



OKALOOSA COUNTY SCHOOL DISTRICT  
TECHNICAL ASSISTANCE MEMORANDUM  
BUDGETING AND FINANCIAL SERVICES

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FINANCE TAM: 2009-005

TELEPHONE: 833-5827

TO: School Principals

FROM: Debbie Bruce - Director   
Budgeting & Financial Services

DATE: July 24, 2008

SUBJECT: Fiscal Year 2008-2009 Budget Information

The fiscal year 2008-2009 budget files have rolled forward, and you should now be able to view your school's budget on the AS400. The funds shown are your new fiscal year 2008-2009 budget allocation and your fiscal year 2007-2008 budget carryover.

You may view your school's Final Budget Summary for Fiscal Year 2008 in detail on the Finance website by choosing the Budget Publications Button under "Quick Links" and then the Final Budget Summary Report FY 2007-2008 Link under "Supplemental Budget Information." ***This report is also an excellent tool to verify if your projected expenditures (substitutes, utilities, etc.) for fiscal year 2009 are adequately budgeted.***

For fiscal year 2008-2009, please note the following:

1. Schools were not required to purchase Performance Pay on positions for Fiscal Year 2008-2009.
2. Employee benefits (9.85% Retirement – object 0210 and 7.65% FICA – object 0220) will remain the same as fiscal year 2007-2008.
3. The following information will be sent out to your school in the near future:
  - a. Health Care Service Plan (Nurse Contract)
  - b. Fiscal Year 2008-2009 Position Master

Our tentative schedule is to close the budget amendment screens from Friday, August 22nd through Friday, August 29th, as the 2008-2009 Okaloosa County School District's Budget will be adopted by the School Board on Monday, September 8, 2008.

Our mission is to work closely with your school on budgetary issues and provide assistance regarding appropriate use of funds. Should you have any questions or need additional information regarding your school's budget, please do not hesitate to contact me at 833-5827.

cc: Executive Staff  
Bookkeepers