


**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2010-002

CONTACT: Julie Perry, Specialist

TELEPHONE: 833-5850

TO: School Principals

FROM: Rita R. Scallan, Chief Financial Officer 

DATE: August 18, 2009

SUBJECT: Health Care Service Plan

The fiscal year 2009-2010 Health Care Service Plan was approved by the School Board on May 26, 2009. All schools are required to participate in the Health Care Service Plan and have been allocated a Health Tech, LPN, or RN, depending on the needs of their students. Schools were given the opportunity to "buy up" to a higher level of service using either Discretionary budgeted funds or internal funds.

The original spreadsheet, indicating each school's required cost and buy-up options, has been modified to include the following:

- Column J – Health Care Service Option Chosen by School
- Column K – Cost of Option Chosen by School
- Column L – Required Health Care Service Plan
- Column M – Buy Up Cost

Each school's *budget* for the chosen health care service option has been moved from 1010.6130.0310.Center to 1010.6130.0310.Center.6004. This may have caused a negative budget for some schools that had not originally budgeted for the "buy up" option. Please make sure this deficit is cleared in a timely manner. The health care service contract will be expended from Project 6004 – Nursing Contract – Schools.

Should a school wish to pay for all or a portion of the "buy up" cost with internal funds, please send the funds and a Cash Transmittal Form to the Accounting & Financial Reporting Department. The funds will be placed in Project 2050 – Purchased School Nurses. Finance will then complete the necessary paperwork to refund the school's Discretionary budget.

Should you have any questions or need further assistance, please do not hesitate to contact Julie Perry at 833-5850.

cc: Executive Staff
School Bookkeepers

SCHOOL DISTRICT OF OKALOOSA COUNTY
Proposed Health Care Service Plan Scenario
Fiscal Year 2009-2010
School Cost - Maximum \$12,000
Buy Plan includes 32% Overhead & Fringe Benefits
Revised July 30, 2009 to Include Options Chosen by Schools

| A | B | C | D | E | F | G | H | I | J | K | L | M |
|---------------------------------|------------------------------------|--------------------------------------|------------------------|--|---------------------------------------|--|--|---|---|---------------------------------|---------------------------------------|---|
| COST CENTER NUMBER | SCHOOL/CENTER NAME | Adjusted Projected UFTE FY 2009-2010 | UFTE x \$15.00 (C * D) | Required Health Care Service Plan - School Maximum (C * D or Max \$12,000) | Optional RN Service Level Buy Up Cost | Combined School Cost - Required & Optional RN Service Level Buy Up (E + F) | Optional LPN Service Level Buy Up Cost | Combined School Cost - Required & Optional LPN Service Level Buy Up (E + H) | Health Care Service Option Chosen by School | Cost of Option Chosen by School | Required Health Care Service Plan (E) | Buy Up Cost (Discretionary or Internal Funds) (K - L) |
| DISTRICT SCHOOLS | | | | | | | | | | | | |
| 31 | EDWINS ELEMENTARY SCHOOL | 448.00 | \$ 6,720.00 | \$ 6,720.00 | \$ 3,455.76 | \$ 10,175.76 | \$ - | \$ - | LPN | \$ 6,720.00 | \$ 6,720.00 | \$ - |
| 41 | BAKER SCHOOL | 1,333.04 | 19,996.00 | 12,000.00 | 3,455.76 | 15,455.76 | - | - | LPN | 12,000.00 | 12,000.00 | - |
| 51 | BOB SIKES ELEMENTARY SCHOOL | 707.00 | 10,605.00 | 10,605.00 | 14,686.98 | 25,291.98 | 11,231.22 | 21,836.22 | HT | 10,605.00 | 10,605.00 | - |
| 82 | MEIGS MIDDLE SCHOOL | 613.00 | 9,195.00 | 9,195.00 | 14,686.98 | 23,881.98 | 11,231.22 | 20,426.22 | HT | 9,195.00 | 9,195.00 | - |
| 121 | RUCKEL MIDDLE SCHOOL | 860.00 | 12,900.00 | 12,000.00 | 14,686.98 | 26,686.98 | 11,231.22 | 23,231.22 | RN | 26,686.98 | 12,000.00 | 14,686.98 |
| 131 | DESTIN ELEMENTARY SCHOOL | 795.00 | 11,925.00 | 11,925.00 | 3,455.76 | 15,380.76 | - | - | RN | 15,380.76 | 11,925.00 | 3,455.76 |
| 151 | EDGE ELEMENTARY SCHOOL | 513.37 | 7,701.00 | 7,701.00 | 14,686.98 | 22,387.98 | 11,231.22 | 18,932.22 | HT | 7,701.00 | 7,701.00 | - |
| 161 | EGLIN ELEMENTARY SCHOOL | 497.00 | 7,455.00 | 7,455.00 | 14,686.98 | 22,141.98 | 11,231.22 | 18,686.22 | LPN | 18,686.22 | 7,455.00 | 11,231.22 |
| 201 | LAUREL HILL SCHOOL | 410.00 | 6,150.00 | 6,150.00 | 14,686.98 | 20,836.98 | 11,231.22 | 17,381.22 | HT | 6,150.00 | 6,150.00 | - |
| 211 | NICEVILLE HIGH SCHOOL | 1,975.30 | 29,630.00 | 12,000.00 | 14,686.98 | 26,686.98 | 11,231.22 | 23,231.22 | LPN | 23,231.22 | 12,000.00 | 11,231.22 |
| 222 | NORTHWOOD ELEMENTARY SCHOOL | 694.00 | 10,410.00 | 10,410.00 | 14,686.98 | 25,096.98 | 11,231.22 | 21,641.22 | HT | 10,410.00 | 10,410.00 | - |
| 241 | SILVER SANDS SCHOOL | 156.00 | 2,340.00 | 2,340.00 | 14,686.98 | 17,026.98 | 11,231.22 | 13,571.22 | HT | 2,340.00 | 2,340.00 | - |
| 241 | SILVER SANDS SCHOOL | 156.00 | 2,340.00 | 2,340.00 | - | - | - | - | RN | 2,340.00 | 2,340.00 | - |
| 251 | RIVERSIDE ELEMENTARY SCHOOL | 576.00 | 8,640.00 | 8,640.00 | 14,686.98 | 23,326.98 | 11,231.22 | 19,871.22 | HT | 8,640.00 | 8,640.00 | - |
| 261 | VALPARAISO ELEMENTARY SCHOOL | 445.00 | 6,675.00 | 6,675.00 | 3,455.76 | 10,130.76 | - | - | LPN | 6,675.00 | 6,675.00 | - |
| 271 | PRYOR MIDDLE SCHOOL | 572.00 | 8,580.00 | 8,580.00 | 14,686.98 | 23,266.98 | 11,231.22 | 19,811.22 | HT | 8,580.00 | 8,580.00 | - |
| 281 | WRIGHT ELEMENTARY SCHOOL | 626.00 | 9,390.00 | 9,390.00 | 14,686.98 | 24,076.98 | 11,231.22 | 20,621.22 | HT | 9,390.00 | 9,390.00 | - |
| 431 | SHALIMAR ELEMENTARY SCHOOL | 545.00 | 8,175.00 | 8,175.00 | 14,686.98 | 22,861.98 | 11,231.22 | 19,406.22 | HT | 8,175.00 | 8,175.00 | - |
| 541 | ELLIOTT PT. ELEMENTARY SCHOOL | 563.00 | 8,445.00 | 8,445.00 | 14,686.98 | 23,131.98 | 11,231.22 | 19,676.22 | LPN | 19,676.22 | 8,445.00 | 11,231.22 |
| 561 | MARY ESTHER ELEMENTARY SCHOOL | 540.00 | 8,100.00 | 8,100.00 | 14,686.98 | 22,786.98 | 11,231.22 | 19,331.22 | HT | 8,100.00 | 8,100.00 | - |
| 571 | PLEW ELEMENTARY SCHOOL | 591.06 | 8,866.00 | 8,866.00 | 14,686.98 | 23,552.98 | 11,231.22 | 20,097.22 | HT | 8,866.00 | 8,866.00 | - |
| 581 | CHOCTAW HIGH SCHOOL | 1,675.00 | 25,125.00 | 12,000.00 | 14,686.98 | 26,686.98 | 11,231.22 | 23,231.22 | LPN | 23,231.22 | 12,000.00 | 11,231.22 |
| 601 | CRESTVIEW HIGH SCHOOL | 1,950.00 | 29,250.00 | 12,000.00 | 14,686.98 | 26,686.98 | 11,231.22 | 23,231.22 | HT | 12,000.00 | 12,000.00 | - |
| 621 | KENWOOD ELEMENTARY SCHOOL | 570.00 | 8,550.00 | 8,550.00 | 14,686.98 | 23,236.98 | 11,231.22 | 19,781.22 | HT | 8,550.00 | 8,550.00 | - |
| 631 | FLOROSA ELEMENTARY SCHOOL | 598.00 | 8,970.00 | 8,970.00 | 14,686.98 | 23,656.98 | 11,231.22 | 20,201.22 | HT | 8,970.00 | 8,970.00 | - |
| 641 | FT. WALTON HIGH SCHOOL | 1,836.00 | 27,540.00 | 12,000.00 | 14,686.98 | 26,686.98 | 11,231.22 | 23,231.22 | LPN | 23,231.22 | 12,000.00 | 11,231.22 |
| 651 | BRUNER MIDDLE SCHOOL | 837.00 | 12,555.00 | 12,000.00 | 14,686.98 | 26,686.98 | 11,231.22 | 23,231.22 | HT | 12,000.00 | 12,000.00 | - |
| 671 | LEWIS MIDDLE SCHOOL | 521.00 | 7,815.00 | 7,815.00 | 14,686.98 | 22,501.98 | 11,231.22 | 19,046.22 | HT | 7,815.00 | 7,815.00 | - |
| 681 | LONGWOOD ELEMENTARY SCHOOL | 520.00 | 7,800.00 | 7,800.00 | 14,686.98 | 22,486.98 | 11,231.22 | 19,031.22 | HT | 7,800.00 | 7,800.00 | - |
| 701 | OKALOOSA APPLIED TECHNOLOGY CENTER | 210.00 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| 731 | WALKER ELEMENTARY SCHOOL | 732.00 | 10,980.00 | 10,979.00 | 14,686.98 | 25,665.98 | 11,231.22 | 22,210.22 | HT | 10,979.00 | 10,979.00 | - |
| 741 | BLUEWATER ELEMENTARY SCHOOL | 650.00 | 9,750.00 | 9,750.00 | 14,686.98 | 24,436.98 | 11,231.22 | 20,981.22 | HT | 9,750.00 | 9,750.00 | - |
| 751 | ANTIOCH ELEMENTARY SCHOOL | 810.00 | 12,150.00 | 12,000.00 | 3,455.76 | 15,455.76 | - | - | RN | 15,455.76 | 12,000.00 | 3,455.76 |
| 761 | DAVIDSON MIDDLE SCHOOL | 875.00 | 13,125.00 | 12,000.00 | 14,686.98 | 26,686.98 | 11,231.22 | 23,231.22 | LPN | 23,231.22 | 12,000.00 | 11,231.22 |
| 771 | DESTIN MIDDLE SCHOOL | 613.00 | 9,195.00 | 9,195.00 | 14,686.98 | 23,881.98 | 11,231.22 | 20,426.22 | HT | 9,195.00 | 9,195.00 | - |
| 802 | SHOAL RIVER MIDDLE SCHOOL | 694.00 | 10,410.00 | 10,410.00 | 14,686.98 | 25,096.98 | 11,231.22 | 21,641.22 | RN | 25,096.98 | 10,410.00 | 14,686.98 |
| 810 | SOUTHSIDE PRE-K | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL - DISTRICT SCHOOLS | | 26,706.77 | \$ 397,453.00 | \$ 323,181.00 | \$ 443,201.22 | \$ 764,042.22 | \$ 325,705.38 | \$ 597,226.38 | | \$ 426,853.80 | \$ 323,181.00 | \$ 103,672.80 |

- Notes:**
1. Schools highlighted in green will be allocated an LPN position as part of the District contract; therefore, those schools will have one buy up option which will be an RN position.
 2. School highlighted in yellow will be allocated an RN position as part of the District contract; therefore, that school will not have a buy up option.