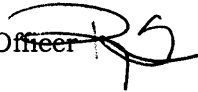




**OKALOOSA COUNTY SCHOOL DISTRICT  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE**

---

FINANCE TAM: 2012-032  
CONTACT: Julie Perry, Director  
Budgeting & Financial Services  
TELEPHONE: 833-5850

TO: Selected Principals  
FROM: Rita R. Scallan, Chief Financial Officer   
DATE: March 28, 2012  
SUBJECT: Career and Professional Education (CAPE) Allocation – Project 9007

The Career and Professional Education (CAPE) allocation is a direct allocation to secondary schools based on students earning CHOICE certifications. This allocation is in addition to the base student funding which is included in each school's discretionary revenue allocation. CAPE allocations are to be expended in the institute earning the certifications.

Information Systems has provided the number of fiscal year 2010-2011 CAPE Certifications funded by the Department of Education as of March 27, 2012. Finance has calculated each school's allocation based on this information and has credited your school's allocation to 1010-9890-0997-Center-9007.

Please find attached the *Career and Professional Education – Project 9007 Allocation* spreadsheet which includes the following information:

1. Calculation of Weighted FTE

This section calculates the Weighted FTE by multiplying the number of DOE funded certifications earned, in fiscal year 2010-2011, times the Weighted FTE factor of 0.30.

2. Calculation of Allocation – CAPE Project 9007

The Weighted FTE was multiplied by the Base Student Allocation (\$3,479.22), District Cost Differential (0.9703), and 90% to determine each school's CAPE allocation.

Should you have any questions regarding the CAPE allocation, please contact:

1. Student Information – Wendy Meserve at 689-7149
2. Budget Information – Julie Perry at 833-5850
3. CAPE Certifications/CHOICE Programs – Mary Beth Jackson at 833-4183

Attachment

C: Executive Staff  
CHOICE Program Director  
School Bookkeepers

**School District of Okaloosa County**  
**Career and Professional Education (CAPE) - Project 9007 Allocation**  
**Fiscal Year 2011-2012**  
**March 27, 2012**

**1. Calculation of Weighted FTE**

Cost Center	School Name	Aerospace and/or Aviation Technology Certifications	WFTE (A X 0.30)	Allied Health and/or Allied Health - Engineering Certifications	WFTE (A X 0.30)	Child Development Certifications	WFTE (A X 0.30)	Construction Technology Certifications	WFTE (A X 0.30)	Culinary Certifications	WFTE (A X 0.30)	Information Technology Certifications	WFTE (C X 0.30)	Total Certifications	Total WFTE
0041	Baker School	-	-	-	-	1.00	0.30	-	-	-	-	-	-	1.00	0.30
0201	Laurel Hill School	-	-	-	-	-	-	1.00	0.30	-	-	-	-	1.00	0.30
0211	Niceville HS	-	-	-	-	-	-	-	-	0.50	0.15	128.00	38.40	128.50	38.55
0581	Choctaw HS	3.00	0.90	2.00	0.60	-	-	-	-	-	-	44.00	13.20	49.00	14.70
0601	Crestview HS	1.00	0.30	2.00	0.60	-	-	23.50	7.05	-	-	33.00	9.90	59.50	17.85
0641	Fort Walton HS	-	-	-	-	-	-	8.00	2.40	-	-	49.00	14.70	57.00	17.10
0701	CHOICE HS	-	-	-	-	-	-	5.00	1.50	1.50	0.45	5.00	1.50	11.50	3.45
<b>TOTAL</b>		<b>4.00</b>	<b>1.20</b>	<b>4.00</b>	<b>1.20</b>	<b>1.00</b>	<b>0.30</b>	<b>37.50</b>	<b>11.25</b>	<b>2.00</b>	<b>0.60</b>	<b>259.00</b>	<b>77.70</b>	<b>307.50</b>	<b>92.25</b>

**2. Calculation of Allocation - CAPE Project 9007**

Cost Center	School Name	Aerospace and/or Aviation Technology WFTE	Allocation (A X BSA X DCD X 90%)	Allied Health and/or Allied Health - Engineering WFTE	Allocation (A X BSA X DCD X 90%)	Child Development WFTE	Allocation (A X BSA X DCD X 90%)	Construction Technology WFTE	Allocation (A X BSA X DCD X 90%)	Culinary WFTE	Allocation (A X BSA X DCD X 90%)	Information Technology WFTE	Allocation (C X BSA X DCD X 90%)	Total WFTE	Total Allocation
0041	Baker School	-	\$ -	-	\$ -	0.30	\$ 911	-	\$ -	-	\$ -	-	\$ -	0.30	\$ 911
0201	Laurel Hill School	-	-	-	-	-	-	0.30	911	-	-	-	-	0.30	911
0211	Niceville HS	-	-	-	-	-	-	-	-	0.15	456	38.40	116,671	38.55	117,127
0581	Choctaw HS	0.90	2,734	0.60	1,823	-	-	-	-	-	-	13.20	40,106	14.70	44,663
0601	Crestview HS	0.30	911	0.60	1,823	-	-	7.05	21,420	-	-	9.90	30,079	17.85	54,233
0641	Fort Walton HS	-	-	-	-	-	-	2.40	7,292	-	-	14.70	44,663	17.10	51,955
0701	CHOICE HS	-	-	-	-	-	-	1.50	4,557	0.45	1,367	1.50	4,557	3.45	10,481
<b>TOTAL</b>		<b>1.20</b>	<b>\$ 3,645</b>	<b>1.20</b>	<b>\$ 3,646</b>	<b>0.30</b>	<b>\$ 911</b>	<b>11.25</b>	<b>\$ 34,180</b>	<b>0.60</b>	<b>\$ 1,823</b>	<b>77.70</b>	<b>\$ 236,076</b>	<b>92.25</b>	<b>\$ 280,281</b>

**Notes:**

1. Source of Information: Information Systems as of March 27, 2012.
2. BSA (\$3,479.22) and DCD (0.9703) as of 3rd FEFP.