



Agenda Item Details

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| Meeting | Jun 22, 2020 - Regular Meeting |
| Category | 8. Consent Agenda |
| Subject | 8.13 Tag-On Bid: Ice Machines, Continuing Supply, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval. |
| Access | Public |
| Type | Action (Consent) |
| Fiscal Impact | Yes |
| Budgeted | Yes |
| Budget Source | Varies |
| Recommended Action | Motion to approve tagging on to ITB BC-04-02-20-39 Ice Machines, Continuing Supply through Leon County Board of County Commissioners, effective through April 30, 2022. |

Public Content

Request approval to tag on to ITB BC-04-02-20-39 Ice Machines, Continuing Supply through Leon County Board of County Commissioners. The contract was awarded to Gulf Ice Systems, based on fixed pricing and will be used on an as needed basis. Funding will vary. The contract is effective through April 30, 2022. Copies of the award documents are attached.

For additional information, please contact Vince Windham, Program Director, Purchasing, at (850) 833-7668.

[TAG-ON BID ITB BC-04-02-20-39.pdf \(78 KB\)](#)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

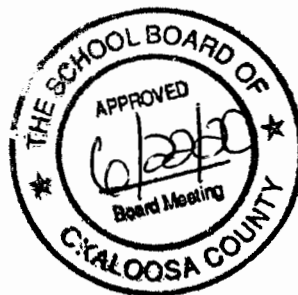
Motion & Voting

Motion to approve the Consent Agenda as amended and all of the Consent Agenda items as recommended by the Superintendent

Motion by Dewey Destin, second by Diane Kelley.

Final Resolution: Motion Carries

Yes: Tim Bryant, Dewey Destin, Linda Evanchyk, Diane Kelley, Lamar White





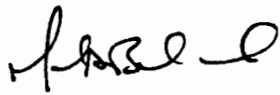
Leon County Government

INTEROFFICE MEMO

DATE: April 16, 2020

TO: Shelly Kelley, Purchasing Director

THROUGH: Maggie Theriot, Director, Office of Resource Stewardship Maggie Theriot

FROM: Michael A. Boland, Facilities Manager 

SUBJECT: Recommendation to Award Continuing Services Contract to Gulf Ice Systems for the Ice Machines, Including Equipment Upgrades, Maintenance, Repairs, and New Installations.

Digitally signed by Maggie Theriot
DN: cn=Maggie Theriot, o=ORS, ou=Leon
County, email=theriotm@leoncountyfl.gov, c=US
Date: 2020.04.16 15:10:40 -0400

This memo seeks the Purchasing Director’s authorization to approve a Bid Award to Gulf Ice for ice machines and all facets of equipment upgrades, maintenance, repairs and new installations on an “as needed” basis. The current continuing service contract with Gulf Ice Systems expires on April 30, 2020. Funding for this continuing service contract has been budgeted and adequate funding is available.

The initial term of the continuing service contract will be two years starting May 1, 2020 and at the sole discretion of the County, the contract may be extended for no more than three additional one-year periods.

An Invitation to Bid (ITB) for the ice machines continuing supply contract, solicitation number BC-04-02-20-39, was advertised locally in the Tallahassee Democrat and through Procurement Connect on February 26, 2020. A total of 43 were notified via the internet and 19 vendors were recognized as planholders. The bid opening was held on April 2, 2020, and the County received three (3) responses from Gulf Ice Systems, Brown’s Refrigeration & Equipment Co. and Business Services (Attachment #1). Gulf Ice Systems submitted the lowest responsive/responsible bid at 63% discount of Manufacturer’s current catalog.

The Minority, Women and Small Business Enterprise (MWSBE) Division determined that there were no aspirational targets assigned to this solicitation. This determination was based upon County Policy 91-1, Purchasing Policy, Part B, Section 1 E4: *Aspirational Targets shall be reasonable (with consideration given to Subcontracting opportunities and the availability of MBEs, WBEs, or SBEs in the Market Area, that are capable of performing the work).*

Recommendation:

1. Approve the Award of Bid BC-04-02-20-39 to Gulf Ice Systems and execute the continuing service contract.

Attachment:

1. Tabulation Sheet

Approved

Disapproved

4/16/2020

Shelly Kelley, Purchasing Director

Date

Shelly W.
Kelley

Digitally signed by Shelly W. Kelley
DN: cn=Shelly W. Kelley, o=Leon County
Government, ou=Purchasing,
email=kelley@leoncountyfl.gov, c=US
Date: 2020.04.16 16:13:52 -0400

People Focused. Performance Driven.

LEON COUNTY PURCHASING DIVISION

BID TABULATION SHEET
BC-04-02-20-39

Bid Title: Ice Machines, Continuing Supply

Opening Date: Thursday, April 2, 2020 at 2:00 PM

| Item/Vendor | Business Services | Gulf Ice Systems | Browns Refrig. | |
|---|------------------------|------------------------|----------------------------|---|
| Response Sheet with Manual Signature | ✓ | ✓ | ✓ | <p>RECEIVED</p> <p>2020 APR -2 PM 2:01</p> <p>PURCHASING DIVISION LEON COUNTY</p> |
| Affidavit Immigration | ✓ | ✓ | ✓ | |
| Equal Opportunity and Affirmative Action | ✓ | ✓ | ✓ | |
| Identical Tie Bid | ✓ | ✓ | ✓ | |
| Insurance Certification Form | ✓ | ✓ | ✓ | |
| Contractor's Business Information/Applicable Licenses/Registrations | ✓ | ✓ | ✓ | |
| Non-Collusion Affidavit | ✓ | ✓ | ✓ | |
| Certification/Debarment | ✓ | ✓ | ✓ | |
| Local Vendor Certification | N/A | ✓ | ✓ | |
| E-Verify | ✓ | ✓ | ✓ | |
| Name of Catalog | Manitowoc | Ice-O-Matic | Kool Air Manitowoc | |
| Fixed Discount % | 50% | 63% | 53.5% | |
| Delivery Lead Time | 7-14 ARO | 3-5 days | 1-10 days | |
| Warranty Period | 3yr P+L 5yr Equip+Comp | 3yr P+L 5yr Equip+Comp | 3yr P+L Equip 5yr Comp 3/5 | |
| Minimum Order | N/A | N/A | N/A | |
| Total Cost - Cubed Models | 7789.94 | 4472.19 | 4681.63 | |
| Total Cost - Storage Bins | 3058.94 | 2263.29 | 1893.49 | |
| Total Cost - Free-Standing Models | 4349.96 | 3643.39 | 4727.19 | |

Addendum
Tabulated By:
NEB [Signature]

[Signature]