



**SCHOOL DISTRICT OF OKALOOSA COUNTY  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE**

---

FINANCE TAM: 2015-004

CONTACT: Julie Perry, Director  
Budgeting & Financial Services

TELEPHONE: 833-5850

TO: School Principals

FROM: Rita R. Scallan, Chief Financial Officer

A handwritten signature in blue ink, reading "Rita R. Scallan".

DATE: July 23, 2014

SUBJECT: Health Care Service Plan

The fiscal year 2014-2015 Health Care Service Plan was approved by the School Board on May 12, 2014. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech, LPN, or RN, depending on the needs of their students. Schools were given the opportunity to "buy up" to a higher level of service using either Discretionary budgeted funds, child care funds, or internal funds.

The original spreadsheet was based on the fiscal year 2014-2015 contract. The attached spreadsheet includes the following additional information:

- Column H – Health Care Service Option Chosen by School
- Column I – Cost of Option Chosen by School
- Column J – Required Health Care Service Plan
- Column K – Buy Up Cost (Discretionary or Internal Funds)

Each school's budget allocation for the required health care service option (Column J) has been moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004.

If your school chose to buy-up your health care service position, funding was handled as follows:

- Funding through Discretionary  
The budget for the buy-up cost (Column K) was moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004.
- Funding through Internal Funds  
The budget for the buy-up cost (Column K) was moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004. Please send an internal funds check and a Cash Transmittal Form to the Accounting & Financial Reporting Department. The funds will be placed in Project 2050 – Purchased School Nurses. Finance will then complete the necessary paperwork to refund the school's Discretionary budget.
- Funding through Child Care Project  
An expenditure for the amount shown in Column K has been charged to your child care project.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

**The budget transfer for the required health care position does not impact the budgets that were directly allocated to schools for their use.**

cc: Executive Staff  
School Bookkeepers

**SCHOOL DISTRICT OF OKALOOSA COUNTY  
HEALTH CARE SERVICE PLAN ALLOCATION  
DISCRETIONARY BUDGET  
FISCAL YEAR 2014-2015  
REVISED JULY 24, 2014, TO ADD SCHOOL CHOICE**

	A	B	C	D	E	F	G	H	I	J	K	
COST CENTER NUMBER	SCHOOL/CENTER NAME	ADJUSTED PROJECTED UFTE	UFTE X \$15.00  (A x \$15)	DISCRETIONARY HEALTH CARE SERVICE PLAN ALLOCATION - SCHOOL MAXIMUM \$12,000 (B OR MAX \$12,000)	OPTIONAL LPN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL LPN SERVICE LEVEL BUY UP  (C + D)	OPTIONAL RN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL RN SERVICE LEVEL BUY UP  (C + F)	HEALTH CARE SERVICE OPTION CHOSEN BY SCHOOL  RN, LPN, HT	COST OF OPTION CHOSEN BY SCHOOL	REQUIRED HEALTH CARE SERVICE PLAN  (E)	BUY UP COST (DISCR., CHILD CARE, OR INTERNAL FUNDS)  (I - J)
DISTRICT SCHOOLS												
0031	EDWINS ELEMENTARY SCHOOL	422.00	\$ 6,330	\$ 6,330	\$ 9,667	\$ 15,997	\$ 13,183	\$ 19,513	HT	\$ 6,330	\$ 6,330	\$ -
0041	BAKER SCHOOL	1,360.00	20,400	12,000	9,667	21,667	13,183	25,183	HT	12,000	12,000	-
0051	BOB SIKES ELEMENTARY SCHOOL	793.00	11,895	11,895	9,667	21,562	13,183	25,078	LPN	21,562	11,895	9,667
0082	MEIGS MIDDLE SCHOOL	534.00	8,010	8,010	9,667	17,677	13,183	21,193	HT	8,010	8,010	-
0092	SHOAL RIVER MIDDLE SCHOOL	878.00	13,170	12,000	9,667	21,667	13,183	25,183	HT	12,000	12,000	-
0121	RUCKEL MIDDLE SCHOOL	962.00	14,430	12,000	9,667	21,667	13,183	25,183	RN	25,183	12,000	13,183
0131	DESTIN ELEMENTARY SCHOOL	810.00	12,150	12,000	9,667	21,667	13,183	25,183	HT	12,000	12,000	-
0151	EDGE ELEMENTARY SCHOOL	578.00	8,670	8,670	9,667	18,337	13,183	21,853	HT	8,670	8,670	-
0161	EGLIN ELEMENTARY SCHOOL	510.00	7,650	7,650	9,667	17,317	13,183	20,833	HT	7,650	7,650	-
0201	LAUREL HILL SCHOOL	415.00	6,225	6,225	9,667	15,892	13,183	19,408	HT	6,225	6,225	-
0211	NICEVILLE HIGH SCHOOL	1,833.00	27,495	12,000	9,667	21,667	13,183	25,183	HT	12,000	12,000	-
0222	NORTHWOOD ELEMENTARY SCHOOL	747.00	11,205	11,205	9,667	20,872	13,183	24,388	HT	11,205	11,205	-
0241	SILVER SANDS SCHOOL (1.00 RN & 1.00 HEALTH TECH)	141.00	2,115	2,115	N/A	N/A	N/A	N/A	RN & HT	2,115	2,115	-
0251	RIVERSIDE ELEMENTARY SCHOOL	939.00	14,085	12,000	9,667	21,667	13,183	25,183	LPN	21,667	12,000	9,667
0271	PRYOR MIDDLE SCHOOL	624.00	9,360	9,360	9,667	19,027	13,183	22,543	HT	9,360	9,360	-
0281	WRIGHT ELEMENTARY SCHOOL	649.00	9,735	9,735	9,667	19,402	13,183	22,918	HT	9,735	9,735	-
0431	SHALIMAR ELEMENTARY SCHOOL	608.00	9,120	9,120	9,667	18,787	13,183	22,303	HT	9,120	9,120	-
0541	ELLIOTT PT. ELEMENTARY SCHOOL	625.00	9,375	9,375	9,667	19,042	13,183	22,558	HT	9,375	9,375	-
0561	MARY ESTHER ELEMENTARY SCHOOL	597.00	8,955	8,955	9,667	18,622	13,183	22,138	HT	8,955	8,955	-
0571	PLEW ELEMENTARY SCHOOL	701.00	10,515	10,515	9,667	20,182	13,183	23,698	HT	10,515	10,515	-
0581	CHOCTAW HIGH SCHOOL	1,538.00	23,070	12,000	9,667	21,667	13,183	25,183	LPN	21,667	12,000	9,667
0601	CRESTVIEW HIGH SCHOOL	1,876.00	28,140	12,000	9,667	21,667	13,183	25,183	HT	12,000	12,000	-
0621	KENWOOD ELEMENTARY SCHOOL	611.00	9,165	9,165	9,667	18,832	13,183	22,348	HT	9,165	9,165	-
0631	FLOROSA ELEMENTARY SCHOOL	584.00	8,760	8,760	9,667	18,427	13,183	21,943	HT	8,760	8,760	-
0641	FT. WALTON BEACH HIGH SCHOOL	1,631.00	24,465	12,000	9,667	21,667	13,183	25,183	LPN	21,667	12,000	9,667
0651	BRUNER MIDDLE SCHOOL	810.00	12,150	12,000	9,667	21,667	13,183	25,183	HT	12,000	12,000	-
0671	LEWIS K-8 SCHOOL (LPN)	621.00	9,315	9,315	N/A	N/A	3,516	12,831	LPN	9,315	9,315	-
0681	LONGWOOD ELEMENTARY SCHOOL	591.00	8,865	8,865	9,667	18,532	13,183	22,048	HT	8,865	8,865	-
0701	CHOICE HIGH SCHOOL & TECHNICAL CENTER	298.00	N/A	N/A	N/A	N/A	N/A	N/A	-	-	-	-
0721	OKALOOSA STEMM ACADEMY	198.00	N/A	N/A	N/A	N/A	N/A	N/A	-	-	-	-
0731	WALKER ELEMENTARY SCHOOL	730.00	10,950	10,949	9,667	20,616	13,183	24,132	HT	10,949	10,949	-
0741	BLUEWATER ELEMENTARY SCHOOL	853.00	12,795	12,000	9,667	21,667	13,183	25,183	LPN	21,667	12,000	9,667
0751	ANTIOCH ELEMENTARY SCHOOL	850.00	12,750	12,000	9,667	21,667	13,183	25,183	HT	12,000	12,000	-
0761	DAVIDSON MIDDLE SCHOOL (LPN)	974.00	14,610	12,000	N/A	N/A	3,516	15,516	LPN	12,000	12,000	-
0771	DESTIN MIDDLE SCHOOL	627.00	9,405	9,405	9,667	19,072	13,183	22,588	HT	9,405	9,405	-
0801	RICHBOURG SCHOOL (1.00 RN & 1.00 HEALTH TECH)	58.00	870	870	N/A	N/A	N/A	N/A	RN & HT	870	870	-
0811	SOUTHSIDE CENTER (LPN)	220.24	3,304	3,304	N/A	N/A	3,516	6,820	LPN	3,304	3,304	-
TOTAL - DISTRICT SCHOOLS		27,796.24	\$ 409,504	\$ 335,793						\$ 397,311	\$ 335,793	\$ 61,518

**NOTES:**

1. Schools highlighted in yellow will be allocated a RN position in addition to a Health Tech position as part of the District contract; therefore, those schools will not have a buy up option.
2. Schools highlighted in green will be allocated a LPN position as part of the District contract; therefore, those schools will not have a buy up option for LPN.
3. The remainder of the Health Care Service plan will be funded by Medicaid - Project 1084.