



**SCHOOL DISTRICT OF OKALOOSA COUNTY  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE**

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FINANCE TAM: 2012-004

CONTACT: Julie Perry, Specialist

TELEPHONE: 833-5850

TO: School Principals

FROM: Rita R. Scallan, Chief Financial Officer

DATE: August 1, 2011

SUBJECT: Health Care Service Plan

The fiscal year 2011-2012 Health Care Service Plan was approved by the School Board on May 23, 2011. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech or RN, depending on the needs of their students. Schools were given the opportunity to "buy up" to a higher level of service using either Discretionary budgeted funds or internal funds.

The original spreadsheet, indicating each school's required cost and buy-up options, has been modified to include the following:

- Column H – Health Care Service Option Chosen by School
- Column I – Cost of Option Chosen by School
- Column J – Required Health Care Service Plan
- Column K – Buy Up Cost (Discretionary or Internal Funds)

Each school's *budget* for the chosen health care service option has been moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004. This may have caused a negative budget for some schools that had not originally budgeted for the "buy up" option. Please make sure this deficit is cleared in a timely manner. The health care service contract will be expended from Project 6004 – Nursing Contract – Schools.

Should a school wish to pay for all or a portion of the "buy up" cost with internal funds, please send the funds and a Cash Transmittal Form to the Accounting & Financial Reporting Department. The funds will be placed in Project 2050 – Purchased School Nurses. Finance will then complete the necessary paperwork to refund the school's Discretionary budget.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff  
School Bookkeepers

**SCHOOL DISTRICT OF OKALOOSA COUNTY**  
**HEALTH CARE SERVICE PLAN - SCHOOL COST BASED ON OPTION CHOSEN BY SCHOOL**  
**FISCAL YEAR 2011-2012**  
**REVISED AUGUST 30, 2011**

COST CENTER NUMBER	SCHOOL/CENTER NAME	A	B	C	D	E	F	G	H	I	J	K
		ADJUSTED PROJECTED UFTE FY 2011-2012	UFTE X \$15.00 (A x \$15)	REQUIRED HEALTH CARE SERVICE PLAN SCHOOL MAXIMUM COST \$12,000 (B OR MAX \$12,000)	OPTIONAL LPN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL LPN SERVICE LEVEL BUY UP (C + D)	OPTIONAL RN SERVICE LEVEL BUY UP COST	COMBINED SCHOOL COST - REQUIRED & OPTIONAL RN SERVICE LEVEL BUY UP (C + F)	HEALTH CARE SERVICE OPTION CHOSEN BY SCHOOL RN, LPN, HT	COST OF OPTION CHOSEN BY SCHOOL	REQUIRED HEALTH CARE SERVICE PLAN (E)	BUY UP COST (DISCRETIONARY OR INTERNAL FUNDS) (I - J)
<b>DISTRICT SCHOOLS</b>												
0031	EDWINS ELEMENTARY SCHOOL	475.00	\$ 7,125.00	\$ 7,125.00	\$ 10,649.56	\$ 17,774.56	\$ 14,068.36	\$ 21,193.36	HT	\$ 7,125.00	\$ 7,125.00	\$ -
0041	BAKER SCHOOL	1,298.00	19,470.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	HT	12,000.00	12,000.00	-
0051	BOB SIKES ELEMENTARY SCHOOL	708.00	10,620.00	10,620.00	10,649.56	21,269.56	14,068.36	24,688.36	LPN	21,269.56	10,620.00	10,649.56
0082	MEIGS MIDDLE SCHOOL	530.00	7,950.00	7,950.00	10,649.56	18,599.56	14,068.36	22,018.36	HT	7,950.00	7,950.00	-
0092	SHOAL RIVER MIDDLE SCHOOL	872.00	13,080.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	HT	12,000.00	12,000.00	-
0111	W. E. COMBS SCHOOL	-	N/A	N/A	N/A	N/A	N/A	N/A	-	N/A	N/A	-
0121	RUCKEL MIDDLE SCHOOL	842.00	12,630.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	LPN	22,649.56	12,000.00	10,649.56
0131	DESTIN ELEMENTARY SCHOOL	868.00	13,020.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	HT	12,000.00	12,000.00	-
0151	EDGE ELEMENTARY SCHOOL	518.60	7,779.00	7,779.00	10,649.56	18,428.56	14,068.36	21,847.36	HT	7,779.00	7,779.00	-
0161	EGLIN ELEMENTARY SCHOOL	386.00	5,790.00	5,790.00	10,649.56	16,439.56	14,068.36	19,858.36	LPN	16,439.56	5,790.00	10,649.56
0201	LAUREL HILL SCHOOL	422.00	6,330.00	6,330.00	10,649.56	16,979.56	14,068.36	20,398.36	HT	6,330.00	6,330.00	-
0211	NICEVILLE HIGH SCHOOL	1,828.40	27,426.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	HT	12,000.00	12,000.00	-
0222	NORTHWOOD ELEMENTARY SCHOOL	683.00	10,245.00	10,245.00	10,649.56	20,894.56	14,068.36	24,313.36	HT	10,245.00	10,245.00	-
0241	SILVER SANDS SCHOOL	140.00	2,100.00	2,100.00	N/A	-	-	-	RN	2,100.00	2,100.00	-
0241	SILVER SANDS SCHOOL	140.00	2,100.00	2,100.00	10,649.56	12,749.56	14,068.36	16,168.36	HT	2,100.00	2,100.00	-
0251	RIVERSIDE ELEMENTARY SCHOOL	721.00	10,815.00	10,815.00	10,649.56	21,464.56	14,068.36	24,883.36	LPN	21,464.56	10,815.00	10,649.56
0271	PRYOR MIDDLE SCHOOL	569.00	8,535.00	8,535.00	10,649.56	19,184.56	14,068.36	22,603.36	HT	8,535.00	8,535.00	-
0281	WRIGHT ELEMENTARY SCHOOL	572.00	8,580.00	8,580.00	10,649.56	19,229.56	14,068.36	22,648.36	HT	8,580.00	8,580.00	-
0431	SHALIMAR ELEMENTARY SCHOOL	567.00	8,505.00	8,505.00	10,649.56	19,154.56	14,068.36	22,573.36	HT	8,505.00	8,505.00	-
0541	ELLIOTT PT. ELEMENTARY SCHOOL	606.00	9,090.00	9,090.00	10,649.56	19,739.56	14,068.36	23,158.36	LPN	19,739.56	9,090.00	10,649.56
0561	MARY ESTHER ELEMENTARY SCHOOL	548.00	8,220.00	8,220.00	10,649.56	18,869.56	14,068.36	22,288.36	HT	8,220.00	8,220.00	-
0571	PLEW ELEMENTARY SCHOOL	638.00	9,570.00	9,570.00	10,649.56	20,219.56	14,068.36	23,638.36	HT	9,570.00	9,570.00	-
0581	CHOCTAW HIGH SCHOOL	1,577.00	23,655.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	LPN	22,649.56	12,000.00	10,649.56
0601	CRESTVIEW HIGH SCHOOL	1,770.00	26,550.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	HT	12,000.00	12,000.00	-
0621	KENWOOD ELEMENTARY SCHOOL	580.00	8,700.00	8,700.00	10,649.56	19,349.56	14,068.36	22,768.36	HT	8,700.00	8,700.00	-
0631	FLOROSA ELEMENTARY SCHOOL	509.00	7,635.00	7,635.00	10,649.56	18,284.56	14,068.36	21,703.36	HT	7,635.00	7,635.00	-
0641	FT. WALTON BEACH HIGH SCHOOL	1,707.00	25,605.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	LPN	22,649.56	12,000.00	10,649.56
0651	BRUNER MIDDLE SCHOOL	743.00	11,145.00	11,145.00	10,649.56	21,794.56	14,068.36	25,213.36	HT	11,145.00	11,145.00	-
0671	LEWIS K-8 SCHOOL	639.00	9,585.00	9,585.00	10,649.56	20,234.56	14,068.36	23,653.36	HT	9,585.00	9,585.00	-
0681	LONGWOOD ELEMENTARY SCHOOL	520.00	7,800.00	7,800.00	10,649.56	18,449.56	14,068.36	21,868.36	HT	7,800.00	7,800.00	-
0701	CHOICE HIGH SCHOOL & TECHNICAL CENTER	197.00	N/A	N/A	N/A	N/A	N/A	N/A	-	N/A	N/A	N/A
0731	WALKER ELEMENTARY SCHOOL	718.00	10,770.00	10,769.00	10,649.56	21,418.56	14,068.36	24,837.36	HT	10,769.00	10,769.00	-
0741	BLUEWATER ELEMENTARY SCHOOL	802.00	12,030.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	LPN	22,649.56	12,000.00	10,649.56
0751	ANTIOCH ELEMENTARY SCHOOL	832.00	12,480.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	HT	12,000.00	12,000.00	-
0761	DAVIDSON MIDDLE SCHOOL	906.12	13,592.00	12,000.00	10,649.56	22,649.56	14,068.36	26,068.36	LPN	22,649.56	12,000.00	10,649.56
0771	DESTIN MIDDLE SCHOOL	614.00	9,210.00	9,210.00	10,649.56	19,859.56	14,068.36	23,278.36	HT	9,210.00	9,210.00	-
0801	RICHBOURG SCHOOL	49.00	735.00	735.00	N/A	-	-	-	RN	735.00	735.00	-
0811	SOUTHSIDE PRE-K D	50.00	750.00	750.00	10,649.56	11,399.56	14,068.36	14,818.36	HT	750.00	750.00	-
<b>TOTAL - DISTRICT SCHOOLS</b>		<b>26,145.12</b>	<b>\$ 389,222.00</b>	<b>\$ 321,683.00</b>	<b>\$ 362,085.04</b>	<b>\$ 680,933.04</b>	<b>\$ 478,324.24</b>	<b>\$ 797,172.24</b>		<b>\$ 417,529.04</b>	<b>\$ 321,683.00</b>	<b>\$ 95,846.04</b>

**NOTES:**

1. Schools highlighted in yellow will be allocated a RN position as part of the District contract; therefore, those schools will not have a buy up option.
2. All other schools will receive a Health Tech and may choose to "buy up" to a LPN or RN.
3. Baker School unweighted FTE for Programs 101, 102, and 103 has been adjusted.
4. Destin Elementary School corrected on August 30, 2011. Changed from school choice of RN to HT.