



### Agenda Item Details

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Meeting	May 09, 2016 - Regular Meeting
Category	7. Consent Agenda
Subject	7.12 Renewal of Tag-On Bid: ITB-15009-EST Cosmetology Equipment and Related Supplies, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Varies
Recommended Action	Motion to approve the renewal of tag-on bid through Hillsborough County Public Schools, ITB-15009-EST Cosmetology Equipment and Related Supplies.

### Public Content

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Request approval to renew tag-on bid through Hillsborough County Public Schools, ITB-15009-EST Cosmetology Equipment and Related Supplies, based on fixed pricing from multiple vendors. The bid will be used on an as needed basis and funding will vary. The contract is effective until April 22, 2017. Copies of the vendor renewal letters and original tabulation are attached.

For additional information, please contact Patti Bonezzi, Program Director, Career & Technical Education at (850) 833-5852.

[RENEWAL OF ITB 15009-2016-17.pdf \(883 KB\)](#)

### Administrative Content

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*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

### Motion & Voting

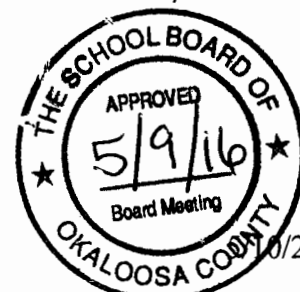
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Motion to approve the Consent Agenda and all of the Consent Agenda items as recommended by the Superintendent

Motion by Rodney Walker, second by Melissa Thrush.

Final Resolution: Motion Carries

Yes: Dewey Destin, Cathy Thigpen, Melissa Thrush, Rodney Walker, Lamar White



**School Board**  
April Griffin, Chair  
Cindy Stuart, Vice Chair  
Doretha W. Edgecomb  
Sally A. Harris  
Carol W. Kurdell  
Melissa Snively  
Susan L. Valdes



**Hillsborough County**  
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**Procurement Department**

**Superintendent of Schools**  
Jeff Eakins

**Chief of Staff**  
Alberto Vázquez Matos, Ed.D.

**Deputy Superintendent**  
Van Ayres

**Chief of Schools**  
Lamy Sykes, Ed.D.

**Chief Business Officer**  
Gretchen Saunders

**General Manager of Procurement**  
Corey A. Murphy

April 20, 2016

Burmax  
28 Barrentts Ave.  
Holtsville, NY 11742

**Reference: ITB-15009-EST Cosmetology Equipment and Related Supplies**

Dear Sirs:

Hillsborough County Public Schools (HCPS) is requesting the renewal of bid number, **ITB-15009-EST Cosmetology Equipment and Related Supplies**, from April 22, 2016 through April 21, 2017 under the same prices, terms, conditions, and specifications governing the original contract.

The vendor certifies, by submission and signature on this renewal letter, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or involuntarily excluded from participation in this transaction per the provisions of § 287.133(2) (a) Florida Statute and pursuant to Executive Order 12549, Debarment and Suspension.

All vendors who are permitted access to any HCPS site when students are present, who have direct contact with students, or who have access to or control of school funds are required to wear a statewide badge and yellow HCPS badge as required by HCPS and in accordance with § 1012.465 and 1012.467, Florida Statutes, the "Jessica Lunsford Act." HCPS will adhere to the "six-foot fence" rule for projects approved through the Facilities Department, but not the "in-line-of-sight rule."

The vendor agrees to understand and comply with the statements at: <http://www.sdhc.k12.fl.us/doc/164/procurement-ila>

Please indicate your response to this request and sign the appropriate line below and return this form, via fax, to (813) 272-4390 or via Email to the sender within three (3) business days. HCPS may accept the vendor's failure to provide a timely response to this renewal letter as a request not to renew.

If you have any concerns or questions about this request, please do not hesitate to call me at (813) 272-4327. Thank you for your prompt attention to this matter.

Sincerely,

Christine Jones, Procurement Officer

Please indicate your option below:



Accept option to renew agreement as indicated above. **A current Certificate of Liability Insurance must be provided along, or subsequent to, this response.**



Reject option to renew agreement (as indicated above)

Signed

Print Name/Title

4/25/16

Date

School Board  
April Griffin, Chair  
Cindy Stuart, Vice Chair  
Doretha W. Edgcomb  
Sally A. Harris  
Carol W. Kurdell  
Melissa Snively  
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Superintendent of Schools  
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Chief of Staff  
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Deputy Superintendent  
Van Ayres  
Chief of Schools  
Larry Sykes, Ed.D.  
Chief Business Officer  
Gretchen Saunders  
General Manager of Procurement  
Corey A. Murphy

April 20, 2016

P Brandon  
4 Cameo Court  
Palm Coast, FL 32137

Reference: ITB-15009-EST Cosmetology Equipment and Related Supplies

Dear Ms. Brandon:

Hillsborough County Public Schools (HCPS) is requesting the renewal of bid number, ITB-15009-EST Cosmetology Equipment and Related Supplies, from April 22, 2016 through April 21, 2017 under the same prices, terms, conditions, and specifications governing the original contract.

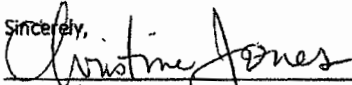
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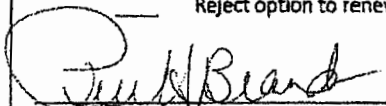
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Sincerely,  
  
Christine Jones, Procurement Officer

Please indicate your option below:

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Reject option to renew agreement (as indicated above)

  
Signed \_\_\_\_\_  
P. BRANDON Pres  
Print Name/Title

Date 4/20/16

School Board  
April Griffin, Chair  
Cindy Stuart, Vice Chair  
Doretha W. Edgecomb  
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Gretchen Saunders  
General Manager of Procurement  
Corey A. Murphy

April 20, 2016

Salon and Beauty Source Inc. DBA Salonsmart  
15375 Roosevelt Blvd., Suite 302  
Clearwater, FL 33760

Reference: ITB-15009-EST Cosmetology Equipment and Related Supplies

Dear Sirs:

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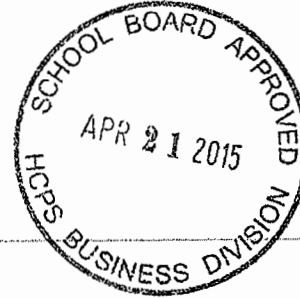
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Reject option to renew agreement (as indicated above)

Signed Ayelet Maisel Sales Director Date 4/21/16  
Print Name/Title



**Business  
Action Item**



**DATE:** Tuesday, April 21, 2015  
**TO:** School Board Members  
**FROM:** Jeff Eakins, Acting Superintendent

**SUBJECT / RECOMMENDATIONS**

Accept the Lowest, Responsive, Responsible Bids Submitted by Multiple Vendors - Invitation to Bid (ITB)  
#15009-EST Cosmetology Equipment and Related Supplies (*Business Division*)

**EXECUTIVE SUMMARY**

This bid was prepared at the request of the Career, Technical, and Adult Education Department to establish fixed pricing for cosmetology supplies and equipment such as shampoo bowls, manicure tables, and hydraulic chairs. Award of this contract shall be to the lowest bidder for each line item, as specified in the bid. This recommendation has been reviewed by the Supervisor of Health Science, Public Service, and Cosmetology.

The initial term of this contract will be for a one-year period, with four one-year renewals, subject to negotiations and mutual agreement. The Superintendent is authorized to approve any renewal agreements, per the terms of the specifications.

**STRATEGIC OBJECTIVES**

- Align financial resources to support the districts strategic goals
- Demonstrate best financial practices

**FINANCIAL IMPACT (Budgeted: Yes)**

Year-to-date expenditures for 2014/2015 are \$43,237 and \$121,484 for 2013/2014.

**EVALUATION**

Contract administration or evaluation is performed by the Project Manager (end user) and Procurement Officer, who function as a team. Reviews are conducted face to face, typically quarterly, or by utilizing an online vendor performance report. Prior to soliciting a new contract, the Contract Administration team must first give consideration to the specifications and supporting data of the expiring contract.

**SUBMITTED BY:** Jean Bowman, General Manager, Procurement Department

Denny B. Oest, Assistant Superintendent  
Curriculum and Instruction  
(813) 272-4221

Gretchen Saunders  
Chief Business Officer  
(813) 272-4270

**A 6.15**

HILLSBOROUGH COUNTY PUBLIC SCHOOLS - PROCUREMENT DEPARTMENT  
901 EAST KENNEDY BOULEVARD, TAMPA, FLORIDA 33602

ITB #15009-EST Cosmetology Equipment and Related Supplies

AWARDED FROM:	April 22, 2015 through April 21, 2016				
DATE OPENED:	March 18, 2015				
DATE AWARDED:	April 21, 2015				
DEPARTMENT:	Cosmetology Equipment and Related Supplies				
DESCRIPTION OF ITB: Hillsborough County Public Schools is seeking bids from qualified firms to provide cosmetology equipment and related supplies.					
RESPONDING VENDOR(S)	AWARDED VENDOR	HCPS OSD REGISTERED	CONTACT PERSON	TELEPHONE NUMBER	FAX NUMBER
The Burmax Co. Inc. 28 Barretts Ave., Holtsville, NY 11742	Y	N	Nancy Annonio	(800) 645-5118	(631) 289-7591
P Brandon 4 Cameo Ct., Palm Coast, FL 32137	Y*	N	Perri Brandon	(800) 820-7346	(386) 246-9436
Salon Smart 15375 Roosevelt Blvd., Ste. 302, Clearwater, FL 33760	Y	N	Stephen Maisel	(727) 533-0210	(727) 422-7447

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

\*Award Catalog Discount-Balance of Line Only

381 bids were sent to vendors.

3 vendors responded to the bid. Their bids are tabulated and the recommended award is shaded.

378 vendors did not respond at all.

HILLSBOROUGH COUNTY PUBLIC SCHOOLS- PROCUREMENT DEPARTMENT  
901 EAST KENNEDY BOULEVARD, TAMPA, FLORIDA 33602

ITB #15009-EST Cosmetology Equipment and Related Supplies			The Burmax Co. Inc.	P Brandon	Salon Smart
ITEM#	DESCRIPTION	UOM			
1	Bowl, shampoo, porcelain	EA			848.40
2	Bowl, shampoo, fiberglass	EA			279.00
3	Chair, shampoo	EA			189.00
4	Chair, barber	EA			950.00
5	Chair, barber	EA			950.00
6	Chair, styling, hydraulic	EA			395.00
7	Chair, styling	EA			*
8	Stool, multi-purpose, ergonomic	EA	110.51		133.00
9	Stool, round, black	EA	112.97		133.00
10	Stool, makeup, with arms and casters	EA	262.60		285.00
11	Chair, facial, deluxe, hydraulic	EA			782.00
12	Table, manicure, petite	EA			*
13	Table, manicure, with nail pad and lamp	EA			*
14	Table, manicure, with dust and odor collection	EA			429.00
15	Table, manicure, portable	EA	63.67		149.00
16	Table, manicure, double	EA			649.00
17	Dryer, wig	EA	1,134.00		1,450.00
18	Dryer chair with plastic arms	EA			269.00
19	Dryer chair with arms	EA			279.00
20	Dryer, hair, standard size cabinet, with hood	EA	252.70		259.00
21	Blow dryer, ionic	EA	15.81		47.00
22	5-1/2" shear	EA	18.28		
23	6-1/2" shear	EA	19.09		
24	Pro clipper	EA	28.28		
25	Barber kit, 5-piece	EA	10.45		
26	Manikin, Whitney	EA	24.37		48.00
27	Manikin, Yolanda	EA	21.96		46.00
28	Manikin, Debra	EA	24.57		48.00
29	Manikin, Tammie, color	EA	22.70		47.00
30	Manikin, Ryan, bearded	EA	30.45		59.00
31	Manikin, Jake, budget	EA	23.57		47.00

NOTE: A blank space represents a "no bid" by the vendor for a given item.

\* Items that do not meet specifications shall not be considered valid and shall not be tabulated, per bid document.

^5% Florida Preference

HILLSBOROUGH COUNTY PUBLIC SCHOOLS- PROCUREMENT DEPARTMENT  
 901 EAST KENNEDY BOULEVARD, TAMPA, FLORIDA 33602

ITB #15009-EST Cosmetology Equipment and Related Supplies			The Bumax Co. Inc.	P Brandon	Salon Smart
ITEM#	DESCRIPTION	UOM			
32	Hand, practice, with cuticle finger	EA	2.01		
33	Cape, styling, black	EA	4.62		
34	Cape, barber, striped	EA	6.83		
35	Cape, shampoo, vinyl, supersize	EA	2.07		
36	Apron, salon	EA	4.75		
37	Spa, pedicure, footsie	EA			1,427.00
38	Spa, pedicure, with massage and recline	EA			1,346.00
39	Glue, nail	EA	0.31		
40	Nail brush kit, 15-piece item deleted - no award	ST			
41	Pedicure kit, disposable 7-piece	ST	0.78		
42	Manicure kit, natural, disposable 5-piece	ST	0.83		
43	Manicure kit, artificial, disposable 5-piece	ST	0.65		
44	Skin care system, combymix	EA	3,156.00		2,980.00
45	Skin care system package	EA	2,867.91		2,770.00
46	Skin cleansing system	EA	2,780.21		2,714.00
47	Hot towel sanitizer	EA	299.50		245.00
48	LED lamp, nail	EA	216.00		159.00
49	Balance of Line-Catalog Discount		5%	50%	

NOTE: A blank space represents a "no bid" by the vendor for a given item.

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^5% Florida Preference