



**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2014-003

CONTACT: Julie Perry, Director
Budgeting & Financial Services

TELEPHONE: 833-5850

TO: School Principals
FROM: Rita R. Scallan, Chief Financial Officer
DATE: July 19, 2013
SUBJECT: Health Care Service Plan

A handwritten signature in blue ink, reading "Rita R. Scallan".

The fiscal year 2013-2014 Health Care Service Plan was approved by the School Board on July 8, 2013. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech, LPN, or RN, depending on the needs of their students. Schools were given the opportunity to “buy up” to a higher level of service using either Discretionary budgeted funds or internal funds.

The original spreadsheet was based on the fiscal year 2012-2013 contract. The attached spreadsheet includes the following modification and additions:

- Column D – Actual buy-up cost for LPN (\$10,950 in lieu of \$10,707)
- Column F – Actual buy-up cost for RN (\$14,465 in lieu of \$14,144)
- Column H – Health Care Service Option Chosen by School
- Column I – Cost of Option Chosen by School
- Column J – Required Health Care Service Plan
- Column K – Buy Up Cost (Discretionary or Internal Funds)

Each school’s budget for the chosen health care service option has been moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004. This may have caused a small negative budget for schools that had chosen a buy-up option. Please make sure this deficit is cleared in a timely manner. The health care service contract will be expended from Project 6004 – Nursing Contract – Schools.

Should a school wish to pay for all or a portion of the “buy up” cost with internal funds, please send the funds and a Cash Transmittal Form to the Accounting & Financial Reporting Department. The funds will be placed in Project 2050 – Purchased School Nurses. Finance will then complete the necessary paperwork to refund the school’s Discretionary budget.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff
School Bookkeepers

SCHOOL DISTRICT OF OKALOOSA COUNTY
HEALTH CARE SERVICE PLAN - SCHOOL ASSESSMENT/COST
FISCAL YEAR 2013-2014
REVISED JULY 9, 2013, BASED ON ACTUAL CONTRACT

COST CENTER NUMBER	SCHOOL/CENTER NAME	A	B	C	D	E	F	G	H	I	J	K
		ADJUSTED PROJECTED UFTE FY 2012-2013	UFTE X \$15.00 (A x \$15)	REQUIRED HEALTH CARE SERVICE PLAN - SCHOOL MAXIMUM COST \$12,000	OPTIONAL LPN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL LPN SERVICE LEVEL BUY UP (C + D)	OPTIONAL RN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL RN SERVICE LEVEL BUY UP (C + F)	HEALTH CARE SERVICE OPTION CHOSEN BY SCHOOL RN, LPN, HT	COST OF OPTION CHOSEN BY SCHOOL	REQUIRED HEALTH CARE SERVICE PLAN (E)	BUY UP COST (DISCRETIONARY OR INTERNAL FUNDS) (I - J)
DISTRICT SCHOOLS												
0031	EDWINS ELEMENTARY SCHOOL	391.48	\$ 5,872	\$ 5,872	\$ 10,950.00	\$ 16,822.00	\$ 14,465.00	\$ 20,337.00	HT	\$ 5,872.00	\$ 5,872.00	\$ -
0041	BAKER SCHOOL	1,336.12	20,042	12,000	10,950.00	22,950.00	14,465.00	26,465.00	HT	12,000.00	12,000.00	-
0051	BOB SIKES ELEMENTARY SCHOOL	824.39	12,366	12,000	10,950.00	22,950.00	14,465.00	26,465.00	LPN	22,950.00	12,000.00	10,950.00
0082	MEIGS MIDDLE SCHOOL	531.23	7,968	7,968	10,950.00	18,918.00	14,465.00	22,433.00	HT	7,968.00	7,968.00	-
0092	SHOAL RIVER MIDDLE SCHOOL	869.54	13,043	12,000	10,950.00	22,950.00	14,465.00	26,465.00	HT	12,000.00	12,000.00	-
0121	RUCKEL MIDDLE SCHOOL	948.23	14,223	12,000	10,950.00	22,950.00	14,465.00	26,465.00	RN	26,465.00	12,000.00	14,465.00
0131	DESTIN ELEMENTARY SCHOOL	784.80	11,772	11,772	10,950.00	22,722.00	14,465.00	26,237.00	HT	11,772.00	11,772.00	-
0151	EDGE ELEMENTARY SCHOOL	582.39	8,736	8,736	10,950.00	19,686.00	14,465.00	23,201.00	HT	8,736.00	8,736.00	-
0161	EGLIN ELEMENTARY SCHOOL	526.47	7,897	7,897	10,950.00	18,847.00	14,465.00	22,362.00	HT	7,897.00	7,897.00	-
0201	LAUREL HILL SCHOOL	426.63	6,399	6,399	10,950.00	17,349.00	14,465.00	20,864.00	HT	6,399.00	6,399.00	-
0211	NICEVILLE HIGH SCHOOL	1,795.78	26,937	12,000	10,950.00	22,950.00	14,465.00	26,465.00	HT	12,000.00	12,000.00	-
0222	NORTHWOOD ELEMENTARY SCHOOL	705.77	10,587	10,587	10,950.00	21,537.00	14,465.00	25,052.00	HT	10,587.00	10,587.00	-
0241	SILVER SANDS SCHOOL	141.00	2,115	2,115	N/A	-	-	-	RN	2,115.00	2,115.00	-
0241	SILVER SANDS SCHOOL	141.00	2,115	2,115	10,950.00	13,065.00	14,465.00	16,580.00	HT	2,115.00	2,115.00	-
0251	RIVERSIDE ELEMENTARY SCHOOL	936.55	14,048	12,000	10,950.00	22,950.00	14,465.00	26,465.00	LPN	22,950.00	12,000.00	10,950.00
0271	PRYOR MIDDLE SCHOOL	622.93	9,344	9,344	10,950.00	20,294.00	14,465.00	23,809.00	HT	9,344.00	9,344.00	-
0281	WRIGHT ELEMENTARY SCHOOL	575.26	8,629	8,629	10,950.00	19,579.00	14,465.00	23,094.00	HT	8,629.00	8,629.00	-
0431	SHALIMAR ELEMENTARY SCHOOL	579.78	8,697	8,697	10,950.00	19,647.00	14,465.00	23,162.00	HT	8,697.00	8,697.00	-
0541	ELLIOTT PT. ELEMENTARY SCHOOL	608.10	9,122	9,122	10,950.00	20,072.00	14,465.00	23,587.00	HT	9,122.00	9,122.00	-
0561	MARY ESTHER ELEMENTARY SCHOOL	602.63	9,039	9,039	10,950.00	19,989.00	14,465.00	23,504.00	HT	9,039.00	9,039.00	-
0571	PLEW ELEMENTARY SCHOOL	686.54	10,298	10,298	10,950.00	21,248.00	14,465.00	24,763.00	HT	10,298.00	10,298.00	-
0581	CHOCTAW HIGH SCHOOL	1,548.19	23,223	12,000	10,950.00	22,950.00	14,465.00	26,465.00	LPN	22,950.00	12,000.00	10,950.00
0601	CRESTVIEW HIGH SCHOOL	1,824.72	27,371	12,000	10,950.00	22,950.00	14,465.00	26,465.00	HT	12,000.00	12,000.00	-
0621	KENWOOD ELEMENTARY SCHOOL	613.70	9,206	9,206	10,950.00	20,156.00	14,465.00	23,671.00	HT	9,206.00	9,206.00	-
0631	FLOROSA ELEMENTARY SCHOOL	517.09	7,756	7,756	10,950.00	18,706.00	14,465.00	22,221.00	HT	7,756.00	7,756.00	-
0641	FT. WALTON BEACH HIGH SCHOOL	1,651.06	24,766	12,000	10,950.00	22,950.00	14,465.00	26,465.00	LPN	22,950.00	12,000.00	10,950.00
0651	BRUNER MIDDLE SCHOOL	792.85	11,893	11,893	10,950.00	22,843.00	14,465.00	26,358.00	HT	11,893.00	11,893.00	-
0671	LEWIS K-8 SCHOOL	619.54	9,293	9,293	N/A	-	3,515.00	12,808.00	LPN	9,293.00	9,293.00	-
0681	LONGWOOD ELEMENTARY SCHOOL	547.73	8,216	8,216	10,950.00	19,166.00	14,465.00	22,681.00	HT	8,216.00	8,216.00	-
0701	CHOICE HIGH SCHOOL & TECHNICAL CENTER	391.04	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
0731	WALKER ELEMENTARY SCHOOL	709.23	10,638	10,637	10,950.00	21,587.00	14,465.00	25,102.00	HT	10,637.00	10,637.00	-
0741	BLUEWATER ELEMENTARY SCHOOL	799.39	11,991	11,991	10,950.00	22,941.00	14,465.00	26,456.00	LPN	22,941.00	11,991.00	10,950.00
0751	ANTIOCH ELEMENTARY SCHOOL	837.39	12,561	12,000	10,950.00	22,950.00	14,465.00	26,465.00	HT	12,000.00	12,000.00	-
0761	DAVIDSON MIDDLE SCHOOL	901.00	13,515	12,000	10,950.00	22,950.00	14,465.00	26,465.00	LPN	22,950.00	12,000.00	10,950.00
0771	DESTIN MIDDLE SCHOOL	668.23	10,023	10,023	10,950.00	20,973.00	14,465.00	24,488.00	HT	10,023.00	10,023.00	-
0801	RICHBOURG SCHOOL	54.99	825	825	N/A	-	-	-	RN	825.00	825.00	-
0801	RICHBOURG SCHOOL	54.99	825	825	10,950.00	11,775.00	14,465.00	15,290.00	HT	825.00	825.00	-
0811	SOUTHSIDE PRE-K D	86.24	1,294	1,294	10,950.00	12,244.00	14,465.00	15,759.00	HT	1,294.00	1,294.00	-
TOTAL - DISTRICT SCHOOLS		27,234.00	\$ 402,645	\$ 332,549	\$ 372,300.00	\$ 692,616.00	\$ 495,325.00	\$ 824,934.00		\$ 412,714.00	\$ 332,549.00	\$ 80,165.00

NOTES:

1. Schools highlighted in yellow will be allocated a RN position as part of the District contract; therefore, those schools will not have a buy up option.
2. Schools highlighted in green will be allocated a LPN position as part of the District contract; therefore, those schools will not have a buy up option for LPN.
3. All other schools will receive a Health Tech and may choose to "buy up" to a LPN or RN.