



**SCHOOL DISTRICT OF OKALOOSA COUNTY  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE**

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FINANCE TAM: 2016-006

CONTACT: Julie Perry, Director  
Budgeting & Financial Services

TELEPHONE: 833-5850

TO: School Principals

FROM: Rita R. Scallan, Chief Financial Officer

A handwritten signature in blue ink, reading "Rita R. Scallan".

DATE: July 24, 2015

SUBJECT: Health Care Service Plan

The fiscal year 2015-2016 Health Care Service Plan was approved by the School Board on May 26, 2015. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech, LPN, or RN, depending on the needs of their students. Schools were given the opportunity to "buy up" to a higher level of service using either Discretionary budgeted funds, child care funds, or internal funds.

The original spreadsheet was based on the approved fiscal year 2015-2016 contract. The updated attached spreadsheet includes the following additional information:

- Column H – Health Care Service Option Chosen by School
- Column I – Cost of Option Chosen by School
- Column J – Required Health Care Service Plan
- Column K – Buy Up Cost (Discretionary or Internal Funds)

Each school's budget allocation for the required health care service option (Column J) has been moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004.

If your school chose to buy-up your health care service position, funding was handled as follows:

- Funding through Discretionary  
An expenditure for the amount shown in Column K has been charged to your Discretionary budget.
- Funding through Internal Funds  
An expenditure for the amount shown in Column K has been charged to your Discretionary budget. Please send an internal funds check with a Cash Transmittal Form to the Accounting & Financial Reporting Department. The funds will be appropriated in Project 2050 – Purchased School Nurses. Budgeting will then submit a Transfer of Expenditure to charge Project 2050 and credit your Discretionary budget.
- Funding through Child Care Project  
An expenditure for the amount shown in Column K has been charged to your child care project.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

**The budget transfer for the required health care position does not impact the  
Discretionary budgets that were directly allocated to schools for their use.**

cc: Executive Staff  
School Bookkeepers

**SCHOOL DISTRICT OF OKALOOSA COUNTY  
HEALTH CARE SERVICE PLAN ALLOCATION  
DISCRETIONARY BUDGET  
FISCAL YEAR 2015-2016  
REVISED JULY 31, 2015 TO INCLUDE SCHOOL CHOICE**

		A	B	C	D	E	F	G	H	I	J	K
COST CENTER NUMBER	SCHOOL/CENTER NAME	ADJUSTED PROJECTED UFTE	UFTE X \$15.00 (A x \$15)	DISCRETIONARY HEALTH CARE SERVICE PLAN ALLOCATION - SCHOOL MAXIMUM \$12,000 (B OR MAX \$12,000)	OPTIONAL LPN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL LPN SERVICE LEVEL BUY UP (C + D)	OPTIONAL RN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL RN SERVICE LEVEL BUY UP (C + F)	HEALTH CARE SERVICE OPTION CHOSEN BY SCHOOL RN, LPN, HT	COST OF OPTION CHOSEN BY SCHOOL	REQUIRED HEALTH CARE SERVICE PLAN (E)	BUY UP COST (DISCR., CHILD CARE, OR INTERNAL FUNDS) (I - J)
DISTRICT SCHOOLS												
0031	EDWINS ELEMENTARY SCHOOL	436.00	\$ 6,540	\$ 6,540	\$ 9,811	\$ 16,351	\$ 13,378	\$ 19,918	HT	\$ 6,540	\$ 6,540	\$ -
0041	BAKER SCHOOL	1,327.00	19,905	12,000	9,811	21,811	13,378	25,378	HT	12,000	12,000	-
0051	BOB SIKES ELEMENTARY SCHOOL	799.50	11,993	11,993	9,811	21,804	13,378	25,371	LPN	21,804	11,993	9,811
0082	MEIGS MIDDLE SCHOOL	536.50	8,048	8,048	9,811	17,859	13,378	21,426	HT	8,048	8,048	-
0092	SHOAL RIVER MIDDLE SCHOOL	819.00	12,285	12,000	9,811	21,811	13,378	25,378	HT	12,000	12,000	-
0121	RUCKEL MIDDLE SCHOOL	909.00	13,635	12,000	9,811	21,811	13,378	25,378	HT	12,000	12,000	-
0131	DESTIN ELEMENTARY SCHOOL	871.50	13,073	12,000	9,811	21,811	13,378	25,378	HT	12,000	12,000	-
0151	EDGE ELEMENTARY SCHOOL	627.00	9,405	9,405	9,811	19,216	13,378	22,783	HT	9,405	9,405	-
0161	EGLIN ELEMENTARY SCHOOL	453.00	6,795	6,795	9,811	16,606	13,378	20,173	HT	6,795	6,795	-
0201	LAUREL HILL SCHOOL	375.00	5,625	5,625	9,811	15,436	13,378	19,003	HT	5,625	5,625	-
0211	NICEVILLE HIGH SCHOOL	1,889.00	28,335	12,000	9,811	21,811	13,378	25,378	HT	12,000	12,000	-
0222	NORTHWOOD ELEMENTARY SCHOOL	878.50	13,178	12,000	9,811	21,811	13,378	25,378	HT	12,000	12,000	-
0241	SILVER SANDS SCHOOL (1.00 RN & 1.00 HEALTH TECH)	129.00	1,935	1,935	N/A	N/A	N/A	N/A	RN & HT	1,935	1,935	-
0251	RIVERSIDE ELEMENTARY SCHOOL	821.00	12,315	12,000	9,811	21,811	13,378	25,378	LPN	21,811	12,000	9,811
0271	PRYOR MIDDLE SCHOOL	565.00	8,475	8,475	9,811	18,286	13,378	21,853	HT	8,475	8,475	-
0281	WRIGHT ELEMENTARY SCHOOL	675.00	10,125	10,125	9,811	19,936	13,378	23,503	HT	10,125	10,125	-
0431	SHALIMAR ELEMENTARY SCHOOL	665.00	9,975	9,975	9,811	19,786	13,378	23,353	HT	9,975	9,975	-
0541	ELLIOTT PT. ELEMENTARY SCHOOL	627.00	9,405	9,405	9,811	19,216	13,378	22,783	HT	9,405	9,405	-
0561	MARY ESTHER ELEMENTARY SCHOOL	572.00	8,580	8,580	9,811	18,391	13,378	21,958	HT	8,580	8,580	-
0571	PLEW ELEMENTARY SCHOOL	713.00	10,695	10,695	9,811	20,506	13,378	24,073	HT	10,695	10,695	-
0581	CHOCTAW HIGH SCHOOL	1,551.00	23,265	12,000	9,811	21,811	13,378	25,378	LPN	21,811	12,000	9,811
0601	CRESTVIEW HIGH SCHOOL	1,812.00	27,180	12,000	9,811	21,811	13,378	25,378	HT	12,000	12,000	-
0621	KENWOOD ELEMENTARY SCHOOL	645.00	9,675	9,675	9,811	19,486	13,378	23,053	HT	9,675	9,675	-
0631	FLOROSA ELEMENTARY SCHOOL	589.00	8,835	8,835	9,811	18,646	13,378	22,213	HT	8,835	8,835	-
0641	FT. WALTON BEACH HIGH SCHOOL	1,580.00	23,700	12,000	9,811	21,811	13,378	25,378	LPN	21,811	12,000	9,811
0651	BRUNER MIDDLE SCHOOL	737.00	11,055	11,055	9,811	20,866	13,378	24,433	HT	11,055	11,055	-
0671	LEWIS K-8 SCHOOL	608.00	9,120	9,120	9,811	18,931	13,378	22,498	HT	9,120	9,120	-
0681	LONGWOOD ELEMENTARY SCHOOL	691.50	10,373	10,373	9,811	20,184	13,378	23,751	HT	10,373	10,373	-
0701	CHOICE HIGH SCHOOL & TECH. CNTR.	194.00	N/A	N/A	N/A	N/A	N/A	N/A	-	-	-	-
0721	OKALOOSA STEMM ACADEMY	167.00	N/A	N/A	N/A	N/A	N/A	N/A	-	-	-	-
0731	WALKER ELEMENTARY SCHOOL	840.50	12,608	11,999	9,811	21,810	13,378	25,377	HT	11,999	11,999	-
0741	BLUEWATER ELEMENTARY SCHOOL	850.00	12,750	12,000	9,811	21,811	13,378	25,378	LPN	21,811	12,000	9,811
0751	ANTIOCH ELEMENTARY SCHOOL	881.00	13,215	12,000	9,811	21,811	13,378	25,378	HT	12,000	12,000	-
0761	DAVIDSON MIDDLE SCHOOL (LPN)	936.00	14,040	12,000	N/A	N/A	3,567	15,567	LPN	12,000	12,000	-
0771	DESTIN MIDDLE SCHOOL	648.00	9,720	9,720	9,811	19,531	13,378	23,098	HT	9,720	9,720	-
0801	RICHBOURG SCHOOL (1.00 RN & 1.00 HEALTH TECH)	56.00	840	840	N/A	N/A	N/A	N/A	RN & HT	840	840	-
0811	SOUTHSIDE CENTER (LPN)	196.00	2,940	2,940	N/A	N/A	3,567	6,507	LPN	2,940	2,940	-
TOTAL - DISTRICT SCHOOLS		27,670.00	\$ 409,638	\$ 338,153						\$ 387,208	\$ 338,153	\$ 49,055

**NOTES:**

- Schools highlighted in yellow will be allocated a RN position in addition to a Health Tech position as part of the District contract; therefore, those schools will not have a buy up option.
- Schools highlighted in green will be allocated a LPN position as part of the District contract; therefore, those schools will not have a buy up option for LPN.
- All other schools will receive a Health Tech and may choose to "buy up" to a LPN or RN using internal funds or child care funds.
- The remainder of the Health Care Service plan will be funded by Medicaid - Project 1084.