




SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE

FINANCE TAM: 2013-003

CONTACT: Julie Perry, Director
Budgeting & Financial Services

TELEPHONE: 833-5850

TO: School Principals
FROM: Rita R. Scallan, Chief Financial Officer
DATE: July 26, 2012
SUBJECT: Health Care Service ~~Plan~~ 

The fiscal year 2012-2013 Health Care Service Plan was approved by the School Board on June 11, 2012. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech, LPN, or RN, depending on the needs of their students. Schools were given the opportunity to "buy up" to a higher level of service using either Discretionary budgeted funds or internal funds.

The original spreadsheet was based on the fiscal year 2011-2012 contract. The attached spreadsheet includes the following modification and additions:

- Column D – Actual buy-up cost for LPN (\$10,707 in lieu of \$10,650)
- Column F – Actual buy-up cost for RN (\$14,144 in lieu of \$14,068)
- Column H – Health Care Service Option Chosen by School
- Column I – Cost of Option Chosen by School
- Column J – Required Health Care Service Plan
- Column K – Buy Up Cost (Discretionary or Internal Funds)

Each school's budget for the chosen health care service option has been moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004. This may have caused a small negative budget for schools that had chosen a buy-up option. Please make sure this deficit is cleared in a timely manner. The health care service contract will be expended from Project 6004 – Nursing Contract – Schools.

Should a school wish to pay for all or a portion of the "buy up" cost with internal funds, please send the funds and a Cash Transmittal Form to the Accounting & Financial Reporting Department. The funds will be placed in Project 2050 – Purchased School Nurses. Finance will then complete the necessary paperwork to refund the school's Discretionary budget.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff
School Bookkeepers

SCHOOL DISTRICT OF OKALOOSA COUNTY
HEALTH CARE SERVICE PLAN - SCHOOL ASSESSMENT BASED ON SCHOOL CHOICE & APPROVED CONTRACT RATE
FISCAL YEAR 2012-2013
REVISED JULY 31, 2012

	A	B	C	D	E	F	G	H	I	J	K	
COST CENTER NUMBER	SCHOOL/CENTER NAME	ADJUSTED PROJECTED UFTE FY 2012-2013	UFTE X \$15.00 (A x \$15)	REQUIRED HEALTH CARE SERVICE PLAN - SCHOOL MAXIMUM COST \$12,000 (B OR MAX \$12,000)	OPTIONAL LPN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL LPN SERVICE LEVEL BUY UP (C + D)	OPTIONAL RN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL RN SERVICE LEVEL BUY UP (C + F)	HEALTH CARE SERVICE OPTION CHOSEN BY SCHOOL RN, LPN, HT	COST OF OPTION CHOSEN BY SCHOOL	REQUIRED HEALTH CARE SERVICE PLAN (E)	BUY UP COST (DISCRETIONARY OR INTERNAL FUNDS) (I - J)
DISTRICT SCHOOLS												
0031	EDWINS ELEMENTARY SCHOOL	426.00	\$ 6,390	\$ 6,390	\$ 10,707.00	\$ 17,097.00	\$ 14,144.00	\$ 20,534.00	HT	\$ 6,390.00	\$ 6,390.00	\$ -
0041	BAKER SCHOOL	1,327.00	19,905	12,000	10,707.00	22,707.00	14,144.00	26,144.00	HT	12,000.00	12,000.00	-
0051	BOB SIKES ELEMENTARY SCHOOL	802.00	12,030	12,000	10,707.00	22,707.00	14,144.00	26,144.00	LPN	22,707.00	12,000.00	10,707.00
0082	MEIGS MIDDLE SCHOOL	528.00	7,920	7,920	10,707.00	18,627.00	14,144.00	22,064.00	HT	7,920.00	7,920.00	-
0092	SHOAL RIVER MIDDLE SCHOOL	882.00	13,230	12,000	10,707.00	22,707.00	14,144.00	26,144.00	HT	12,000.00	12,000.00	-
0121	RUCKEL MIDDLE SCHOOL	927.00	13,905	12,000	10,707.00	22,707.00	14,144.00	26,144.00	LPN	22,707.00	12,000.00	10,707.00
0131	DESTIN ELEMENTARY SCHOOL	895.00	13,425	12,000	10,707.00	22,707.00	14,144.00	26,144.00	HT	12,000.00	12,000.00	-
0151	EDGE ELEMENTARY SCHOOL	542.57	8,139	8,139	10,707.00	18,846.00	14,144.00	22,283.00	HT	8,139.00	8,139.00	-
0161	EGLIN ELEMENTARY SCHOOL	477.00	7,155	7,155	10,707.00	17,862.00	14,144.00	21,299.00	LPN	17,862.00	7,155.00	10,707.00
0201	LAUREL HILL SCHOOL	430.00	6,450	6,450	10,707.00	17,157.00	14,144.00	20,594.00	HT	6,450.00	6,450.00	-
0211	NICEVILLE HIGH SCHOOL	1,820.00	27,300	12,000	10,707.00	22,707.00	14,144.00	26,144.00	HT	12,000.00	12,000.00	-
0222	NORTHWOOD ELEMENTARY SCHOOL	727.00	10,905	10,905	10,707.00	21,612.00	14,144.00	25,049.00	HT	10,905.00	10,905.00	-
0241	SILVER SANDS SCHOOL	140.00	2,100	2,100	N/A	-	-	-	RN	2,100.00	2,100.00	-
0241	SILVER SANDS SCHOOL	140.00	2,100	2,100	10,707.00	12,807.00	14,144.00	16,244.00	HT	2,100.00	2,100.00	-
0251	RIVERSIDE ELEMENTARY SCHOOL	904.00	13,560	12,000	10,707.00	22,707.00	14,144.00	26,144.00	LPN	22,707.00	12,000.00	10,707.00
0271	PRYOR MIDDLE SCHOOL	582.00	8,730	8,730	10,707.00	19,437.00	14,144.00	22,874.00	HT	8,730.00	8,730.00	-
0281	WRIGHT ELEMENTARY SCHOOL	577.00	8,655	8,655	10,707.00	19,362.00	14,144.00	22,799.00	HT	8,655.00	8,655.00	-
0431	SHALIMAR ELEMENTARY SCHOOL	567.00	8,505	8,505	10,707.00	19,212.00	14,144.00	22,649.00	HT	8,505.00	8,505.00	-
0541	ELLIOTT PT. ELEMENTARY SCHOOL	633.00	9,495	9,495	10,707.00	20,202.00	14,144.00	23,639.00	LPN	20,202.00	9,495.00	10,707.00
0561	MARY ESTHER ELEMENTARY SCHOOL	613.00	9,195	9,195	10,707.00	19,902.00	14,144.00	23,339.00	HT	9,195.00	9,195.00	-
0571	PLEW ELEMENTARY SCHOOL	667.00	10,005	10,005	10,707.00	20,712.00	14,144.00	24,149.00	HT	10,005.00	10,005.00	-
0581	CHOCTAW HIGH SCHOOL	1,656.00	24,840	12,000	10,707.00	22,707.00	14,144.00	26,144.00	LPN	22,707.00	12,000.00	10,707.00
0601	CRESTVIEW HIGH SCHOOL	1,775.50	26,633	12,000	10,707.00	22,707.00	14,144.00	26,144.00	HT	12,000.00	12,000.00	-
0621	KENWOOD ELEMENTARY SCHOOL	612.00	9,180	9,180	10,707.00	19,887.00	14,144.00	23,324.00	HT	9,180.00	9,180.00	-
0631	FLOROSA ELEMENTARY SCHOOL	528.00	7,920	7,920	10,707.00	18,627.00	14,144.00	22,064.00	HT	7,920.00	7,920.00	-
0641	FT. WALTON BEACH HIGH SCHOOL	1,659.00	24,885	12,000	10,707.00	22,707.00	14,144.00	26,144.00	LPN	22,707.00	12,000.00	10,707.00
0651	BRUNER MIDDLE SCHOOL	801.00	12,015	12,000	10,707.00	22,707.00	14,144.00	26,144.00	HT	12,000.00	12,000.00	-
0671	LEWIS K-8 SCHOOL	611.00	9,165	9,165	N/A	-	3,437.00	12,602.00	LPN	9,165.00	9,165.00	-
0681	LONGWOOD ELEMENTARY SCHOOL	540.00	8,100	8,100	10,707.00	18,807.00	14,144.00	22,244.00	HT	8,100.00	8,100.00	-
0701	CHOICE HIGH SCHOOL & TECHNICAL CENTER	432.00	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
0731	WALKER ELEMENTARY SCHOOL	696.00	10,440	10,439	10,707.00	21,146.00	14,144.00	24,583.00	HT	10,439.00	10,439.00	-
0741	BLUEWATER ELEMENTARY SCHOOL	780.00	11,700	11,700	10,707.00	22,407.00	14,144.00	25,844.00	LPN	22,407.00	11,700.00	10,707.00
0751	ANTIOCH ELEMENTARY SCHOOL	786.00	11,790	11,790	10,707.00	22,497.00	14,144.00	25,934.00	HT	11,790.00	11,790.00	-
0761	DAVIDSON MIDDLE SCHOOL	901.00	13,515	12,000	10,707.00	22,707.00	14,144.00	26,144.00	LPN	22,707.00	12,000.00	10,707.00
0771	DESTIN MIDDLE SCHOOL	608.00	9,120	9,120	10,707.00	19,827.00	14,144.00	23,264.00	HT	9,120.00	9,120.00	-
0801	RICHBOURG SCHOOL	46.00	690	690	N/A	-	-	-	RN	690.00	690.00	-
0801	RICHBOURG SCHOOL	46.00	690	690	10,707.00	11,397.00	14,144.00	14,834.00	HT	690.00	690.00	-
0811	SOUTHSIDE PRE-K D	73.00	1,095	1,095	10,707.00	11,802.00	14,144.00	15,239.00	HT	1,095.00	1,095.00	-
TOTAL - DISTRICT SCHOOLS		27,157.07	\$ 400,877	\$ 329,633	\$ 364,038.00	\$ 681,716.00	\$ 484,333.00	\$ 811,176.00		\$ 425,996.00	\$ 329,633.00	\$ 96,363.00

NOTES:

1. Schools highlighted in yellow will be allocated a RN position as part of the District contract; therefore, those schools will not have a buy up option.
2. Schools highlighted in green will be allocated a LPN position as part of the District contract; therefore, those schools will not have a buy up option for LPN.
3. All other schools will receive a Health Tech and may choose to "buy up" to a LPN or RN.