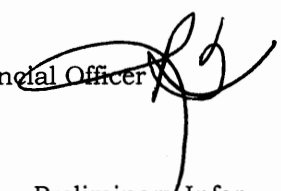




**SCHOOL DISTRICT OF OKALOOSA COUNTY  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE**

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FINANCE TAM: 2012-018  
CONTACT: Beth Marky, Accountant  
Budgeting and Financial Services  
TELEPHONE: 833-5827

TO: School Principals  
FROM: Rita R. Scallan, Chief Financial Officer   
DATE: October 7, 2011  
SUBJECT: School Recognition Awards – Preliminary Information

Finance has received several questions regarding when the District anticipates receiving the School Recognition award notification and the required due date for each school's individual plan. **If you anticipate your school will be eligible for school recognition funding, you may use the preliminary information provided in this memorandum to develop and approve a plan.**

The School Recognition Award allocation will be based on school grades earned in fiscal year 2010-2011 and the fiscal year 2010-2011 Full Time Equivalent (FTE) students as reported in the 4<sup>th</sup> FEFP calculation. At this time, the estimated amount per UFTE is \$70.00; however, this amount may be decreased slightly as the allocation is dependent upon the number of schools state-wide that actually qualify for the funding.

The Department of Education will make one distribution in fiscal year 2011-2012 which will include all schools. **The official award notification is scheduled to be received in January 2012, and plans must be approved by the school staff and the School Advisory Council by February 1, 2012.** If plans are not approved by February 1, 2012, the award must be equally distributed to all classroom teachers currently teaching at the school.

Attached is a Preliminary School Recognition Funds spreadsheet that indicates an estimate of what the award would be if a school is determined to be eligible and the amount per UFTE is \$70. **This estimate is for informational purposes only and does not mean that your school will receive school recognition funds.** The information may be used to develop and approve a plan, and the approved plan will be used if the school receives the award. It is suggested that the following contingencies be included in the approved plans:

School Not Receiving Award:

- In the event that School Recognition Funds are not awarded, this plan is null and void.

Award Amount Less Than Estimate:

- In the event that School Recognition Funds are less than anticipated, the amount set-aside for \_\_\_\_\_ will be reduced accordingly.

### Allowable Expenditures

Per Florida Statute 1008.36 Florida School Recognition Program, school recognition awards must be used for the following:

- Non-recurring bonuses to the faculty and staff,
- Non-recurring expenditures for educational equipment or materials to assist in maintaining and improving student performance, or
- Temporary personnel for the school to assist in maintaining and improving student performance.

### Bonuses

When School Recognition funds are used to pay bonuses, please keep in mind that the individuals are responsible for their taxes, including income tax and FICA. However, the District must also pay its portion of FICA. The total cost of a bonus is:

Bonus Amount (Paid to Individual) + District's Share of FICA (7.65%) = Total Cost of the Bonus

Example: \$500.00 + \$38.25 = \$538.25

Plans must clearly state whether the bonus is the "Bonus Amount (Paid to Individual)" or the "Total Cost of the Bonus." The District does not pay FICA for non-employees; therefore, non-employees will receive the Bonus Amount (\$500.00 as shown in example above) unless the plan specifically states that the individual should receive the Total Cost of the Bonus (\$538.25).

**Once the official award notification has been received from DOE in January, another memorandum will be sent out with actual awards, budgeting information, and payroll information.**

If you have any questions relating to budgeting for the School Recognition funds, please call Beth Marky in Budgeting at 833-5827.

### Attachments

cc: Executive Staff  
OCEA  
Payroll Department  
Budgeting Bookkeepers

SCHOOL DISTRICT OF OKALOOSA COUNTY  
ESTIMATED SCHOOL RECOGNITION FUNDS FOR ELIGIBLE SCHOOLS  
AMOUNT PER UFTE IS AN ESTIMATE ONLY  
SPREADSHEET PROVIDED FOR PLANNING PURPOSES ONLY  
FISCAL YEAR 2011-2012  
REVISED JANUARY 4, 2012

CENTER	SCHOOL NAME	FY 2010-2011 4TH FEFP UFTE	SCHOOL GRADE	ESTIMATED ALLOCATION PER UFTE	ESTIMATED ALLOCATION
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**DISTRICT SCHOOLS**

0031	EDWINS ELEMENTARY SCHOOL	472.01	B	N/A	\$ -
0041	BAKER SCHOOL	1,272.74	A	\$ 70	89,092
0051	BOB SIKES ELEMENTARY SCHOOL	700.61	A	\$ 70	49,043
0082	MEIGS MIDDLE SCHOOL	568.41	A	\$ 70	39,789
0092	SHOAL RIVER MIDDLE SCHOOL	808.16	A	\$ 70	56,571
0121	RUCKEL MIDDLE SCHOOL	843.25	A	\$ 70	59,028
0131	DESTIN ELEMENTARY SCHOOL	850.64	A	\$ 70	59,545
0151	EDGE ELEMENTARY SCHOOL	522.09	A	\$ 70	36,546
0161	EGLIN ELEMENTARY SCHOOL	375.01	N/A	N/A	-
0201	LAUREL HILL SCHOOL	417.81	B	N/A	-
0211	NICEVILLE HIGH SCHOOL	1,834.56	A	\$ 70	128,419
0222	NORTHWOOD ELEMENTARY SCHOOL	665.61	A	\$ 70	46,593
0241	SILVER SANDS SCHOOL	148.38	N/A	N/A	-
0251	RIVERSIDE ELEMENTARY SCHOOL	618.62	B	N/A	-
0271	PRYOR MIDDLE SCHOOL	580.91	A	\$ 70	40,664
0281	WRIGHT ELEMENTARY SCHOOL	576.12	A	\$ 70	40,328
0431	SHALIMAR ELEMENTARY SCHOOL	575.53	A	\$ 70	40,287
0541	ELLIOTT PT. ELEMENTARY SCHOOL	606.92	A	\$ 70	42,484
0561	MARY ESTHER ELEMENTARY SCHOOL	562.64	A	\$ 70	39,385
0571	PLEW ELEMENTARY SCHOOL	653.24	A	\$ 70	45,727
0581	CHOCTAW HIGH SCHOOL	1,559.06	A	\$ 70	109,134
0601	CRESTVIEW HIGH SCHOOL (INCLUDES 0609)	1,805.16	B	N/A	-
0621	KENWOOD ELEMENTARY SCHOOL	606.59	A	\$ 70	42,461
0631	FLOROSA ELEMENTARY SCHOOL	512.76	A	\$ 70	35,893
0641	FT. WALTON BEACH HIGH SCHOOL	1,746.82	A	\$ 70	122,277
0651	BRUNER MIDDLE SCHOOL	788.10	A	\$ 70	55,167
0671	LEWIS K-8 SCHOOL	658.55	A	\$ 70	46,099
0681	LONGWOOD ELEMENTARY SCHOOL	501.43	A	\$ 70	35,100
0701	CHOICE HIGH SCHOOL & TECHNICAL CENTER (INCLUDES 0709)	267.33	N/A	N/A	-
0731	WALKER ELEMENTARY SCHOOL	712.28	A	\$ 70	49,860
0741	BLUEWATER ELEMENTARY SCHOOL	759.11	A	\$ 70	53,138
0751	ANTIOCH ELEMENTARY SCHOOL	915.56	A	\$ 70	64,089
0761	DAVIDSON MIDDLE SCHOOL	864.14	A	\$ 70	60,490
0771	DESTIN MIDDLE SCHOOL	659.84	A	\$ 70	46,189
0801	RICHBOURG SCHOOL	42.06	N/A	N/A	-
<b>TOTAL - DISTRICT SCHOOLS</b>		<b>26,052.05</b>			<b>1,533,398</b>

**DISTRICT OPERATED REGULAR PROGRAMS**

0609	NORTH HIGH SCHOOL (INCLUDED IN 0601)	-		\$ 70	-
0709	THE NEW HIGH SCHOOL - SOUTH (INCLUDED IN 0701)	-		\$ 70	-
0781	BEST CHANCE - SOUTH	39.84		N/A	N/A
0791	ECCI - NORTH & BEST CHANCE	93.23	N/A	N/A	N/A
0811	SOUTHSIDE PRE-K	60.50		N/A	N/A
7001	K-12 FLORIDA VIRTUAL	5.58		N/A	N/A
7004	OKALOOSA ONLINE	62.28		N/A	N/A
9818	NWFL BALLET	145.00	A	\$ 70	10,150
9819	TEACHING ADJUDICATED YOUTH	23.50		N/A	N/A
9820	OKALOOSA BLENDED SCHOOL	18.40		N/A	N/A
<b>TOTAL - DISTRICT OPERATED REGULAR PROGRAMS</b>		<b>448.33</b>			<b>10,150</b>

<b>TOTAL - DISTRICT SCHOOLS AND REGULAR PROGRAMS</b>	<b>26,500.38</b>			<b>1,543,548</b>
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**SCHOOL DISTRICT OPERATED PROGRAMS FOR DJJ STUDENTS FUNDED FRO 240 DAYS**

9810	GULF COAST YOUTH ACADEMY	85.16		N/A	N/A
9811	OKALOOSA YOUTH DEVELOPMENT CENTER	49.42		N/A	N/A
9812	OKALOOSA YOUTH ACADEMY	123.10		N/A	N/A
9813	OKALOOSA REGIONAL DETENTION CENTER	38.14		N/A	N/A
9814	ADOLESCENT SUBSTANCE ABUSE PROGRAM	50.94		N/A	N/A
9817	MILTON GIRLS JUVENILE RESIDENTIAL FACILITY	73.90		N/A	N/A
<b>TOTAL - DISTRICT OPERATED DJJ PROGRAM</b>		<b>420.66</b>			<b>-</b>

<b>TOTAL - SCHOOLS, REGULAR PROGRAMS &amp; DJJ PROGRAMS</b>	<b>26,921.04</b>			<b>\$ 1,543,548</b>
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SCHOOL DISTRICT OF OKALOOSA COUNTY  
ESTIMATED SCHOOL RECOGNITION FUNDS FOR ELIGIBLE SCHOOLS  
INCLUSION ON THIS SPREADSHEET DOES NOT INDICATE ELIGIBILITY  
SPREADSHEET PROVIDED FOR PLANNING PURPOSES ONLY  
FISCAL YEAR 2011-2012  
OCTOBER 7, 2011

CENTER	SCHOOL NAME	FY 2010-2011 4TH FEFP UFTE	ESTIMATED ALLOCATION PER UFTE	ESTIMATED ALLOCATION IF DETERMINED ELIGIBLE
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**DISTRICT SCHOOLS**

0031	EDWINS ELEMENTARY SCHOOL	472.01	\$ 70	\$ 33,041
0041	BAKER SCHOOL	1,272.74	\$ 70	89,092
0051	BOB SIKES ELEMENTARY SCHOOL	700.61	\$ 70	49,043
0082	MEIGS MIDDLE SCHOOL	568.41	\$ 70	39,789
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0131	DESTIN ELEMENTARY SCHOOL	850.64	\$ 70	59,545
0151	EDGE ELEMENTARY SCHOOL	522.09	\$ 70	36,546
0161	EGLIN ELEMENTARY SCHOOL	375.01	\$ 70	26,251
0201	LAUREL HILL SCHOOL	417.81	\$ 70	29,247
0211	NICEVILLE HIGH SCHOOL	1,834.56	\$ 70	128,419
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0801	RICHBOURG SCHOOL	42.06	N/A	N/A
<b>TOTAL - DISTRICT SCHOOLS</b>		<b>26,052.05</b>		<b>1,791,601</b>

**DISTRICT OPERATED REGULAR PROGRAMS**

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<b>TOTAL - DISTRICT OPERATED REGULAR PROGRAMS</b>		<b>448.33</b>		<b>10,150</b>

<b>TOTAL - DISTRICT SCHOOLS AND REGULAR PROGRAMS</b>	<b>26,500.38</b>		<b>1,801,751</b>
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**SCHOOL DISTRICT OPERATED PROGRAMS FOR DJJ STUDENTS FUNDED FRO 240 DAYS**

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<b>TOTAL - DISTRICT OPERATED DJJ PROGRAM</b>		<b>420.66</b>		<b>-</b>

<b>TOTAL - SCHOOLS, REGULAR PROGRAMS &amp; DJJ PROGRAMS</b>	<b>26,921.04</b>		<b>\$ 1,801,751</b>
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