students in elementary and middle school grades.
 - b. A value of 0.1 or 0.2 full-time equivalent student membership shall be calculated for each student who completes a course as defined in s. 1003.493(1)(b) or courses with embedded CAPE industry certifications and who is issued an industry certification identified annually on the CAPE Industry Certification Funding List approved under rules adopted by the State Board of Education. A value of 0.2 full-time equivalent membership shall be calculated for each student who is issued a CAPE industry certification that has a statewide articulation agreement for college credit approved by the State Board of Education. For CAPE industry certifications that do not articulate for college credit, the Department of Education shall assign a full-time equivalent value of 0.1 for each certification. Middle grades students who earn additional FTE membership for a CAPE Digital Tool certificate pursuant to sub-subparagraph a. may not use the previously funded examination to satisfy the requirements for earning an industry certification under this sub-subparagraph. Additional FTE membership for an elementary or middle grades student shall not exceed 0.1 for certificates or certifications earned within the same fiscal year. The State Board of Education shall include the assigned values on the CAPE Industry Certification Funding List under rules adopted by the state board. Such value shall be added to the total full-time equivalent student membership for grades 6 through 12 in the subsequent year for courses that were not provided through dual enrollment. CAPE industry certifications earned through dual enrollment must be reported and funded pursuant to s. 1011.80.
 - c. A value of 0.3 full-time equivalent student membership shall be calculated for student completion of the courses and the embedded certifications identified on the CAPE Industry Certification Funding List and approved by the commissioner pursuant to ss. 1003.4203(5)(a) and 1008.44.
 - d. A value of 0.5 full-time equivalent student membership shall be calculated for CAPE Acceleration Industry Certifications that articulate for 15 to 29 college credit hours, and 1.0 full-time equivalent student membership shall be calculated for CAPE Acceleration Industry Certifications that articulate for 30 or more college credit hours pursuant to CAPE Acceleration Industry Certifications approved by the commissioner pursuant to ss. 1003.4203(5)(b) and 1008.44.
2. Each district must allocate at least 80 percent of the funds provided for CAPE industry certification, in accordance with this paragraph, to the program that generated the funds. This allocation may not be used to supplant funds provided for basic operation of the program.

Excerpt from The 2015 Florida Statutes

1011.62(1) Funds for operation of schools.

Career and Professional Academy Programs (Continued)

3. For CAPE industry certifications earned in the 2013-2014 school year and in subsequent years, the school district shall distribute to each classroom teacher who provided direct instruction toward the attainment of a CAPE industry certification that qualified for additional full-time equivalent membership under subparagraph 1.:
 - a. A bonus in the amount of \$25 for each student taught by a teacher who provided instruction in a course that led to the attainment of a CAPE industry certification on the CAPE Industry Certification Funding List with a weight of 0.1.
 - b. A bonus in the amount of \$50 for each student taught by a teacher who provided instruction in a course that led to the attainment of a CAPE industry certification on the CAPE Industry Certification Funding List with a weight of 0.2, 0.3, 0.5, and 1.0.

Bonuses awarded pursuant to this paragraph shall be provided to teachers who are employed by the district in the year in which the additional FTE membership calculation is included in the calculation. Bonuses shall be calculated based upon the associated weight of a CAPE industry certification on the CAPE Industry Certification Funding List for the year in which the certification is earned by the student. Any bonus awarded to a teacher under this paragraph may not exceed \$2,000 in any given school year and is in addition to any regular wage or other bonus the teacher received or is scheduled to receive.