



**OKALOOSA COUNTY SCHOOL DISTRICT
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE DEPARTMENT**

FINANCE TAM: 2006-009

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Budgeting & Financial Services

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TO: Principals/Department Heads
FROM: Rita Scallan, Director - Finance
DATE: September 19, 2005
SUBJECT: Function Code Changes
Fiscal Year 2005-2006

A handwritten signature in blue ink, reading "Rita Scallan".

In order to better align financial resources with performance, the Department of Education's Office of Funding and Financial Reporting has updated the function codes in the Red Book. These updates became effective on July 1, 2005, and are listed below:

New Function Codes:

5900 – Other Instruction

Instruction not qualifying for FEFP funding, such as instruction provided in recreation and leisure courses, Lifelong Learning, or Workforce Development. (Child Care programs, if fee supported, are coded to Function 9100.)

6500 – Instruction Related Technology

Technology activities and services for the purpose of supporting instruction. Costs associated with the operation and support of computer learning labs, media center computer labs, instructional technology centers, instructional networks, and similar operations should be captured in this code.

Please Note: The addition of Function 6500 will require changes in Educational Technology - Project 3150. All budgets and expenditures in this project must use Function 6500. Please complete Budget Amendments, Change Orders, or Transfer of Expenditures (as needed) to move funds into Function 6500.

8200 – Administrative Technology Services

Technology activities that support the school district's information technology systems, including support of the administrative networks, maintenance of administrative information systems, and administrative and managerial data processing. This function will be used for Cost Center 9022 – Information Systems.

Deleted Function Code:

7750 – Data Processing Services

This function has been deleted and will not be used for Fiscal Year 2005-2006.

Should you require any further information, please do not hesitate to contact Debbie Bruce at 850-833-7634.

C: Superintendent
Cabinet Members
Budget Bookkeepers