



**SCHOOL DISTRICT OF OKALOOSA COUNTY
TECHNICAL ASSISTANCE MEMORANDUM
FINANCE**

FINANCE TAM: 2001-008
CONTACT: Debbie Hurst
Program Director-
Accounting
TELEPHONE: 833-7688

TO: Principals/Budget Bookkeepers
FROM: Patricia Wascom, Chief Financial Officer
DATE: May 3, 2001
SUBJECT: Budget Amendments

Patricia Wascom

When a budget amendment has to be made to your school/department budget, check screen F501 on the A/S 400 System to determine what the available balance is for the object code from which you wish to take money.

ON SCREEN F501 IF THE AMOUNT IN THE BUDGETED COLUMN IS LESS THAN THE AVAILABLE BALANCE, DO NOT DO A BUDGET AMENDMENT.
(See the examples that are attached.)

CALL THE FINANCE OFFICE FOR HELP.

C Board Members
Superintendent
Asst. Superintendents
Quality Assurance
Chief Human Resource Officer
Chief Information Officer
Community Affairs

Attachments

Panel: _____

F501. Budget Query - Acct

Year: 2001

L P Prd

Acct: FUND.FUNC.R/OB.CNTR.PROJ

X P 11

1010.5100.0642.

Summ: _____

D.FUNC.R/OB.CNTR.PROJ	Budgeted	Available	%Rem
1010.5100.0642.	979.17	1,115.22	

1=Hlp 3=Exit 4=Prpt 5=Refr
Limit met. F7/F8 to continue.

7=Bwd 8=Fwd

11=View 12=Esc

Sys 05/03/2001 13:18:26 HURS9105

Panel: _____

F501. Budget Query - Acct

Year: 2001

L P Prd

Acct: FUND.FUNC.R/OB.CNTR.PROJ

X P 11

1010.5200.0642.

Summ: _____

D.FUNC.R/OB.CNTR.PROJ	Budgeted	Available	%Rem
1010.5200.0642.	.00	8,374.00	

1=Hlp 3=Exit 4=Prpt 5=Refr
Limit met. F7/F8 to continue.

7=Bwd 8=Fwd

11=View 12=Esc

Sys 05/03/2001 13:19:28 HURS9105