


**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2011-009
CONTACT: Julie Perry, Specialist
TELEPHONE: 833-5850

TO: Select School Principals
FROM: Rita R. Scallan, Chief Financial Officer 
DATE: August 17, 2010
SUBJECT: Custodial Privatization Contract

The fiscal year 2010-2011 Custodial Privatization Contract was approved by the School Board on August 9, 2010. Twelve schools have chosen to participate in the custodial service program.

The attached spreadsheet indicates the following information:

- Purchased Positions (Columns A - L) - These columns show the number of full-time equivalent (FTE) District positions purchased by the schools as of August 17, 2010, and their corresponding Salary Menu costs.
- Purchased Equivalent Hours (Column M) - This is the number of District FTE positions multiplied by 7.50 hours per day. This number has been calculated to compare to the number of school hours (District positions) required per the contract.
- School Hours Per Contract (Column N) - These are the number of hours (District positions) that a school is required to purchase based on the GCA contract.
- Schools Hours Over/(Under) (Column O) - This indicates the difference between hours purchased by schools and hours required by contract for District positions. If there is a positive number in this column and the school has a custodial vacancy, the school may cash in that number of hours.
- GCA Contract Costs (Column P) - This is the contract cost that the school must pay to GCA.

Each school's *budget* for the GCA contract cost has been moved from 1010.7900.0310.Center to 1010.7900.0310.Center.0012. This may have caused a negative budget for some schools that had not originally budgeted for the custodial contract. Please make sure this deficit is cleared no later than August 21, 2010. The custodial service contract will be expended from Custodial Privatization (GCA) - Project 0012. In addition, the budget and expenditures for all custodial positions at the participating schools have been moved to Custodial Privatization (GCA) - Project 0012.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff
School Bookkeepers

**SCHOOL DISTRICT OF OKALOOSA COUNTY
GCA CONTRACT
FISCAL YEAR 2010-2011
UPDATED AUGUST 20, 2010**

CENTER	SCHOOL NAME	PURCHASED POSITIONS												PURCHASED EQUIVALENT HOURS (K X 7.50)	SCHOOL HOURS PER CONTRACT	SCHOOL HOURS OVER/ (UNDER) (M - N)	GCA CONTRACT COSTS
		CUSTODIAN I 12 MONTH		CUSTODIAN II 12 MONTH		CUSTODIAN II 10 MONTH		CUSTODIAN II 9 MONTH		CUSTODIAN II 9 MONTH (< 4 HRS)		TOTAL PURCHASED POSITIONS					
		FTE	COST	FTE	COST	FTE	COST	FTE	COST	FTE	COST	FTE	COST				
0751	ANTIOCH ELEMENTARY	1.00	\$ 52,400	2.00	\$ 80,400	1.00	\$ 32,000	-	\$ -	-	\$ -	4.00	\$164,800	30.00	30.00	-	\$ 36,648
0051	BOB SIKES ELEMENTARY	1.00	52,400	1.00	40,200	-	-	1.00	28,800	-	-	3.00	121,400	22.50	22.50	-	47,279
0131	DESTIN ELEMENTARY	1.00	52,400	2.00	80,400	-	-	1.00	28,800	-	-	4.00	161,600	30.00	30.00	-	44,321
0541	ELLIOTT POINT ELEMENTARY	1.00	52,400	-	-	-	-	0.53	15,264	-	-	1.53	67,664	11.48	11.50	(0.02)	33,283
0631	FLOROSA ELEMENTARY	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	89,242
0641	FORT WALTON BEACH HIGH	1.00	52,400	4.00	160,800	-	-	-	-	-	-	5.00	213,200	37.50	37.50	-	91,867
0561	MARY ESTHER ELEMENTARY	1.00	52,400	1.20	48,240	-	-	-	-	-	-	2.20	100,640	16.50	12.00	4.50	40,944
0222	NORTHWOOD ELEMENTARY	1.00	52,400	2.00	80,400	-	-	-	-	0.87	18,200	3.87	151,000	29.03	29.00	0.03	60,801
0251	RIVERSIDE ELEMENTARY	1.00	52,400	-	-	-	-	0.20	5,760	-	-	1.20	58,160	9.00	9.00	-	81,825
0241	SILVER SANDS SCHOOL	1.00	52,400	1.67	67,134	-	-	-	-	-	-	2.67	119,534	20.03	20.03	-	17,849
0731	WALKER ELEMENTARY	1.00	52,400	2.00	80,400	-	-	-	-	-	-	3.00	132,800	22.50	22.53	(0.03)	44,262
0281	WRIGHT ELEMENTARY	-	-	1.00	40,200	1.00	32,000	-	-	-	-	2.00	72,200	15.00	15.00	-	41,995

NOTES:

1. CUSTODIAN PURCHASED BY RICHBOURG SCHOOL & ECCI IS INCLUDED IN NORTHWOOD AS ENTIRE FACILITY IS UNDER CONTRACT.
2. SCHOOLS WITH EXCESS HOURS MAY CASH IN POSITIONS. (SEE COLUMN O) (HIGHLIGHTED ITEMS ARE ROUNDING DIFFERNCES AND DO NOT NEED TO BE PURCHASED OR CASHED IN)
3. SCHOOL BUDGET WILL BE MOVED TO PROJECT 0012 FOR THE AMOUNT OF THE GCA CONTRACT. (SEE COLUMN P)
4. SCHOOL BUDGET FOR PURCHASED POSITIONS WILL BE MOVED TO PROJECT 0012.
5. SALARY MENU COSTS:
CUSTODIAN I = \$52,400; CUSTODIAN 12 MO = \$40,200; CUSTODIAN 10 MO = \$32,000; CUSTODIAN 9 MO = \$28,800; CUSTODIAN 9 MO (< 4 HRS) = \$2,800 PER HOUR