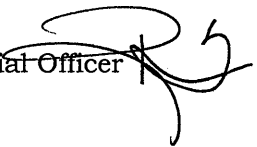




**OKALOOSA COUNTY SCHOOL DISTRICT
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

Revised
April 20, 2011

FINANCE TAM: 2011-030
CONTACT: Julie Perry, Specialist
Budgeting & Financial Services
TELEPHONE: 833-5850

TO: Selected Principals
FROM: Rita R. Scallan, Chief Financial Officer 
DATE: February 11, 2011
SUBJECT: Career and Professional Education (CAPE) Allocation – Project 9007

The Career and Professional Education (CAPE) allocation is a direct allocation to secondary schools based on students earning CHOICE certifications. This allocation is in addition to the base student funding which is included in each school's discretionary revenue allocation. CAPE allocations are to be expended in the institute earning the certifications.

Information Systems has provided the number of Fiscal Year 2009-2010 CAPE Certifications as of January 17, 2011. Finance has calculated each school's allocation based on this information and has credited your school's allocation to 1010-9890-0997-Center-9007.

Please find attached the *Career and Professional Education – Project 9007 Allocation* spreadsheet which includes the following information:

1. Calculation of Weighted FTE
This section calculates the Weighted FTE by multiplying the number of certifications earned, in fiscal year 2009-2010, times the Weighted FTE factor of 0.30.
2. Calculation of Allocation – CAPE Project 9007
The Weighted FTE was multiplied by the Base Student Allocation (\$3,623.76), District Cost Differential (0.9623), and 90% to determine each school's CAPE allocation.

Should you have any questions regarding the CAPE allocation, please contact:

1. Student Information – Wendy Meserve at 689-7149
2. Budget Information – Julie Perry at 833-5850
3. CAPE Certifications/CHOICE Programs – Mary Beth Jackson at 833-4183

Attachment

C: Executive Staff
CHOICE Program Director
School Bookkeepers

School District of Okaloosa County
 Career and Professional Education (CAPE) - Project 9007 Allocation
 Fiscal Year 2010-2011
 Revised April 20, 2011

1. Calculation of Weighted FTE

Cost Center	School Name	Aerospace Technology Certifications	WFTE (A X 0.30)	Allied Health Certifications	WFTE (A X 0.30)	Automotive Technology Certifications	WFTE (A X 0.30)	Construction Technology Certifications	WFTE (A X 0.30)	Creative Arts Certifications	WFTE (A X 0.30)	Culinary Certifications	WFTE (A X 0.30)	Information Technology Certifications	WFTE (C X 0.30)	Total Certifications	Total WFTE
0041	Baker School	-	-	-	-	-	-	-	-	-	-	-	-	1.00	0.30	1.00	0.30
0201	Laurel Hill School	-	-	-	-	-	-	4.00	1.20	-	-	-	-	-	-	4.00	1.20
0211	Niceville HS	-	-	-	-	-	-	-	-	-	-	-	-	114.00	34.20	114.00	34.20
0581	Choctaw HS	8.00	2.40	-	-	-	-	-	-	-	-	-	-	37.50	11.25	45.50	13.65
0601	Crestview HS	7.00	2.10	4.00	1.20	-	-	24.00	7.20	-	-	-	-	24.00	7.20	59.00	17.70
0641	Fort Walton HS	-	-	-	-	-	-	1.00	0.30	-	-	-	-	16.00	4.80	17.00	5.10
0701	CHOICE HS	-	-	-	-	1.00	0.30	5.00	1.50	9.00	2.70	4.50	1.35	-	-	19.50	5.85
TOTAL		15.00	4.50	4.00	1.20	1.00	0.30	34.00	10.20	9.00	2.70	4.50	1.35	192.50	57.75	260.00	78.00

2. Calculation of Allocation - CAPE Project 9007

Cost Center	School Name	Aerospace Technology WFTE	Allocation (A X BSA X DCD X 90%)	Allied Health WFTE	Allocation (A X BSA X DCD X 90%)	Automotive Technology WFTE	Allocation (A X BSA X DCD X 90%)	Construction Technology WFTE	Allocation (A X BSA X DCD X 90%)	Creative Arts WFTE	Allocation (A X BSA X DCD X 90%)	Culinary WFTE	Allocation (A X BSA X DCD X 90%)	Information Technology WFTE	Allocation (C X BSA X DCD X 90%)	Total WFTE	Total Allocation
0041	Baker School	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	0.30	\$ 942	0.30	\$ 942
0201	Laurel Hill School	-	-	-	-	-	-	1.20	3,766	-	-	-	-	-	-	1.20	3,766
0211	Niceville HS	-	-	-	-	-	-	-	-	-	-	-	-	34.20	107,334	34.20	107,334
0581	Choctaw HS	2.40	7,532	-	-	-	-	-	-	-	-	-	-	11.25	35,308	13.65	42,840
0601	Crestview HS	2.10	6,591	1.20	3,766	-	-	7.20	22,597	-	-	-	-	7.20	22,597	17.70	55,551
0641	Fort Walton HS	-	-	-	-	-	-	0.30	942	-	-	-	-	4.80	15,064	5.10	16,006
0701	CHOICE HS	-	-	-	-	0.30	942	1.50	4,708	2.70	8,474	1.35	4,237	-	-	5.85	18,361
TOTAL		4.50	\$ 14,123	1.20	\$ 3,766	0.30	\$ 942	10.20	\$ 32,013	2.70	\$ 8,474	1.35	\$ 4,237	57.75	\$ 181,245	78.00	\$ 244,800

Notes:

- Source of Information: Information Systems as of January 27, 2011, and April 20, 2011.
- BSA (\$3,623.76) and DCD (0.9623) as of 3rd FEFP.

School District of Okaloosa County
 Career and Professional Education (CAPE) - Project 9007 Allocation
 Fiscal Year 2010-2011
 February 11, 2011

1. Calculation of Weighted FTE

Cost Center	School Name	Aerospace Technology Certifications	Wfte (A X 0.30)	Allied Health Certifications	Wfte (A X 0.30)	Automotive Technology Certifications	Wfte (A X 0.30)	Construction Technology Certifications	Wfte (A X 0.30)	Creative Arts Certifications	Wfte (A X 0.30)	Culinary Certifications	Wfte (A X 0.30)	Information Technology Certifications	Wfte (C X 0.30)	Total Certifications	Total Wfte
0041	Baker School	-	-	-	-	-	-	-	-	-	-	-	-	1.00	0.30	1.00	0.30
0201	Laurel Hill School	-	-	-	-	-	-	4.00	1.20	-	-	-	-	-	-	4.00	1.20
0211	Niceville HS	-	-	-	-	-	-	-	-	-	-	-	-	114.00	34.20	114.00	34.20
0581	Choctaw HS	8.00	2.40	-	-	-	-	-	-	-	-	-	-	36.50	10.95	44.50	13.35
0601	Crestview HS	4.00	1.20	4.00	1.20	-	-	24.00	7.20	-	-	-	-	24.00	7.20	56.00	16.80
0641	Fort Walton HS	-	-	-	-	-	-	1.00	0.30	-	-	-	-	16.00	4.80	17.00	5.10
0701	CHOICE HS	-	-	-	-	1.00	0.30	5.00	1.50	9.00	2.70	4.50	1.35	-	-	19.50	5.85
TOTAL		12.00	3.60	4.00	1.20	1.00	0.30	34.00	10.20	9.00	2.70	4.50	1.35	191.50	57.45	256.00	76.80

2. Calculation of Allocation - CAPE Project 9007

Cost Center	School Name	Aerospace Technology Wfte	Allocation (A X BSA X DCD X 90%)	Allied Health Wfte	Allocation (A X BSA X DCD X 90%)	Automotive Technology Wfte	Allocation (A X BSA X DCD X 90%)	Construction Technology Wfte	Allocation (A X BSA X DCD X 90%)	Creative Arts Wfte	Allocation (A X BSA X DCD X 90%)	Culinary Wfte	Allocation (A X BSA X DCD X 90%)	Information Technology Wfte	Allocation (C X BSA X DCD X 90%)	Total Wfte	Total Allocation
0041	Baker School	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	0.30	\$ 942	0.30	\$ 942
0201	Laurel Hill School	-	-	-	-	-	-	1.20	3,766	-	-	-	-	-	-	1.20	3,766
0211	Niceville HS	-	-	-	-	-	-	-	-	-	-	-	-	34.20	107,334	34.20	107,334
0581	Choctaw HS	2.40	7,532	-	-	-	-	-	-	-	-	-	-	10.95	34,366	13.35	41,898
0601	Crestview HS	1.20	3,766	1.20	3,766	-	-	7.20	22,597	-	-	-	-	7.20	22,597	16.80	52,726
0641	Fort Walton HS	-	-	-	-	-	-	0.30	942	-	-	-	-	4.80	15,064	5.10	16,006
0701	CHOICE HS	-	-	-	-	0.30	942	1.50	4,708	2.70	8,474	1.35	4,237	-	-	5.85	18,361
TOTAL		3.60	\$ 11,298	1.20	\$ 3,766	0.30	\$ 942	10.20	\$ 32,013	2.70	\$ 8,474	1.35	\$ 4,237	57.45	\$ 180,303	76.80	\$ 241,033

Notes:

- Source of Information: Information Systems as of January 27, 2011.
- BSA (\$3,623.76) and DCD (0.9623) as of 3rd FEFP.

School District of Okaloosa County
 Career and Professional Education (CAPE) - Project 9007 - Additional Allocation
 Fiscal Year 2010-2011
 April 20, 2011

1. Calculation of Weighted FTE

Cost Center	School Name	Aerospace Technology Certifications	WFTE (A X 0.30)	Allied Health Certifications	WFTE (A X 0.30)	Automotive Technology Certifications	WFTE (A X 0.30)	Construction Technology Certifications	WFTE (A X 0.30)	Creative Arts Certifications	WFTE (A X 0.30)	Culinary Certifications	WFTE (A X 0.30)	Information Technology Certifications	WFTE (C X 0.30)	Total Certifications	Total WFTE
0041	Baker School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0201	Laurel Hill School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0211	Niceville HS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0581	Choctaw HS	-	-	-	-	-	-	-	-	-	-	-	-	1.00	0.30	1.00	0.30
0601	Crestview HS	3.00	0.90	-	-	-	-	-	-	-	-	-	-	-	-	3.00	0.90
0641	Fort Walton HS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0701	CHOICE HS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL		3.00	0.90	-	-	-	-	-	-	-	-	-	-	1.00	0.30	4.00	1.20

2. Calculation of Allocation - CAPE Project 9007

Cost Center	School Name	Aerospace Technology WFTE	Allocation (A X BSA X DCD X 90%)	Allied Health WFTE	Allocation (A X BSA X DCD X 90%)	Automotive Technology WFTE	Allocation (A X BSA X DCD X 90%)	Construction Technology WFTE	Allocation (A X BSA X DCD X 90%)	Creative Arts WFTE	Allocation (A X BSA X DCD X 90%)	Culinary WFTE	Allocation (A X BSA X DCD X 90%)	Information Technology WFTE	Allocation (C X BSA X DCD X 90%)	Total WFTE	Total Allocation
0041	Baker School	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -
0201	Laurel Hill School	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0211	Niceville HS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0581	Choctaw HS	-	-	-	-	-	-	-	-	-	-	-	-	0.30	942	0.30	942
0601	Crestview HS	0.90	2,825	-	-	-	-	-	-	-	-	-	-	-	-	0.90	2,825
0641	Fort Walton HS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
0701	CHOICE HS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL		0.90	\$ 2,825	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	0.30	\$ 942	1.20	\$ 3,767

Notes:

- Source of Information: Information Systems as of April 20, 2011.
- BSA (\$3,623.76) and DCD (0.9623) as of 3rd FEFP.