



**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
BUDGETING AND FINANCIAL SERVICES**

FINANCE TAM: 2015-044

CONTACT: Julie Perry, Director
Budgeting & Financial
Services

TELEPHONE: 833-5850

TO: School Principals

FROM: Rita R. Scallan, Chief Financial Officer

DATE: May 1, 2015 – **Revised June 1, 2015**

SUBJECT: Administrative & Guidance Summer Hours – Project 5027

For fiscal year 2015-2016, the District is making an allocation to enable schools to hire 10-Month Assistant Principals and/or 10-Month Guidance Counselors to work during the 2015 summer period (June 2015 through August 2015). The attached spreadsheet indicates the number of hours that are authorized per school.

Guidance Counselors (10-Month) will be paid other compensation based on the following hourly rates:

Bachelor's Degree	\$31.31
Master's Degree	\$35.66
Specialist's Degree	\$38.75
Doctorate's Degree	\$41.79

Hours have been allocated to high schools based on 1.00 12-Month Guidance Counselor and 3.00 10-Month Guidance Counselors; however, high schools have the option to hire 4.00 10-Month Guidance Counselors. If this option is chosen, the allocation will be increased from 120 hours to 360 hours.

Assistant Principals (10-Month) will be paid other compensation based on their actual hourly wage. This allocation is strictly for elementary schools.

Funds will be allocated to Administrative & Guidance Summer Hours – Project 5027 after the new budget is in place. Hours worked in June 2015 will be paid in July 2015.

Should you have any questions or require additional information, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff
Payroll Supervisor
Bookkeepers

SCHOOL DISTRICT OF OKALOOSA COUNTY
ADMINISTRATIVE & GUIDANCE SUMMER HOURS - PROJECT 5027
FISCAL YEAR 2015-2016
REVISED JUNE 30, 2015

CENTER	SCHOOL	ASSISTANT PRINCIPAL HOURS	ASSISTANT PRINCIPAL ALLOCATION	GUIDANCE COUNSELORS HOURS	GUIDANCE COUNSELORS ALLOCATION	TOTAL ALLOCATION
			\$ 48		\$ 41	
0031	EDWINS ELEMENTARY SCHOOL	120	\$ 5,760	120	\$ 4,920	\$ 10,680
0041	BAKER SCHOOL	-	-	80	3,280	3,280
0051	BOB SIKES ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0082	MEIGS MIDDLE SCHOOL	-	-	-	-	-
0092	SHOAL RIVER MIDDLE SCHOOL	-	-	40	1,640	1,640
0121	RUCKEL MIDDLE SCHOOL	-	-	40	1,640	1,640
0131	DESTIN ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0151	EDGE ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0161	EGLIN ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0201	LAUREL HILL SCHOOL	-	-	120	4,920	4,920
0211	NICEVILLE HIGH SCHOOL	-	-	360	14,760	14,760
0222	NORTHWOOD ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0241	SILVER SANDS SCHOOL	-	-	-	-	-
0251	RIVERSIDE ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0271	PRYOR MIDDLE SCHOOL	-	-	-	-	-
0281	WRIGHT ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0431	SHALIMAR ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0541	ELLIOTT PT. ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0561	MARY ESTHER ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0571	PLEW ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0581	CHOCTAW HIGH SCHOOL	-	-	120	4,920	4,920
0601	CRESTVIEW HIGH SCHOOL	-	-	360	14,760	14,760
0621	KENWOOD ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0631	FLOROSA ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0641	FT. WALTON BEACH HIGH SCHOOL	-	-	120	4,920	4,920
0651	BRUNER MIDDLE SCHOOL	-	-	-	-	-
0671	LEWIS K-8 SCHOOL	-	-	120	4,920	4,920
0681	LONGWOOD ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0701	CHOICE HIGH SCHOOL & TECHNICAL CENTER	-	-	120	4,920	4,920
0721	OKALOOSA STEMM ACADEMY	-	-	60	2,460	2,460
0731	WALKER ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0741	BLUEWATER ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0751	ANTIOCH ELEMENTARY SCHOOL	120	5,760	120	4,920	10,680
0761	DAVIDSON MIDDLE SCHOOL	-	-	40	1,640	1,640
0771	DESTIN MIDDLE SCHOOL	-	-	-	-	-
0801	RICHBOURG SCHOOL	-	-	-	-	-
0811	SOUTHSIDE CENTER	-	-	60	2,460	2,460
TOTAL - ALL SCHOOLS		2,160	\$ 103,680	3,800	\$ 155,800	\$ 259,480

REVISIONS