




**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2014-040
CONTACT: Julie Perry, Director
Budgeting & Financial Services
TELEPHONE: 833-5850

TO: School Principals
FROM: Rita R. Scallan, Chief Financial Officer 
DATE: April 28, 2014
SUBJECT: Summer Intensive Studies (SIS) – Project 4127
Initial Allocation – Sessions 1 and 2 – All Schools

Summer Intensive Studies (SIS) will be held at all schools for Sessions 1 and 2. **The Budgeting & Financial Services Department has made the initial allocation for the SIS program based on actual 2013 SIS attendance; however, the allocation will be adjusted based on actual attendance.** The attached spreadsheet reflects each participating school's allocation. Pertinent information regarding SIS and your school's budget is noted below.

I. High Schools

- A. The purpose of High School SIS will be:
1. Credit recovery via Ed 20/20 for students lacking credits and who are in danger of not being promoted or graduating.
 2. Credit recovery may be accomplished through face to face instruction when deemed appropriate by the school and the office of Curriculum, Instruction, & Assessment.
- B. There will be two sessions of SIS:
1. SIS – Session 1 will be held June 10, 2014, through June 27, 2014. The term will consist of 14 days and will be operated Tuesday through Friday (week 1) and Monday through Friday (weeks 2 and 3).
 2. SIS – Session 2 will be held July 7, 2014, through July 24, 2014. The term will consist of 14 days and will be operated Monday through Friday (weeks 1 and 2) and Monday through Thursday (week 3).
- C. Pre-planning for Session 1 will be three (3) hours on June 9, 2014. There is no pre-planning scheduled for Session 2.
- D. SIS will be held at the following locations. Students attending the CHOICE High School & Technical Center will attend SIS at their zoned high schools.
1. Baker School,
 2. Choctaw High School,
 3. Crestview High School,
 4. Fort Walton Beach High School,

5. Laurel Hill School, and
 6. Niceville High School.
- E. Students will attend SIS from 7:30 a.m. to 1:00 p.m. (5.50 hours), and the teacher duty day will be from 7:15 a.m. to 1:15 p.m. (6.00 hours).
- F. Students will be allowed to take an Ed 20/20 pre-test and will only have to complete the sections for which they do not receive a 70%.
- G. Priority should be given to upper classmen needing courses for promotion and/or graduation.
- H. No student may attend less than the full day, full session (14 days) identified in the SIS schedule unless he/she has met drop-out prevention criteria. In such case, the appropriate form (MIS 4198) must be completed with required signatures.
- I. Student/Teacher Ratios:
1. Course Recovery: 1 teacher to the number of seats available in the computer lab (minimum 15 students). Please note that a lab must be completely filled prior to opening an additional lab. Student attendance will be monitored during each SIS session.
 2. Face to Face Instruction: 1 teacher to 25 student ratio (minimum 15 students). Student attendance will be monitored during each SIS session.
- J. With the exception of performance-based programs, all SIS teachers (face to face instruction) must be certified in the subject taught.
- K. Transportation will not be provided.
- L. A lunch period is included in the schedule. Each school will determine its own lunch schedule.
- M. **The initial allocation is based on the actual 2013 SIS attendance. Information Systems will be capturing attendance data during the week of June 16 – June 20, 2014, (Session 1) and July 7 – July 11, 2014 (Session 2). Please staff your schools according to your student needs. Budgeting will adjust each school's allocation up or down based on actual attendance.**
- N. Teachers working the entire 14 days of a session will be paid 84.00 hours (5.00 of instruction + 0.50 hour lunch duty + 0.50 hour for pre/post planning and program evaluation per day X 14 days = 84.00 hours). Teachers working on June 9, 2014, will be paid an additional 3.00 hours for pre-planning. *(Note: Teachers will earn an additional 5% leave (4.25 hours for each 14 day session, and 0.25 for pre-planning); therefore, the budget allocation includes funds for 91.50 hours for Session 1 and 88.25 for Session 2.)*
- O. Schools have been allocated \$50 per teacher for supplies to be used for SIS.
- P. The allocations have been budgeted in salaries for hourly teachers (1010-5100-0132-Center-4127) and supplies (1010-5100-0510-Center-4127). Each school may begin making budget amendments to allocate supply dollars to the specific expenditure objects required to implement its summer program.

II. **Middle Schools**

- A. The purpose of Middle School SIS will be:
1. Credit recovery via Ed 20/20 for students lacking credits and who are in danger of not being promoted or graduating.
 2. Remediation in Reading and/or Math for 6th through 8th grade students retained due to the assessment series (level 1 in **all four assessments** – FCAT/DEA) and others in need if space allows.
- B. There will be two sessions of SIS:

1. SIS – Session 1 will be held June 10, 2014, through June 27, 2014. The term will consist of 14 days and will be operated Tuesday through Friday (week 1) and Monday through Friday (weeks 2 and 3).
 2. SIS – Session 2 will be held July 7, 2014, through July 24, 2014. The term will consist of 14 days and will be operated Monday through Friday (weeks 1 and 2) and Monday through Thursday (week 3).
- C. Pre-planning for Session 1 will be three (3) hours on June 9, 2014. There is no pre-planning scheduled for Session 2.
- D. SIS will be held at the following locations. Students attending Okaloosa STEMM Academy and NWFL Ballet Academie will attend SIS at their zoned schools.
1. Baker School,
 2. Meigs Middle School,
 3. Shoal River Middle School,
 4. Laurel Hill School,
 5. Pryor Middle School,
 6. Bruner Middle School,
 7. Ruckel Middle School (for Lewis 6-8 and Ruckel Middle School),
 8. Davidson Middle School, and
 9. Destin Middle School.
- E. Students will attend SIS from 7:30 a.m. to 1:00 p.m. (5.50 hours), and the teacher duty day will be from 7:15 a.m. to 1:15 p.m. (6.00 hours).
- F. Students will be allowed to take an Ed 20/20 pre-test and will only have to complete the sections for which they do not receive a 70%.
- G. Priority should be given to upper classmen needing courses for promotion and also the number of courses needed to recover.
- H. Student/Teacher Ratio:
1. Course Recovery: 1 teacher to the number of seats available in the computer lab (minimum 15 students). Please note that a lab must be completely filled prior to opening an additional lab. Student attendance will be monitored during each SIS session.
 2. Face to Face Instruction: 1 teacher to 22 student ratio (minimum 15 students). Student attendance will be monitored during each SIS session.
- I. Transportation will be provided with limited stops. Area pick-ups are to be determined. There must be a minimum of 15 students on a bus for transportation. Schools will not be responsible for SIS transportation costs. As transportation costs are accumulated and charged to the schools' SIS budgets, the SIS budgets will be increased accordingly.
- J. A lunch period is included in the schedule. Each school will determine its own lunch schedule.
- K. **The initial allocation is based on the actual 2013 SIS attendance. Information Systems will be capturing attendance data during the week of June 16 – June 20, 2014, (Session 1) and July 7 – July 11, 2014 (Session 2). Please staff your schools according to your student needs. Budgeting will adjust each school's allocation up or down based on actual attendance.**
- L. Teachers working the entire 14 days of a session will be paid 84.00 hours (5.00 of instruction + 0.50 hour lunch duty + 0.50 hour for pre/post planning and program evaluation per day X 14 days = 84.00 hours). Teachers working on June 9, 2014, will be paid an additional 3.00 hours for pre-planning. *(Note: Teachers will earn an additional 5% leave (4.25 hours for each 14 day session, and 0.25 for pre-planning); therefore, the budget allocation includes funds for 91.50 hours for Session 1 and 88.25 for Session 2.)*
- M. Schools have been allocated \$50 per teacher for supplies to be used for SIS.

- N. The allocations have been budgeted in salaries for hourly teachers (1010-5100-0132-Center-4127) and supplies (1010-5100-0510-Center-4127). Each school may begin making budget amendments to allocate supply dollars to the specific expenditure objects required to implement its summer program.

III. Elementary Schools

- A. The purpose of Elementary School SIS will be for remediation in Reading and/or Math for the lowest performing students as defined below:
1. Students in 3rd, 4th, or 5th Grade scoring an FCAT Level 1 in Reading and/or Math,
 2. Students in 1st or 2nd Grade scoring an "F" in Reading and/or Math,
 3. Students in Kindergarten scoring a "U" in Reading.
 4. Students retained or promoted on a Good Cause exemption/Administrative Promotion.
- B. Elementary schools will hold SIS during Session 1 as follows:
1. SIS – Session 1 will be held from June 10, 2014, through July 2, 2014. The term will consist of 17 days and will be operated Tuesday through Friday (week 1), Monday through Friday (weeks 2 and 3), and Monday through Wednesday (week 4).
- C. Pre-planning will be three (3) hours on June 9, 2014.
- D. SIS will be held at the following locations:
1. Lewis School (for Plew, Bluewater, and Edge Elementary Schools and Lewis School Grades K through 5),
 2. Bob Sikes Elementary School (for Walker and Bob Sikes Elementary Schools),
 3. Northwood Elementary School (for Riverside, Antioch, and Northwood Elementary Schools),
 4. Florosa Elementary School (for Mary Esther and Florosa Elementary Schools),
 5. Kenwood Elementary School (for Wright and Kenwood Elementary Schools),
 6. Edwins Elementary School (for Elliott Point and Edwins Elementary Schools and NWFL Ballet Academie),
 7. Shalimar Elementary School (for Longwood, Shalimar, and Eglin Elementary Schools),
 8. Destin Elementary School,
 9. Laurel Hill School, and
 10. Baker School.
- E. SIS times will be as shown below:
1. Students will attend SIS from 7:45 a.m. to 1:15 p.m. (5.00 hours + 0.50 hour for lunch), and the teacher duty day will be from 7:30 a.m. to 1:30 p.m. (6.00 hours).
 2. Baker School and Laurel Hill School may choose to hold SIS during the same hours as middle and high school SIS.
- F. The student/teacher ratio will be 12 to 1, and classes will be closed when the average daily attendance for a teacher drops below 9. Student attendance will be monitored during the SIS session.

- G. Transportation will be provided for all schools with limited stops. Area pick-ups are to be announced. There must be a minimum of 15 students on a bus. Schools will not be responsible for SIS transportation costs. As transportation costs are accumulated and charged to the schools' SIS budgets, the SIS budgets will be increased accordingly.
- H. A lunch period is included in the schedule. Each school will determine its own lunch schedule.
- I. Students must be remediated in the area(s) of need based upon the PPP retention criteria. For example, a student who is attending summer school due to scoring a level 1 on FCAT 2. Mathematics and earning a grade of an F in Mathematics for the year must be remediated in the area of Mathematics.
- J. The SESAT/SAT 10 will be administered at the conclusion of the SIS session for retained students only.
- K. **The initial allocation is based on the actual 2013 SIS attendance. Information Systems will be capturing attendance data during the week of June 16 – June 20, 2014, for (Session 1) Please staff your schools according to your student needs. Budgeting will adjust each school's allocation up or down based on actual attendance.**
- L. Hours to Be Paid:
1. Session 1 – Teachers working the entire 17 days of Session 1 will be paid 105.00 hours (5.00 of instruction + 0.50 hour lunch duty + 0.50 hour for pre/post planning and program evaluation per day X 17 days = 102.00 hours plus 3.00 hours pre-planning). (Note: Teachers will earn an additional 5% leave (5.25 hours); therefore, the budget allocation includes funds for 110.25 hours.)
- M. Schools have been allocated \$50 per teacher for supplies to be used for SIS.
- N. The allocations have been budgeted in salaries for hourly teachers (1010-5100-0132-Center-4127) and supplies (1010-5100-0510-Center-4127). Each school may begin making budget amendments to allocate supply dollars to the specific expenditure objects required to implement its summer program.

Should you have any questions or need additional information regarding SIS, please contact the following individuals based on subject area:

1. Budget Issues – Julie Perry at 833-5850
2. SIS Program – Marcus Chambers at 833-3191
3. Student Data – Wendy Meserve at 689-7149

Attachment

SCHOOL DISTRICT OF OKALOOSA COUNTY
SUMMER INTENSIVE STUDIES - PROJECT 4127
PROPOSED ALLOCATION BASED ON SUMMER 2013 SIS ATTENDANCE - SESSIONS 1 & 2 SUMMARY
ELEMENTARY, MIDDLE, AND HIGH SCHOOLS
FISCAL YEAR 2013-2014
APRIL 28, 2014

School Number	School Name	Location (Center)	Total Initial SIS Allocation Session 1	Total Initial SIS Allocation Session 2	Total Initial SIS Allocation Sessions 1 & 2
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Elementary Schools:

0031	Edwins Elementary	0031			
0541	Elliott Point Elementary	0031			
9820	NWFL Ballet Academie	0031			
	Sub-Total	0031	\$ 28,905	\$ -	\$ 28,905
0161	Eglin Elementary	0431			
0431	Shalimar Elementary	0431			
0681	Longwood Elementary	0431			
	Sub-Total	0431	\$ 45,422	\$ -	\$ 45,422
0281	Wright Elementary	0621			
0621	Kenwood Elementary	0621			
	Sub-Total	0621	\$ 33,034	\$ -	\$ 33,034
0561	Mary Esther Elementary	0631			
0631	Florosa Elementary	0631			
	Sub-Total	0631	\$ 24,776	\$ -	\$ 24,776
0151	Edge Elementary	0671			
0571	Plew Elementary	0671			
0671	Lewis K-8 (Elementary)	0671			
0741	Bluewater Elementary	0671			
	Sub-Total	0671	\$ 16,517	\$ -	\$ 16,517
0222	Northwood Elementary	0222			
0251	Riverside Elementary	0222			
0751	Antioch Elementary	0222			
	Sub-Total	0222	\$ 61,939	\$ -	\$ 61,939
0051	Bob Sikes Elementary	0051			
0731	Walker Elementary	0051			
	Sub-Total	0051	\$ 37,163	\$ -	\$ 37,163
0041	Baker School (Elementary)	0041			
	Sub-Total	0041	\$ 16,517	\$ -	\$ 16,517
0131	Destin Elementary	0131			
	Sub-Total	0131	\$ 16,517	\$ -	\$ 16,517
0201	Laurel Hill School (Elementary)	0201			
	Sub-Total	0201	\$ 8,259	\$ -	\$ 8,259

Middle Schools:

0041	Baker School (Middle)	0041			
	Sub-Total	0041	\$ 3,436	\$ 3,315	\$ 6,751
0082	Meigs Middle	0082			
	Sub-Total	0082	\$ 6,871	\$ 6,631	\$ 13,502
0092	Shoal River Middle	0092			
	Sub-Total	0092	\$ 6,871	\$ 6,631	\$ 13,502
0201	Laurel Hill School (Middle)	0201			
	Sub-Total	0201	\$ 3,436	\$ 3,315	\$ 6,751
0271	Pryor Middle	0271			
	Sub-Total	0271	\$ 6,871	\$ 6,631	\$ 13,502
0651	Bruner Middle	0651			
	Sub-Total	0651	\$ 13,742	\$ 13,261	\$ 27,003
0671	Lewis K-8 (Middle)	0121			
0121	Ruckel Middle	0121			
	Sub-Total	0121	\$ 6,871	\$ 6,631	\$ 13,502
0761	Davidson Middle	0761			
	Sub-Total	0761	\$ 10,307	\$ 9,946	\$ 20,253
0771	Destin Middle	0771			
	Sub-Total	0771	\$ 3,436	\$ 3,315	\$ 6,751

SCHOOL DISTRICT OF OKALOOSA COUNTY
SUMMER INTENSIVE STUDIES - PROJECT 4127
PROPOSED ALLOCATION BASED ON SUMMER 2013 SIS ATTENDANCE - SESSIONS 1 & 2 SUMMARY
ELEMENTARY, MIDDLE, AND HIGH SCHOOLS
FISCAL YEAR 2013-2014
APRIL 28, 2014

School Number	School Name	Location (Center)	Total Initial SIS Allocation Session 1	Total Initial SIS Allocation Session 2	Total Initial SIS Allocation Sessions 1 & 2
High Schools:					
0041	Baker School (High)	0041			
	Sub-Total	0041	\$ 3,436	\$ 3,315	\$ 6,751
0201	Laurel Hill School (High)	0201			
	Sub-Total	0201	\$ 3,436	\$ 3,315	\$ 6,751
0211	Niceville High	0211			
	Sub-Total	0211	\$ 10,307	\$ 9,946	\$ 20,253
0581	Choctawhatchee High	0581			
	Sub-Total	0581	\$ 20,613	\$ 13,261	\$ 33,874
0601	Crestview High	0601			
	Sub-Total	0601	\$ 17,178	\$ 13,261	\$ 30,439
0641	Ft. Walton Beach High	0641			
	Sub-Total	0641	\$ 10,307	\$ 13,261	\$ 23,568
Total			\$ 416,167	\$ 116,035	\$ 532,202

See notes on Session 1 and Session 2 calculation worksheets.

SCHOOL DISTRICT OF OKALOOSA COUNTY
SUMMER INTENSIVE STUDIES - PROJECT 4127
PROPOSED ALLOCATION BASED ON SUMMER 2013 SIS ATTENDANCE - SESSION 1
ELEMENTARY, MIDDLE, AND HIGH SCHOOLS
FISCAL YEAR 2013-2014
APRIL 28, 2014

			A	B	C	D	E	F	G	H	I
School Number	School Name	Location (Center)	Projected Number of Students By Location Session 1	Projected Teaching Units Session 1	Average Instructional Hourly Rate	Instructional Hours Per Teacher for Pay Purposes Session 1	Plus 5% Leave Earned	Total Initial Instructional Hours to Fund Session 1	Initial Estimated Cost of Instructional Staff Session 1	Initial Materials Allocation Session 1	Total Initial SIS Allocation Session 1
			(Note 1)	(Note 2)	(Note 3)	(Notes 4 & 5)	(D x 5%)	(D + E)	(B x C x F)	\$ 50	(G + H)

Elementary Schools:

0031	Edwins Elementary	0031									
0541	Elliott Point Elementary	0031									
9820	NWFL Ballet Academie	0031									
	Sub-Total	0031	87.00	7.00	\$ 37	105.00	5.25	110.25	\$ 28,555	\$ 350	\$ 28,905
0161	Eglin Elementary	0431									
0431	Shalimar Elementary	0431									
0681	Longwood Elementary	0431									
	Sub-Total	0431	130.00	11.00	\$ 37	105.00	5.25	110.25	\$ 44,872	\$ 550	\$ 45,422
0281	Wright Elementary	0621									
0621	Kenwood Elementary	0621									
	Sub-Total	0621	101.00	8.00	\$ 37	105.00	5.25	110.25	\$ 32,634	\$ 400	\$ 33,034
0561	Mary Esther Elementary	0631									
0631	Florosa Elementary	0631									
	Sub-Total	0631	71.00	6.00	\$ 37	105.00	5.25	110.25	\$ 24,476	\$ 300	\$ 24,776
0151	Edge Elementary	0671									
0571	Plew Elementary	0671									
0671	Lewis K-8 (Elementary)	0671									
0741	Bluewater Elementary	0671									
	Sub-Total	0671	47.00	4.00	\$ 37	105.00	5.25	110.25	\$ 16,317	\$ 200	\$ 16,517
0222	Northwood Elementary	0222									
0251	Riverside Elementary	0222									
0751	Antioch Elementary	0222									
	Sub-Total	0222	185.00	15.00	\$ 37	105.00	5.25	110.25	\$ 61,189	\$ 750	\$ 61,939
0051	Bob Sikes Elementary	0051									
0731	Walker Elementary	0051									
	Sub-Total	0051	104.00	9.00	\$ 37	105.00	5.25	110.25	\$ 36,713	\$ 450	\$ 37,163
0041	Baker School (Elementary)	0041									
	Sub-Total	0041	46.00	4.00	\$ 37	105.00	5.25	110.25	\$ 16,317	\$ 200	\$ 16,517
0131	Destin Elementary	0131									
	Sub-Total	0131	43.00	4.00	\$ 37	105.00	5.25	110.25	\$ 16,317	\$ 200	\$ 16,517
0201	Laurel Hill School (Elementary)	0201									
	Sub-Total	0201	20.00	2.00	\$ 37	105.00	5.25	110.25	\$ 8,159	\$ 100	\$ 8,259

Middle Schools:

0041	Baker School (Middle)	0041									
	Sub-Total	0041	31.00	1.00	\$ 37	87.00	4.50	91.50	\$ 3,386	\$ 50	\$ 3,436
0082	Meigs Middle	0082									
	Sub-Total	0082	42.00	2.00	\$ 37	87.00	4.50	91.50	\$ 6,771	\$ 100	\$ 6,871
0092	Shoal River Middle	0092									
	Sub-Total	0092	47.00	2.00	\$ 37	87.00	4.50	91.50	\$ 6,771	\$ 100	\$ 6,871
0201	Laurel Hill School (Middle)	0201									
	Sub-Total	0201	20.00	1.00	\$ 37	87.00	4.50	91.50	\$ 3,386	\$ 50	\$ 3,436
0271	Pryor Middle	0271									
	Sub-Total	0271	35.00	2.00	\$ 37	87.00	4.50	91.50	\$ 6,771	\$ 100	\$ 6,871
0651	Bruner Middle	0651									
	Sub-Total	0651	86.00	4.00	\$ 37	87.00	4.50	91.50	\$ 13,542	\$ 200	\$ 13,742
0671	Lewis K-8 (Middle)	0121									
0121	Ruckel Middle	0121									
	Sub-Total	0121	43.00	2.00	\$ 37	87.00	4.50	91.50	\$ 6,771	\$ 100	\$ 6,871
0761	Davidson Middle	0761									
	Sub-Total	0761	65.00	3.00	\$ 37	87.00	4.50	91.50	\$ 10,157	\$ 150	\$ 10,307
0771	Destin Middle	0771									
	Sub-Total	0771	10.00	1.00	\$ 37	87.00	4.50	91.50	\$ 3,386	\$ 50	\$ 3,436

**SCHOOL DISTRICT OF OKALOOSA COUNTY
SUMMER INTENSIVE STUDIES - PROJECT 4127
PROPOSED ALLOCATION BASED ON SUMMER 2013 SIS ATTENDANCE - SESSION 1
ELEMENTARY, MIDDLE, AND HIGH SCHOOLS
FISCAL YEAR 2013-2014
APRIL 28, 2014**

			A	B	C	D	E	F	G	H	I
School Number	School Name	Location (Center)	Projected Number of Students By Location Session 1 (Note 1)	Projected Teaching Units Session 1 (Note 2)	Average Instructional Hourly Rate (Note 3)	Instructional Hours Per Teacher for Pay Purposes Session 1 (Notes 4 & 5)	Plus 5% Leave Earned (D x 5%)	Total Initial Instructional Hours to Fund Session 1 (D + E)	Initial Estimated Cost of Instructional Staff Session 1 (B x C x F)	Initial Materials Allocation Session 1 \$ 50	Total Initial SIS Allocation Session 1 (G + H)

High Schools:

0041	Baker School (High)	0041									
	Sub-Total	0041	30.00	1.00	\$ 37	87.00	4.50	91.50	\$ 3,386	\$ 50	\$ 3,436
0201	Laurel Hill School (High)	0201									
	Sub-Total	0201	5.00	1.00	\$ 37	87.00	4.50	91.50	\$ 3,386	\$ 50	\$ 3,436
0211	Niceville High	0211									
	Sub-Total	0211	84.00	3.00	\$ 37	87.00	4.50	91.50	\$ 10,157	\$ 150	\$ 10,307
0581	Choctawhatchee High	0581									
	Sub-Total	0581	152.00	6.00	\$ 37	87.00	4.50	91.50	\$ 20,313	\$ 300	\$ 20,613
0601	Crestview High	0601									
	Sub-Total	0601	131.00	5.00	\$ 37	87.00	4.50	91.50	\$ 16,928	\$ 250	\$ 17,178
0641	Ft. Walton Beach High	0641									
	Sub-Total	0641	74.00	3.00	\$ 37	87.00	4.50	91.50	\$ 10,157	\$ 150	\$ 10,307

Total	1,689.00	107.00
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\$ 410,817	\$ 5,350	\$ 416,167
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Notes:

1. The "Projected Number of Students" for the initial allocation is based on the actual attendance per session for Summer 2013 SIS.
2. Middle School - Okaloosa STEMM Academy students and NWFL Ballet Academie students will attend SIS at their zoned middle schools.
3. High School - CHOICE High School students will attend SIS at their zoned high school.
4. Teacher to Student Ratio: Elementary - 1:12, Middle - 1:22, High - 1:25. Sections will be closed when the average daily attendance for a teacher drops below 9.0 (Elementary), 15.0 (Middle), or 15.0 (High). Note: Credit recovery via Ed 20/20 ratio is 1 teacher to number of seats available in computer lab, minimum 15 students.
5. The average hourly instructional cost for fiscal year 2014-2015 is being used because other compensation will not be paid until July 2013.
6. Elementary school teachers working the entire 17 days of Session 1 will be paid 105.00 hours (5.00 hours instruction plus 0.50 hour lunch duty plus 0.50 hour for pre/post planning and program evaluation per day times 17 days plus 3.00 hours pre-planning).
7. Middle and high school teachers working the entire 14 days of Session 1 will be paid 87.00 hours (5.00 hours instruction plus 0.50 lunch duty plus 0.50 hour for pre/post planning and program evaluation per day times 14 days plus 3.00 hours pre-planning).
8. The supply allocation is \$50 per teacher per session.
9. Schools will not be "held harmless." Attendance will be verified by Information Systems during the week of June 16 - June 20, 2014, for Session 1. The allocation will be increased or decreased based on actual attendance.

SCHOOL DISTRICT OF OKALOOSA COUNTY
SUMMER INTENSIVE STUDIES - PROJECT 4127
PROPOSED ALLOCATION BASED ON SUMMER 2013 SIS ATTENDANCE - SESSION 2
ELEMENTARY, MIDDLE, AND HIGH SCHOOLS
FISCAL YEAR 2013-2014
APRIL 28, 2014

			A	B	C	D	E	F	G	H	I
School Number	School Name	Location (Center)	Projected Number of Students By Location Session 2 (Note 1)	Projected Teaching Units Session 2 (Note 2)	Average Instructional Hourly Rate (Note 3)	Instructional Hours Per Teacher for Pay Purposes Session 2 (Notes 4 & 5)	Plus 5% Leave Earned (D x 5%)	Total Initial Instructional Hours to Fund Session 2 (D + E)	Initial Estimated Cost of Instructional Staff Session 2 (B x C x F)	Initial Materials Allocation Session 2 \$ 50	Total Initial SIS Allocation Session 2 (G + H)

Elementary Schools:

0031	Edwins Elementary	0031									
0541	Elliott Point Elementary	0031									
9820	NWFL Ballet Academie	0031									
	Sub-Total	0031	-	-	\$ 37	-	-	-	\$ -	\$ -	\$ -
0161	Eglin Elementary	0431									
0431	Shalimar Elementary	0431									
0681	Longwood Elementary	0431									
	Sub-Total	0431	-	-	\$ 37	-	-	-	\$ -	\$ -	\$ -
0281	Wright Elementary	0621									
0621	Kenwood Elementary	0621									
	Sub-Total	0621	-	-	\$ 37	-	-	-	\$ -	\$ -	\$ -
0561	Mary Esther Elementary	0631									
0631	Florosa Elementary	0631									
	Sub-Total	0631	-	-	\$ 37	-	-	-	\$ -	\$ -	\$ -
0151	Edge Elementary	0671									
0571	Plew Elementary	0671									
0671	Lewis K-8 (Elementary)	0671									
0741	Bluewater Elementary	0671									
	Sub-Total	0671	-	-	\$ 37	-	-	-	\$ -	\$ -	\$ -
0222	Northwood Elementary	0222									
0251	Riverside Elementary	0222									
0751	Antioch Elementary	0222									
	Sub-Total	0222	-	-	\$ 37	-	-	-	\$ -	\$ -	\$ -
0051	Bob Sikes Elementary	0051									
0731	Walker Elementary	0051									
	Sub-Total	0051	-	-	\$ 37	-	-	-	\$ -	\$ -	\$ -
0041	Baker School (Elementary)	0041									
	Sub-Total	0041	-	-	\$ 37	-	-	-	\$ -	\$ -	\$ -
0131	Destin Elementary	0131									
	Sub-Total	0131	-	-	\$ 37	-	-	-	\$ -	\$ -	\$ -
0201	Laurel Hill School (Elementary)	0201									
	Sub-Total	0201	-	-	\$ 37	-	-	-	\$ -	\$ -	\$ -

Middle Schools:

0041	Baker School (Middle)	0041									
	Sub-Total	0041	31.00	1.00	\$ 37	84.00	4.25	88.25	\$ 3,265	\$ 50	\$ 3,315
0082	Meigs Middle	0082									
	Sub-Total	0082	42.00	2.00	\$ 37	84.00	4.25	88.25	\$ 6,531	\$ 100	\$ 6,631
0092	Shoal River Middle	0092									
	Sub-Total	0092	47.00	2.00	\$ 37	84.00	4.25	88.25	\$ 6,531	\$ 100	\$ 6,631
0201	Laurel Hill School (Middle)	0201									
	Sub-Total	0201	20.00	1.00	\$ 37	84.00	4.25	88.25	\$ 3,265	\$ 50	\$ 3,315
0271	Pryor Middle	0271									
	Sub-Total	0271	35.00	2.00	\$ 37	84.00	4.25	88.25	\$ 6,531	\$ 100	\$ 6,631
0651	Bruner Middle	0651									
	Sub-Total	0651	86.00	4.00	\$ 37	84.00	4.25	88.25	\$ 13,061	\$ 200	\$ 13,261
0671	Lewis K-8 (Middle)	0121									
0121	Ruckel Middle	0121									
	Sub-Total	0121	43.00	2.00	\$ 37	84.00	4.25	88.25	\$ 6,531	\$ 100	\$ 6,631
0761	Davidson Middle	0761									
	Sub-Total	0761	65.00	3.00	\$ 37	84.00	4.25	88.25	\$ 9,796	\$ 150	\$ 9,946
0771	Destin Middle	0771									
	Sub-Total	0771	10.00	1.00	\$ 37	84.00	4.25	88.25	\$ 3,265	\$ 50	\$ 3,315

**SCHOOL DISTRICT OF OKALOOSA COUNTY
SUMMER INTENSIVE STUDIES - PROJECT 4127
PROPOSED ALLOCATION BASED ON SUMMER 2013 SIS ATTENDANCE - SESSION 2
ELEMENTARY, MIDDLE, AND HIGH SCHOOLS
FISCAL YEAR 2013-2014
APRIL 28, 2014**

			A	B	C	D	E	F	G	H	I
School Number	School Name	Location (Center)	Projected Number of Students By Location Session 2 (Note 1)	Projected Teaching Units Session 2 (Note 2)	Average Instructional Hourly Rate (Note 3)	Instructional Hours Per Teacher for Pay Purposes Session 2 (Notes 4 & 5)	Plus 5% Leave Earned (D x 5%)	Total Initial Instructional Hours to Fund Session 2 (D + E)	Initial Estimated Cost of Instructional Staff Session 2 (B x C x F)	Initial Materials Allocation Session 2 \$ 50	Total Initial SIS Allocation Session 2 (G + H)

High Schools:

0041	Baker School (High)	0041									
	Sub-Total	0041	18.00	1.00	\$ 37	84.00	4.25	88.25	\$ 3,265	\$ 50	\$ 3,315
0201	Laurel Hill School (High)	0201									
	Sub-Total	0201	-	1.00	\$ 37	84.00	4.25	88.25	\$ 3,265	\$ 50	\$ 3,315
0211	Niceville High	0211									
	Sub-Total	0211	63.00	3.00	\$ 37	84.00	4.25	88.25	\$ 9,796	\$ 150	\$ 9,946
0581	Choctawhatchee High	0581									
	Sub-Total	0581	112.00	4.00	\$ 37	84.00	4.25	88.25	\$ 13,061	\$ 200	\$ 13,261
0601	Crestview High	0601									
	Sub-Total	0601	100.00	4.00	\$ 37	84.00	4.25	88.25	\$ 13,061	\$ 200	\$ 13,261
0641	Ft. Walton Beach High	0641									
	Sub-Total	0641	95.00	4.00	\$ 37	84.00	4.25	88.25	\$ 13,061	\$ 200	\$ 13,261

Total	767.00	35.00
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\$ 114,285	\$ 1,750	\$ 116,035
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Notes:

1. The "Projected Number of Students" for the initial allocation is based on the actual attendance per session for Summer 2013 SIS.
2. Middle School - Okaloosa STEMM Academy students and NWFL Ballet Academie students will attend SIS at their zoned middle schools.
3. High School - CHOICE High School students will attend SIS at their zoned high school.
4. Teacher to Student Ratio: Elementary - 1:12, Middle - 1:22, High - 1:25. Sections will be closed when the average daily attendance for a teacher drops below 9.0 (Elementary), 15.0 (Middle), or 15.0 (High). Note: Credit recovery via Ed 20/20 ratio is 1 teacher to number of seats available in computer lab, minimum 15 students.
5. The average hourly instructional cost for fiscal year 2014-2015 is being used because other compensation will not be paid until July 2013.
6. Middle and high school teachers working the entire 14 days of Session 1 will be paid 84.00 hours (5.00 hours instruction plus 0.50 lunch duty plus 0.50 hour for pre/post planning and program evaluation per day times 14 days).
7. The supply allocation is \$50 per teacher per session.
8. Schools will not be "held harmless." Attendance will be verified by Information Systems during the week of July 7 - July 11, 2014, for Session 2. The allocation will be increased or decreased based on actual attendance.