




**OKALOOSA COUNTY SCHOOL DISTRICT
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2009-017
CONTACT: Paula Sadler, Accountant
Budgeting & Financial Services
TELEPHONE: 833-5833

TO: Selected Principals/Child Care Coordinators
FROM: Debbie Bruce - Director 
DATE: October 29, 2008
SUBJECT: Child Care Review
Fiscal Year 2007-2008

The Budgeting and Financial Services Department will be conducting their annual Child Care Review at your school. This review will cover your child care program's financial records for fiscal year 2007-2008.

Paula Sadler, Accountant, will be contacting your Child Care Coordinator to schedule a date and time for your school's review. Please provide her a quiet place to work as well as easy access to your 2007-2008 records. She will be at your school approximately four hours.

Should you have any questions or need additional information, please contact Paula Sadler at 833-5833.

Cc: Executive Staff
Child Care Coordinator