



**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2008-003
CONTACT: Debbie Bruce, Director
Budgeting Department
TELEPHONE: 833-5827

TO: Selected Principals
FROM: Rita Scallan, Chief Financial Officer
Guyla Hendricks, Chief Officer – Quality Assurance
DATE: July 30, 2007
SUBJECT: Summer Intensive Studies (SIS) – Project 6127 – Recalculation

A handwritten signature in blue ink, reading "Rita Scallan".

The Finance Department has recalculated the Summer Intensive Studies (SIS) allocation based on the number of students in Summer Intensive Math and Reading as of June 15, 2007, middle school students retained due to two or more core course failures, and high school students who have completed credit recovery as of June 27, 2007. The final recapture of student data will be August 2, 2007, for those schools continuing SIS.

The attached spreadsheet reflects the following for each school:

I. Original Allocation

This information includes the original projected number of students, original projected number of teaching units, and original allocation for SIS staff and materials. (Details may be found in TAM 2007-027.)

II. Additional Hours

All schools originally received an allocation of 80 hours per *projected* teaching unit. This allocation has been increased by twenty (20.0) hours per *projected* teaching unit for pre and post planning and program evaluation.

III. Additional Teaching Units

Allocations for additional teaching units have been made to those schools whose *required* teaching units were greater than their *projected* teaching units. The number of teaching units was based on a student – teacher ratio of 15:1. All additional teaching units have been allocated 100 hours per unit.

Schools experiencing a decrease in attendance did not experience a corresponding budget reduction due to the District's "Hold Harmless" policy. This policy is subject to available funding and will continue as long as there are available SAI dollars. Please keep in mind, if SAI funding becomes limited, there is a potential that funds may have to be pulled back for declining attendance based on the attendance recapture dates.

IV. Summary

Reflects each school's *Original SIS Allocation* plus *Total Additional SIS Allocation* which equals *Total Revised SIS Allocation*.

Schools receiving an additional allocation will have funds budgeted to 1010-5100-0510-Cost Center-6127. Schools can continue making budget amendments to allocate dollars to the specific expenditure objects required to run their summer program.

Should you have any questions or need additional information regarding SIS, please contact the following individuals based on subject area:

1. Budget Issues - Debbie Bruce at 833-5827,
2. Student Data - Wendy Meserve at 689-7475, and
3. SIS Program - Guyla Hendricks at 833-5860.

Attachment

**SCHOOL DISTRICT OF OKALOOSA COUNTY
SUPPLEMENTAL ACADEMIC INSTRUCTION
SUMMER INTENSIVE STUDIES - PROJECT 6127 - RECALCULATION
FISCAL YEAR 2007-2008
CAPTURE DATE - JUNE 15, 2007
JULY 25, 2007**

School Number	School Name	I. ORIGINAL ALLOCATION			II. ADDITIONAL HOURS			III. ADDITIONAL TEACHING UNITS							IV. SUMMARY		
		Projected Number of Students	Projected Teaching Units 15:1 Ratio	Original Allocation for Staff & Materials	Additional Instruct. Hours for Projected Teaching Units	Average Instruct. Hourly Rate	Allocation for Additional Teaching HOURS	Actual Number of Students	Required Teaching Units 15:1 Ratio	Increase in Teaching Units	Decrease in Teaching Units	Average Instruct. Hourly Rate	Average Number of Instruct. Hours Required	Allocation for Additional Teaching UNITS	Original SIS Allocation	Total Additional SIS Allocation	Total Revised SIS Allocation
					(A)			(B)							(A + B)		
0031	Edwins Elementary	38	3	\$ 11,600	20	\$ 40	\$ 2,400	88	6	3	-	\$ 40	100	\$ 12,000	\$ 11,600	\$ 14,400	\$ 26,000
0041	Baker School	161	11	37,200	20	\$ 40	8,800	161	11	-	-	\$ 40	100	-	37,200	8,800	46,000
0051	Bob Sikes Elementary	63	4	14,800	20	\$ 40	3,200	42	3	-	(1)	\$ 40	100	-	14,800	3,200	18,000
0082	Meigs Middle	116	8	27,600	20	\$ 40	6,400	79	5	-	(3)	\$ 40	100	-	27,600	6,400	34,000
0092	Richbourg Middle	130	9	30,800	20	\$ 40	7,200	126	8	-	(1)	\$ 40	100	-	30,800	7,200	38,000
0121	Ruckel Middle	58	4	14,800	20	\$ 40	3,200	37	2	-	(2)	\$ 40	100	-	14,800	3,200	18,000
0131	Destin Elementary	59	4	14,800	20	\$ 40	3,200	42	3	-	(1)	\$ 40	100	-	14,800	3,200	18,000
0151	Edge Elementary	74	5	18,000	20	\$ 40	4,000	66	4	-	(1)	\$ 40	100	-	18,000	4,000	22,000
0161	Cherokee Elementary	106	7	24,400	20	\$ 40	5,600	65	4	-	(3)	\$ 40	100	-	24,400	5,600	30,000
0201	Laurel Hill School	71	5	18,000	20	\$ 40	4,000	54	4	-	(1)	\$ 40	100	-	18,000	4,000	22,000
0211	Niceville High	253	17	56,400	20	\$ 40	13,600	67	4	-	(13)	\$ 40	100	-	56,400	13,600	70,000
0222	Northwood Elementary	74	5	18,000	20	\$ 40	4,000	87	6	1	-	\$ 40	100	4,000	18,000	8,000	26,000
0251	Southside Elementary	89	6	21,200	20	\$ 40	4,800	78	5	-	(1)	\$ 40	100	-	21,200	4,800	26,000
0261	Valparaiso Elementary	55	4	14,800	20	\$ 40	3,200	16	1	-	(3)	\$ 40	100	-	14,800	3,200	18,000
0271	Pryor Middle	49	3	11,600	20	\$ 40	2,400	77	5	2	-	\$ 40	100	8,000	11,600	10,400	22,000
0281	Wright Elementary	157	10	34,000	20	\$ 40	8,000	131	9	-	(1)	\$ 40	100	-	34,000	8,000	42,000
0431	Shalimar Elementary	51	3	11,600	20	\$ 40	2,400	37	2	-	(1)	\$ 40	100	-	11,600	2,400	14,000
0541	Elliott Point Elementary	86	6	21,200	20	\$ 40	4,800	102	7	1	-	\$ 40	100	4,000	21,200	8,800	30,000
0551	Ocean City Elementary	142	9	30,800	20	\$ 40	7,200	172	11	2	-	\$ 40	100	8,000	30,800	15,200	46,000
0561	Mary Esther Elementary	105	7	24,400	20	\$ 40	5,600	83	6	-	(1)	\$ 40	100	-	24,400	5,600	30,000
0571	Plew Elementary	41	3	11,600	20	\$ 40	2,400	21	1	-	(2)	\$ 40	100	-	11,600	2,400	14,000
0581	Choctawhatchee High	207	14	46,800	20	\$ 40	11,200	129	9	-	(5)	\$ 40	100	-	46,800	11,200	58,000
0601	Crestview High	253	17	56,400	20	\$ 40	13,600	177	12	-	(5)	\$ 40	100	-	56,400	13,600	70,000
0621	Kenwood Elementary	66	4	14,800	20	\$ 40	3,200	30	2	-	(2)	\$ 40	100	-	14,800	3,200	18,000
0631	Florosa Elementary	82	5	18,000	20	\$ 40	4,000	33	2	-	(3)	\$ 40	100	-	18,000	4,000	22,000
0641	Ft. Walton Beach High	262	17	56,400	20	\$ 40	13,600	121	8	-	(9)	\$ 40	100	-	56,400	13,600	70,000
0651	Bruner Middle	67	4	14,800	20	\$ 40	3,200	109	7	3	-	\$ 40	100	12,000	14,800	15,200	30,000
0671	Lewis Middle	78	5	18,000	20	\$ 40	4,000	50	3	-	(2)	\$ 40	100	-	18,000	4,000	22,000
0681	Longwood Elementary	57	4	14,800	20	\$ 40	3,200	68	5	1	-	\$ 40	100	4,000	14,800	7,200	22,000
0731	Walker Elementary	55	4	14,800	20	\$ 40	3,200	47	3	-	(1)	\$ 40	100	-	14,800	3,200	18,000
0741	Bluewater Elementary	50	3	11,600	20	\$ 40	2,400	36	2	-	(1)	\$ 40	100	-	11,600	2,400	14,000
0751	Antioch Elementary	80	5	18,000	20	\$ 40	4,000	85	6	1	-	\$ 40	100	4,000	18,000	8,000	26,000
0761	Davidson Middle	104	7	24,400	20	\$ 40	5,600	53	4	-	(3)	\$ 40	100	-	24,400	5,600	30,000
0771	Destin Middle	48	3	11,600	20	\$ 40	2,400	38	3	-	-	\$ 40	100	-	11,600	2,400	14,000
0781	ECCI - South	13	1	5,200	20	\$ 40	800	5	1	-	-	\$ 40	100	-	5,200	800	6,000
0791	ECCI - North	19	1	5,200	20	\$ 40	800	4	1	-	-	\$ 40	100	-	5,200	800	6,000
9818	Northwest Florida Ballet	15	1	5,200	20	\$ 40	800	5	1	-	-	\$ 40	100	-	5,200	800	6,000
Total		3,434	228	\$ 803,600			\$ 182,400	2,621	176	14	(66)		\$ 56,000		\$ 803,600	\$ 238,400	\$ 1,042,000

Notes:

1. Recalculation based on Attendance Data as of June 15, 2007 (provided by Information Systems).
2. Middle School students retained due to two or more core course failures have been included in "Actual Number of Students."
3. High Schools students who have completed credit recovery have been included in "Actual Number of Students."