



**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
BUDGETING AND FINANCIAL SERVICES**

FINANCE TAM: 2014-050

CONTACT: Julie Perry, Director
Budgeting & Financial
Services

TELEPHONE: 833-5850

TO: School Principals

FROM: Rita R. Scallan, Chief Financial Officer

A handwritten signature in blue ink that reads "Rita R. Scallan".

DATE: June 25, 2014 – Revised September 5, 2014

SUBJECT: Administrative & Guidance Summer Hours – Project 5027

For fiscal year 2014-2015, the District is making an allocation to enable schools to hire 10-Month Assistant Principals and/or 10-Month Guidance Counselors to work in the summer. The attached spreadsheet indicates the number of hours that are authorized per school. Please note: The only schools receiving a summer allocation for 10-Month Assistant Principals are those that have not been allocated a 12-Month Assistant Principal.

Guidance Counselors (10-Month) will need to be hired for the summer by creating a position through OASIS and will be paid an hourly rate based on degree:

Bachelor's Degree	\$31.31
Master's Degree	\$35.66
Specialist's Degree	\$38.75
Doctorate's Degree	\$41.79

Assistant Principals (10-Month) will be paid other compensation based on their actual hourly wage. Funds will be allocated to Administrative & Guidance Summer Hours – Project 5027 after the new budget is in place.

Should you have any questions or require additional information, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff
Bookkeepers