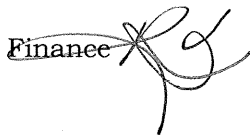




**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2007-027
CONTACT: Debbie Bruce, Specialist
Budgeting Department
TELEPHONE: 833-5827

TO: Selected Principals
FROM: Rita Scallan, Director - Finance 
DATE: May 9, 2007
SUBJECT: Summer Intensive Studies (SIS) Reading and Math – Project 6127

The Finance Department has received the attendance numbers from last year's Summer Intensive Studies (SIS) from Information Systems to budget for Fiscal Year 2006-2007 SIS allocation. The attached spreadsheet reflects your school's allocation based on a teacher – student ratio of 15:1.

Additional SIS Information:

1. Your school's allocation has been budgeted in 1010-5100-0510-your cost center-6127. Your school can begin making budget amendments to allocate dollars to the specific expenditure objects required to implement your summer program.
2. Just as last year, there will be two attendance recapture dates. The first one will be in June 2007. Schools experiencing a growth in attendance will receive a corresponding increase in their allocation. The second attendance recapture date will be in July for those schools continuing SIS.
3. The District will continue the "Hold Harmless" policy subject to available funding. Last year schools which experienced a decrease in attendance after the initial and subsequent allocations did not experience a corresponding budget reduction. This policy will continue as long as there are available SAI dollars. But please keep in mind, if SAI funding becomes limited, there is a potential that funds may have to be pulled back for declining attendance based on the attendance capture dates.
4. Your school's SIS allocation does not include transportation costs. Transportation costs will be handled at the District level. The Transportation Department will calculate the cost per school and send it to Finance. Finance will charge the expenditure out to the school level and allocate the corresponding budget amount. Therefore, schools will not pay for transportation costs from their SIS allocation. *Transportation costs will be above and beyond your school's SIS allocation.*
5. NEW – For fiscal year 2006-2007, Middle Schools will receive an additional allocation based on middle school students retained due to two or more core course failures. By May 25th please send the number of students that qualify for SIS to Finance. Once Information Systems verifies your student data, we will allocate additional funds.

Should you have any questions or need additional information regarding SIS, please contact the following individuals based on subject area:

1. Budget Issues - Debbie Bruce at 833-5827,
2. Student Data - Wendy Meserve at 689-7475, and
3. SIS Program - Guyla Hendricks at 833-5860.

Attachment

SCHOOL DISTRICT OF OKALOOSA COUNTY
Supplemental Academic Instruction
SUMMER INTENSIVE STUDIES READING AND MATH ALLOCATION - PROJECT 6127
Fiscal Year 2006-2007
May 9, 2007

School Number	School Name	Number of Students	Teaching Units Required 15:1 Ratio	Average Instructional Hourly Rate	Instructional Hours Required	Estimated Cost of Instructional Staff	Materials Allocation	Total Allocation for Staff & Materials
0031	Edwins Elementary	38	3	\$ 40	80	\$ 9,600	\$ 2,000	\$ 11,600
0041	Baker School	161	11	\$ 40	80	35,200	2,000	37,200
0051	Bob Sikes Elementary	63	4	\$ 40	80	12,800	2,000	14,800
0082	Meigs Middle	116	8	\$ 40	80	25,600	2,000	27,600
0092	Richbourg Middle	130	9	\$ 40	80	28,800	2,000	30,800
0121	Ruckel Middle	58	4	\$ 40	80	12,800	2,000	14,800
0131	Destin Elementary	59	4	\$ 40	80	12,800	2,000	14,800
0151	Edge Elementary	74	5	\$ 40	80	16,000	2,000	18,000
0161	Cherokee Elementary	106	7	\$ 40	80	22,400	2,000	24,400
0201	Laurel Hill School	71	5	\$ 40	80	16,000	2,000	18,000
0211	Niceville High	253	17	\$ 40	80	54,400	2,000	56,400
0222	Northwood Elementary	74	5	\$ 40	80	16,000	2,000	18,000
0251	Southside Elementary	89	6	\$ 40	80	19,200	2,000	21,200
0261	Valparaiso Elementary	55	4	\$ 40	80	12,800	2,000	14,800
0271	Pryor Middle	49	3	\$ 40	80	9,600	2,000	11,600
0281	Wright Elementary	157	10	\$ 40	80	32,000	2,000	34,000
0431	Shalimar Elementary	51	3	\$ 40	80	9,600	2,000	11,600
0541	Elliott Point Elementary	86	6	\$ 40	80	19,200	2,000	21,200
0551	Ocean City Elementary	142	9	\$ 40	80	28,800	2,000	30,800
0561	Mary Esther Elementary	105	7	\$ 40	80	22,400	2,000	24,400
0571	Plew Elementary	41	3	\$ 40	80	9,600	2,000	11,600
0581	Choctawhatchee High	207	14	\$ 40	80	44,800	2,000	46,800
0601	Crestview High	253	17	\$ 40	80	54,400	2,000	56,400
0621	Kenwood Elementary	66	4	\$ 40	80	12,800	2,000	14,800
0631	Florosa Elementary	82	5	\$ 40	80	16,000	2,000	18,000
0641	Ft. Walton Beach High	262	17	\$ 40	80	54,400	2,000	56,400
0651	Bruner Middle	67	4	\$ 40	80	12,800	2,000	14,800
0671	Lewis Middle	78	5	\$ 40	80	16,000	2,000	18,000
0681	Longwood Elementary	57	4	\$ 40	80	12,800	2,000	14,800
0731	Walker Elementary	55	4	\$ 40	80	12,800	2,000	14,800
0741	Bluewater Elementary	50	3	\$ 40	80	9,600	2,000	11,600
0751	Antioch Elementary	80	5	\$ 40	80	16,000	2,000	18,000
0761	Davidson Middle	104	7	\$ 40	80	22,400	2,000	24,400
0771	Destin Middle	48	3	\$ 40	80	9,600	2,000	11,600
0781	ECCI - South	13	1	\$ 40	80	3,200	2,000	5,200
0791	ECCI - North	19	1	\$ 40	80	3,200	2,000	5,200
Total		3,419	227			\$ 726,400	\$ 72,000	\$ 798,400

Notes:

1. Allocation Method: June and July 2006 Attendance Data (provided by Information Systems)
2. Oak Hill's attendance was included with Cherokee (K-4 grades) and Lewis Middle (5th grade).
3. Cherokee's 5th grade attendance was included with Lewis Middle.
4. Silver Sands, OATC and DJJ centers did not receive a SIS allocation.