




**OKALOOSA COUNTY SCHOOL DISTRICT  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE**

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FINANCE TAM: 2013-027  
CONTACT: Julie Perry, Director  
Budgeting & Financial Services  
TELEPHONE: 833-5850

TO: Selected Principals  
FROM: Rita R. Scallan, Chief Financial Officer   
DATE: March 18, 2013  
SUBJECT: Career and Professional Education (CAPE) Allocation – Project 9007

The Career and Professional Education (CAPE) allocation is a direct allocation to secondary schools based on students earning CHOICE certifications. This allocation is in addition to the base student funding which is included in each school's discretionary revenue allocation. CAPE allocations are to be expended in the institutes earning the certifications.

Information Systems and the Career & Technical Education Department have provided the number of fiscal year 2011-2012 CAPE Certifications funded by the Department of Education as of December 18, 2012. Finance has calculated each school's allocation based on this information and has credited your school's allocation to 1010-9890-0997-Center-9007.

Please find attached the *Career and Professional Education – Project 9007 Allocation* spreadsheet which includes the following information:

1. Number of Certifications Earned  
This section lists the number of certifications earned by each school per institute.
2. Weighted FTE Earned  
The weighted FTE earned by each certification varied from 0.10 to 0.30. The total weighted FTE earned by each school per institute is listed in this section.
3. Calculation of Allocation – CAPE Project 9007  
The Weighted FTE in Section 2 was multiplied by the Base Student Allocation (\$3,582.98), District Cost Differential (0.9763), and 90% to determine each school's CAPE allocation.

Should you have any questions regarding the CAPE allocation, please contact:

1. Student Information – Wendy Meserve at 689-7149
2. Budget Information – Julie Perry at 833-5850
3. CAPE Certifications/CHOICE Programs – Patti Bonezzi at 833-3138

Attachment

C: Executive Staff  
CHOICE Program Director  
School Bookkeepers

**School District of Okaloosa County**  
**Career and Professional Education (CAPE) - Project 9007 Allocation**  
**Fiscal Year 2012-2013**  
**March 18, 2013**

**1. Number of Certifications Earned**

Cost Center	School Name	Allied Health Certifications	Automotive Certifications	Aviation Certifications	Child Care Certifications	Construction Technology Certifications	Culinary Certifications	Drafting/Engineering Certifications	Information Technology Certifications	Total Certifications
0041	Baker School	-	-	-	-	8.00	-	-	7.00	15.00
0201	Laurel Hill School	-	-	-	-	4.00	-	-	-	4.00
0211	Niceville HS	-	-	1.00	-	-	-	-	124.00	125.00
0581	Choctaw HS	-	-	-	-	-	-	-	42.00	42.00
0601	Crestview HS	4.00	1.00	3.00	-	11.00	1.00	1.00	40.00	61.00
0641	Fort Walton HS	-	-	-	-	14.00	-	-	58.00	72.00
0701	CHOICE HS	-	-	-	-	6.00	4.00	-	9.00	19.00
<b>TOTAL</b>		<b>4.00</b>	<b>1.00</b>	<b>4.00</b>	<b>-</b>	<b>43.00</b>	<b>5.00</b>	<b>1.00</b>	<b>280.00</b>	<b>338.00</b>

**2. WFTE Earned (0.10 - 0.30 Per Certification)**

Cost Center	School Name	Allied Health WFTE	Automotive WFTE	Aviation WFTE	Child Care WFTE	Construction Technology WFTE	Culinary WFTE	Drafting/Engineering WFTE	Information Technology WFTE	Total WFTE
0041	Baker School	-	-	-	-	0.7972	-	-	1.1958	1.9930
0201	Laurel Hill School	-	-	-	-	1.0962	-	-	-	1.0962
0211	Niceville HS	-	-	0.2989	-	-	-	-	33.5824	33.8813
0581	Choctaw HS	-	-	-	-	-	-	-	12.0578	12.0578
0601	Crestview HS	0.7972	0.2989	0.7972	-	2.2920	0.1993	0.1993	10.6627	15.2466
0641	Fort Walton HS	-	-	-	-	2.9896	-	-	14.9477	17.9373
0701	CHOICE HS	-	-	-	-	0.8969	0.8969	-	1.6940	3.4878
<b>TOTAL</b>		<b>0.7972</b>	<b>0.2989</b>	<b>1.0961</b>	<b>-</b>	<b>8.0719</b>	<b>1.0962</b>	<b>0.1993</b>	<b>74.1404</b>	<b>85.7000</b>

**3. Calculation of Allocation - CAPE Project 9007 (WFTE x BSA x DCD x 90%)**

Cost Center	School Name	Allied Health Allocation	Automotive Allocation	Aviation Allocation	Child Care Allocation	Construction Technology Allocation	Culinary Allocation	Drafting/Engineering Allocation	Information Technology Allocation	Total Allocation
0041	Baker School	\$ -	\$ -	\$ -	\$ -	\$ 2,510	\$ -	\$ -	\$ 3,765	\$ 6,275
0201	Laurel Hill School	-	-	-	-	3,451	-	-	-	3,451
0211	Niceville HS	-	-	941	-	-	-	-	105,726	106,667
0581	Choctaw HS	-	-	-	-	-	-	-	37,961	37,961
0601	Crestview HS	2,510	941	2,510	-	7,216	627	627	33,569	48,000
0641	Fort Walton HS	-	-	-	-	9,412	-	-	47,059	56,471
0701	CHOICE HS	-	-	-	-	2,824	2,824	-	5,333	10,981
<b>TOTAL</b>		<b>\$ 2,510</b>	<b>\$ 941</b>	<b>\$ 3,451</b>	<b>\$ -</b>	<b>\$ 25,413</b>	<b>\$ 3,451</b>	<b>\$ 627</b>	<b>\$ 233,413</b>	<b>\$ 269,806</b>

**Notes:**

1. Source of Information: DOE Report Dated December 18, 2012, and Career & Technical Education Department.
2. BSA (\$3,582.98) and DCD (0.9763) as of 3rd FEFP.