

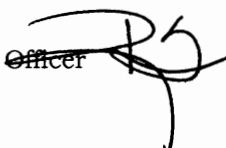


SCHOOL DISTRICT OF OKALOOSA COUNTY

TECHNICAL ASSISTANCE MEMORANDUM

FINANCE

FINANCE TAM: 2015-028
CONTACT: Julie Perry, Director
Budgeting & Financial Services
TELEPHONE: 833-5850

TO: Selected Principals
FROM: Rita R. Scallan, Chief Financial Officer 
DATE: December 3, 2014
SUBJECT: Career and Professional Education (CAPE) Institutes – New Projects

Per Florida Statute 1011.62(o)(2), each district must allocate at least 80 percent of the funds provided for CAPE industry certification to the program that generated the funds. Our District has allocated 90 percent of all CAPE funding to CAPE – Project 9007, and the schools have been responsible for making sure that the funds were expended for the appropriate program/institute. In order to ease this process, we have set up new CAPE projects as shown below:

- CAPE – Aerospace/Aviation – Project 5061
- CAPE – Automotive – Project 5072
- CAPE – Child Development – Project 5062
- CAPE – Construction – Project 5063
- CAPE – Culinary – Project 5064
- CAPE – Drafting/Engineering – Project 5065
- CAPE – Electrical – Project 5066
- CAPE – Health Science – Project 5067
- CAPE – Information Technology – Project 5068
- CAPE – Robotics – Project 5069
- CAPE – Veterinarian Technology – Project 5070
- CAPE – Welding – Project 5071

The Career & Technical Education Department worked with the schools to determine the proper distribution of the funds remaining in CAPE – Project 9007 as of December 1, 2014. The Budgeting Department has re-appropriated the available funding in CAPE – Project 9007 to the new projects based on the attached spreadsheet. Schools may choose to transfer their expenditures and encumbrances in CAPE – Project 9007 to the appropriate institute's project or leave them in CAPE – Project 9007.

Information Systems and the Career & Technical Education Departments are working on the fiscal year 2013-2014 certification information for additional weighted FTE. Once this information is finalized, the Budgeting Department will allocate the new revenue to the appropriate projects.

Please keep in mind that the expenditures for any tests purchased by the Career & Technical Education Department will be transferred to the appropriate school institute's project. In addition, once the new revenue for fiscal year 2014-2015 is allocated, school institute projects will be used to pay bonuses for fiscal year 2013-2014 certifications earning additional weighted FTE.

Should you have any questions or require additional information, please contact Julie Perry at 833-5850.

Attachment

cc: Executive Staff
CHOICE Program Director
School Bookkeepers

**SCHOOL DISTRICT OF OKALOOSA COUNTY
CAPE DISTRIBUTION BY INSTITUTE
AVAILABLE BUDGET AS OF DECEMBER 1, 2014
INFORMATION PROVIDED BY CAREER & TECHNICAL EDUCATION DEPARTMENT
FISCAL YEAR 2014-2015
DECEMBER 1, 2014**

CENTER	SCHOOL	PROJECT 5061 AVIATION	PROJECT 5062 CHILD DEVELOP.	PROJECT 5063 CONSTR.	PROJECT 5064 CULINARY	PROJECT 5065 DRAFT/ ENGIN.	PROJECT 5066 ELECTRICAL	PROJECT 5067 HEALTH SCIENCE	PROJECT 5068 INFORMATION TECHNOLOGY	PROJECT 5069 ROBOTICS	PROJECT 5070 VET TECH.	PROJECT 5071 WELDING	PROJECT 5072 AUTO	TOTAL ALL INSTITUTES
0041	BAKER SCHOOL	\$ -	\$ 1,693.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,785.38	\$ -	\$ -	\$ 2,128.82	\$ -	\$ 43,607.34
0082	MEIGS MIDDLE	-	-	-	-	-	-	-	25,962.84	-	-	-	-	25,962.84
0092	SHOAL RIVER MIDDLE	-	-	-	-	-	-	-	35,726.33	-	-	-	-	35,726.33
0121	RUCKEL MIDDLE	-	-	-	-	-	-	-	94,940.64	-	-	-	-	94,940.64
0201	LAUREL HILL SCHOOL	-	-	-	-	-	-	-	7,139.37	-	-	8,645.22	-	15,784.59
0211	NICEVILLE HIGH	941.00	-	-	61.36	-	-	-	571,438.93	-	-	-	-	572,441.29
0271	PRYOR MIDDLE	-	-	-	-	-	-	-	43,121.24	-	-	-	-	43,121.24
0581	CHOCTAW HIGH	9,470.10	-	-	54.89	18,042.46	-	-	120,404.24	-	-	-	-	147,971.69
0601	CRESTVIEW HIGH	8,491.12	-	-	1,797.43	4,201.95	29,061.20	2,825.79	136,895.07	-	-	13,465.86	206.37	196,944.79
0641	FT. WALTON HIGH	-	-	-	-	26,352.71	-	-	210,053.99	-	-	-	-	236,406.70
0651	BRUNER MIDDLE	-	-	-	-	-	-	-	63,191.93	-	-	-	-	63,191.93
0671	LEWIS SCHOOL	-	-	-	-	-	-	-	5,363.00	-	-	-	-	5,363.00
0701	CHOICE HIGH	-	-	9,625.66	4,606.72	-	-	14,109.88	20,060.47	-	-	9,904.00	-	58,306.73
0761	DAVIDSON MIDDLE	-	-	-	-	-	-	-	18,907.86	-	-	-	-	18,907.86
0771	DESTIN MIDDLE	-	-	-	-	-	-	-	24,740.70	-	-	-	-	24,740.70
TOTAL - ALL SCHOOLS		\$ 18,902.22	\$ 1,693.14	\$ 9,625.66	\$ 6,520.40	\$ 48,597.12	\$ 29,061.20	\$ 16,935.67	\$ 1,417,731.99	\$ -	\$ -	\$ 34,143.90	\$ 206.37	\$ 1,583,417.67

NOTE:

1. THE INFORMATION WAS PROVIDED BY THE CAREER & TECHNICAL EDUCATION DEPARTMENT.