



Agenda Item Details

Meeting	Jun 27, 2016 - Regular Meeting
Category	7. Consent Agenda
Subject	7.30 Renewal of Tag-On Bid: RFP #14-36 USDA Commodity Processing Services, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Federal Funds
Recommended Action	Motion to approve the renewal of Tag-On Bid RFP 14-36 USDA Commodity Processing Services through Alachua County Public Schools.

Public Content

Request approval to renew Tag-On Bid RFP 14-36 USDA Commodity Processing Services, Alachua County Public Schools, to process bulk USDA commodity foods, based on fixed pricing from multiple vendors. This bid will be used on an as needed basis. Funding will be paid through Federal Funds. The contract is effective June 1, 2016 through May 31, 2017. Copies of the vendor award letter and board minutes are attached.

For additional information, please contact Rick Norris, Specialist, School Food Service at (850) 301-3020.

[RENEWAL OF TAG-ON BID RFP 14-36.pdf \(139 KB\)](#)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to approve the Consent Agenda as amended and all of the Consent Agenda items as recommended by the Superintendent

Motion by Rodney Walker, second by Dewey Destin.

Final Resolution: Motion Carries

Yes: Dewey Destin, Cathy Thigpen, Melissa Thrush, Rodney Walker, Lamar White



BOARD MEMBERS

April M. Griffin
Robert P. Hyatt
Leannetta McNealy, Ph.D.
Gunnar F. Paulson, Ed.D.
Eileen F. Roy



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SUPERINTENDENT

Owen A. Roberts, Ph.D.

Phone (352) 955-7880

Fax (352) 955-7255

We are committed to the success of every student!

From: W. Hackett, Executive Director, Finance/Purchasing
Re: RFP #14-36 – USDA Commodity Processing Services-Groups A&B – **Contract Renewal Year 1**
Date: May 24, 2016

On May 17, 2016, the School Board of Alachua County, Florida renewed the referenced processing contract, beginning June 1, 2016, and ending May 31, 2017, with the following qualified commodity processors:

- AdvancePierre Foods
- Asian Food Solutions
- Cargill Kitchen Solutions
- Cavendish Farms, Inc.
- Chefs Corner Foods
- ConAgra Foods, Inc.
- Don Lee Farms
- ES Foods
- High Liner Foods, Inc.
- Jennie-O Turkey Store Sales, LLC
- JTM Provisions Company, Inc.
- Ling’s 5th Taste
- McCain Foods USA
- Nardone Brothers Baking Company
- Pilgrim’s Pride Corporation
- Rich Products Corporation
- Trident Seafoods Corporation
- Tyson Prepared Foods, Inc.

Pricing for the renewed products are contained in the attached spreadsheets. All products and services provided hereunder shall comply with the RFP and all applicable federal, state, and local laws, statutes, rules, and ordinances.

As a condition of award, and throughout the term of the contract, the awarded processors shall maintain the insurance coverage stipulated on page 6 of the RFP and a current State of Florida Processing Agreement (SPA).

Processors are not authorized to provide processing services until the following documents are received by the Purchasing Department:

1. A current Certificate of Insurance, which names The School Board of Alachua County, Florida as additional insured under the Comprehensive General Liability policy;
2. A current State of Florida Processing Agreement (SPA).

The School Board Food & Nutrition Services Department contact is Ms. Catha Dixon (352.955.7704). All orders placed under this contract will be via official School Board purchase order.

We look forward to continuing our successful business relationship with these firms. If you have any questions regarding this award letter or the contract, please contact my office at 352.955.7582.

CC: M. Eunice, FNS Director C. Dixon, Sr. Accountant Contract File

School Board of Alachua County, Florida

Mission Statement: We are committed to the success of every student!

School Board Meeting
Tuesday, May 17, 2016, 6 p.m.
Kirby-Smith Center Boardroom



*Vocal by Casalyn Gamble, Eastside High School -- Diana Rollo, Teacher
Home of the Free, Because of the Brave—Memorial Day*

A G E N D A

- A. CALL TO ORDER—PLEDGE OF ALLEGIANCE
- B. ADOPTION OF AGENDA
- C. APPROVAL OF MINUTES
 - 1. February 17, 2016, Policy Workshop
 - 2. May 3, 2016, Fleet Analysis Workshop
 - 3. May 3, 2016, School Board Meeting
- D. RECOGNITION
 - 1. Florida Credit Union Scholarships (Chris Clore, Sr. VP Marketing)
- E. PRESENTATION(S)
 - 1. 5forCHANGE (Khanh-Lien R. Banko, ACCPTA)
 - 2. Lincoln Middle School State of the School Address (Latroy Strappy, Principal)
- F. REPORT—Bus Route Optimization (Paul White, Assistant Superintendent)
- G. BOARD MEMBER/SUPERINTENDENT ANNOUNCEMENTS
- H. CITIZEN INPUT (Fifteen (15) minutes will be provided for citizens to address the Board prior to the regular business meeting. It is requested that citizens keep their comments to approximately three (3) minutes.)
- I. CONSENT AGENDA

RECOMMENDED ACTION: The Superintendent recommends that the School Board approve the Consent Agenda as described in items 1-6.

- 1. Employment of Personnel—Attachment A (White)
- 2. Bid(s) and Requisition(s)—Attachment B (Hackett)
- 3. Purchased Products/Services between \$12,500 and \$24,999—Attachment C (Hackett)
- 4. Monthly Financials (Rella)
- 5. Budget Amendments (Rella)

Budget Amendment No. 21 – General Fund (April 1 – April 30, 2016), Budget Amendment No. 22 – Special Revenue Funds (April 1 – April 30, 2016), and Budget Amendment No. 23 – Capital Projects Funds (April 1 – April 30, 2016).

**ATTACHMENT B
BID RENEWALS, BIDS, AND REQUISITIONS**

- A. STATE BOARD RULE 6A-1.012(6)-WALL-HUNG HEAT PUMPS – ANNUAL CONTRACT** ITB-035-14/CP
- Facilities Department
- Various Funds
- Request consent to utilize the terms, conditions, and unit prices contained in Johnstone Supply’s contract #ITB-035-14/CP with Duval County Public Schools to furnish wall-hung heat pump units on an as-needed basis for all District schools and support centers. The contract term begins May 17, 2016, and ends April 30, 2017. The estimated annual contract value is \$40,000.
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- B. BID RENEWAL** SBAC Bid #14-36
- Food & Nutrition Services Department
- Food Service Fund
- USDA COMMODITY PROCESSING SERVICES-GROUPS A & B – ANNUAL CONTRACT**
- Bid establishes fixed unit prices to process USDA-donated commodities (turkey, beef, chicken, eggs, pork, fish, peanut butter, cheese) into finished end products, which will then be delivered to and stocked in the Warehouse and, on an as-needed basis, delivered to all District school cafeterias.
- Recommend bids with the following companies be renewed for the period beginning June 1, 2016, and ending May 31, 2017: **Cargill Kitchen Solutions Corp., Pilgrim’ Pride Corp, Tyson, Asian Foods Solutions, Chef’s Corner Foods, Ling’s 5th Taste, Jennie-O Turkey Store, Don Lee Farms, Advance Pierre, JTM Provisions Co., Cavendish Farms Inc., McCain Foods USA, High Liner Foods, Trident Seafood, Conagra Foods Inc., ES Foods, Nardone Brothers Baking Co., and Rich Products Corporation.** The annual estimated contract value is \$200,000.
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- C. BID OPENED 3 PM ON MARCH 30, 2016** SBAC Bid #16-28
- Physical Distribution
- Various Funds
- CUSTODIAL CLEANING AND MAINTENANCE SUPPLIES**
- Bid establishes firm fixed unit prices for various cleaning and maintenance supplies, including sponges and pads, brooms, waste baskets, buckets, wringers, mops, chemical dispensers, paper towel dispensers, recycling containers, dust mops, floor finishing pads, carpet cleaning chemicals, spot and gum removers, restroom cleaning chemicals, degreasers, cleaning rags, etc., to be stocked in the warehouse and delivered to all District sites as-needed.
- 26 Bids Solicited
11 Bids Received
- Recommend award to the following low responsive and responsible bidders meeting the specifications. The contract term begins May 17, 2016, and ends April 30, 2017.