



SCHOOL DISTRICT OF OKALOOSA COUNTY  
TECHNICAL ASSISTANCE MEMORANDUM  
FINANCE

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FINANCE TAM: 2009-038

CONTACT: Julie Perry, Budget Analyst  
Budgeting & Financial Services

TELEPHONE: 833-5850

TO: Selected School Principals

FROM: Debbie Bruce, Director – Budgeting & Financial Services

DATE: April 30, 2009

SUBJECT: Okaloosa Academy Referral Billing – FY 2008-2009 First Semester

A handwritten signature in cursive script, appearing to read "Debbie Bruce", written over the printed name in the "FROM:" field.

The School District of Okaloosa County has received the Okaloosa Academy Referral Billing for the first semester of fiscal year 2008-2009. According to the agreement between the District and Okaloosa Academy, a prorated amount of revenue will be transferred from the District to Okaloosa Academy for all students referred. If the student was counted during the referring school's FTE, the school's budget will be reduced.

Per the records of both Okaloosa Academy and the District's Information Systems Department, the budgets of the schools listed on the Okaloosa Academy Referral Billing – First Semester Summary report will be reduced by the amounts shown. This reduction will be taken from 1010.9890.0987.Center. Each applicable school will receive a detailed billing report.

Should you have any questions or require additional information, please contact Julie Perry at 833-5850.

cc: Rita Scallan, Chief Financial Officer  
School Bookkeepers

**SCHOOL DISTRICT OF OKALOOSA COUNTY**  
**OKALOOSA ACADEMY REFERRAL BILLING - FIRST SEMESTER SUMMARY**  
**FISCAL YEAR 2008-2009**  
**APRIL 16, 2009**

Center	School Name	Number of Students	Decrease in Revenue
0041	Baker School	2	\$ 1,443.94
0651	Bruner Middle	1	282.51
0581	Choctaw High	2	1,035.87
0601	Crestview High	4	3,484.29
0761	Davidson Middle	3	2,887.88
0781	ECCI-South	2	533.63
0641	Fort Walton Beach High	4	3,578.46
9810	Gulf Coast Youth Acd	1	1,255.60
0211	Niceville High	1	565.02
0271	Pryor Middle	1	973.09
<b>Total All Referrals</b>		<b>21</b>	<b>\$ 16,040.29</b>

**Note:**

1. Referral information provided by Okaloosa Academy and verified by Information Systems.