



**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2005-003
CONTACT: Debbie Bruce, Specialist
Budgeting & Financial Services
TELEPHONE: 833-7634

TO: Selected Principals/Bookkeepers

FROM: Rita Scallan, Director - Finance

A handwritten signature in blue ink, appearing to read "Rita Scallan".

DATE: September 7, 2004

SUBJECT: Fiscal Year 2004-2005 - Second Chance Project (#3113) Allocation

The Finance Department has received the final numbers for the Plan of Care students for fiscal year 2004-2005 based on data as of August 26, 2004. The Second Chance funds have been allocated based on the following: 1) \$2,000 per retained elementary and middle school students **less** the summer remediation allocation of \$400 per student, and 2) \$500 per high school students who did not pass the FCAT **less** the summer remediation allocation of \$500. The new funds for fiscal year 2004-2005 have been placed in the Second Chance Project (#3113). The remaining funds in each school's "Plan of Care – Summer Remediation Project" (#3124) have been transferred into each school's "Second Chance Project" (# 3113). The Second Chance funds are ready to be released as soon as each school submits a budget for their Second Chance plan approved by their respective Assistant Superintendent. Currently, the project is blocked until the Finance Department receives an approved budget plan from each school. Once the approved plan is received the funds will be released to each school.

Attached you will find a spreadsheet entitled "Second Chance Funds Allocation" which lists each school that had Plan of Care students in grades K – 12, the number of students by category, and the total allocation per school. Section "A" of the spreadsheet reflects the number of Plan of Care students in grades K-12 for fiscal year 2004-2005 and the potential allocation amount (\$2,000 or \$500 per student), based on information received from MIS. Section "B" of the spreadsheet reflects the number of Plan of Care students for summer remediation and the amount (\$400 or \$500 per student) which was allocated to your school in June, 2004. Section "C" reflects the additional amount of funding for each school (Section A less Section B). The MIS Department has sent a report listing the names of the Plan of Care students to each school. *All Second Chance Project 3113 funds should be expended by May 2005.*

Enclosed in the Second Chance Project packets are forms and instructions to facilitate each school in accessing their budget, submitting compensation for teachers and tutors participating in the program and providing students with much needed additional educational services. Enclosed are the following:

- Budget Detail Form and instructions
- Payroll forms and instructions
- Copies of Memorandums of Agreement between the School District and OCEA outlining the rules and process to be used relating to personnel.
- Copy of Technical Assistance Note from the Superintendent

Should you have any questions or need additional information regarding budget issues, please contact Debbie Bruce at 833-7634. If you have questions regarding payroll issues, please contact Debby Fetner at 833-3646. If you have questions regarding the appropriate use of Second Chance funds, please contact the Quality Assurance Department at 833-3165.

Remember, each school must submit an approved budget before funds will be released.

C: Superintendent
Cabinet Members
OCEA

**Okaloosa County School District
Second Chance Funds Allocation
Project 3113
K-12 Plan of Care Students
FY 2004 - 2005
August 30, 2004**

SCHOOL NUMBER	SCHOOL NAME	SECTION A RETAINED STUDENTS AS OF AUGUST 26, 2004						SECTION B POC - SUMMER REMEDIATION @ \$400		SECTION C A - B = C
		REASON (See Below Reason Key)				TOTAL STUDENTS	TOTAL DOLLARS	RETAINED STUDENTS	TOTAL DOLLARS	ADDITIONAL ALLOCATION
		R @ \$2,000	RF @ \$2,000	RH @ \$500	O @ \$2,000					
0031	Edwins Elementary	25				25	\$50,000	16	\$6,400	\$43,600
0041	Baker School	28	15	65		108	118,500	-	-	118,500
0051	Bob Sikes Elementary	40				40	80,000	-	-	80,000
0082	Meigs Middle		14			14	28,000	11	4,400	23,600
0092	Richbourg Middle		37			37	74,000	27	10,800	63,200
0111	W. E. Combs School	9				9	18,000	9	3,600	14,400
0121	Ruckel Middle		9			9	18,000	8	3,200	14,800
0131	Destin Elementary	14				14	28,000	11	4,400	23,600
0151	Edge Elementary	9			1	10	20,000	4	1,600	18,400
0161	Cherokee Elementary	13				13	26,000	11	4,400	21,600
0201	Laurel Hill School		3	19		22	15,500	-	-	15,500
0211	Niceville High			24		24	12,000	7	3,500	8,500
0222	Northwood Elementary	44			1	45	90,000	-	-	90,000
0241	Silver Sands	-	-			-	-	-	-	-
0251	Southside Elementary	28				28	56,000	-	-	56,000
0261	Valparaiso Elementary	12				12	24,000	1	400	23,600
0271	Pryor Middle		25			25	50,000	-	-	50,000
0281	Wright Elementary	30			3	33	66,000	26	10,400	55,600
0431	Shalimar Elementary	17				17	34,000	13	5,200	28,800
0441	Oak Hill Elementary	8				8	16,000	6	2,400	13,600
0541	Elliott Point Elementary	42				42	84,000	28	11,200	72,800
0551	Ocean City Elementary	26			2	28	56,000	17	6,800	49,200
0561	Mary Esther Elementary	24			2	26	52,000	1	400	51,600
0571	Plew Elementary	11			1	12	24,000	7	2,800	21,200
0581	Choctawhatchee High			181		181	90,500	-	-	90,500
0582	Choctaw Academy			1		1	500	-	-	500
0601	Crestview High			177		177	88,500	-	-	88,500
0602	Crestview Vocational			14		14	7,000	-	-	7,000
0621	Kenwood Elementary	26				26	52,000	3	1,200	50,800
0631	Florosa Elementary	16			3	19	38,000	13	5,200	32,800
0641	Ft. Walton Beach High			62		62	31,000	-	-	31,000
0642	FWBHS Success Academy			3		3	1,500	-	-	1,500
0651	Bruner Middle		5			5	10,000	1	400	9,600
0671	Lewis Middle		10			10	20,000	4	1,600	18,400
0681	Longwood Elementary	22				22	44,000	9	3,600	40,400
0701	OATC			38		38	19,000	-	-	19,000
0731	Walker Elementary	25				25	50,000	4	1,600	48,400
0741	Bluewater Elementary	5			2	7	14,000	-	-	14,000
0751	Antioch Elementary	32			2	34	68,000	13	5,200	62,800
0761	Davidson Middle		8			8	16,000	4	1,600	14,400
0771	Destin Middle		2			2	4,000	-	-	4,000
9810	GCYA (9810)			1		1	500	-	-	500
9811	OYDC (9811)					-	-	-	-	-
9812	OYA (9812)		1	2		3	3,000	-	-	3,000
9813	ORDC (9813)					-	-	-	-	-
9814	ASAP (9814)					-	-	-	-	-
9816	OKAL SCHOOL (9816)					-	-	-	-	-
9817	MGJRF (9817)					-	-	-	-	-
9819	ADJ YF (9819)					-	-	-	-	-
TOTAL		506	129	587	17	1,239	\$1,597,500	254	\$102,300	\$1,495,200

Reason Key

R - Retained K-5 (\$2,000 per student)

O - Retained in Another District (\$2,000 per student)

RF - 6-8 Retained Due to FCAT (\$2,000 per student)

RH - 10-12 High School student that did not pass the Math and/or Reading Section required for graduation (\$500.00 per student)