



**OKALOOSA COUNTY SCHOOL DISTRICT
TECHNICAL ASSISTANCE MEMORANDUM
BUDGETING AND FINANCIAL SERVICES**

FINANCE TAM: 2014-002

CONTACT: Julie Perry, Director
Budgeting & Financial Services

TELEPHONE: 833-5850

TO: School Principals

FROM: Rita R. Scallan, Chief Financial Officer

A handwritten signature in blue ink that reads 'Rita R. Scallan'.

DATE: July 19, 2013

SUBJECT: Fiscal Year 2013-2014 School Budget Information

The fiscal year 2013-2014 budget files have rolled forward, and you should now be able to view your school's budget on the AS400. The funds shown are your new fiscal year 2013-2014 budget allocation and your fiscal year 2012-2013 budget carryover.

You may view your school's Final Budget Summary for Fiscal Year 2013 in detail on the Finance website by choosing Budget Publications under "Finance Quick Links" and then the Final Budget Summary Report FY 2012-2013 under "Supplementary School Information." ***This report is also an excellent tool to verify if your projected expenditures (substitutes, utilities, etc.) for fiscal year 2014 are adequately budgeted.***

For fiscal year 2013-2014, please note the following:

1. Employee retirement benefits (object 0210) have increased from 5.18% to 6.95%. FICA benefits (object 0220) remain at 7.65%.
2. The following information will be sent out to your school in the near future:
 - a. Health Care Service Plan
 - b. Custodial Service Plan
 - c. Fiscal Year 2013-2014 Position Master

The fiscal year 2013-2014 Okaloosa County School District's Budget will be adopted by the School Board on Monday, September 9, 2013. At this point, we do not anticipate the need to close the budget amendment screens.

Our mission is to work closely with your school on budgetary issues and provide assistance regarding appropriate use of funds. Should you have any questions or need additional information regarding your school's budget, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff
Bookkeepers