

**SCHOOL DISTRICT OF OKALOOSA COUNTY**  
**Purchasing Department**



**NOTICE OF INTENT TO PURCHASE SOLE SOURCE**

<b><u>FILE REFERENCE #:</u></b>	SS 24-15 Benchmark Steps to Advance Literacy Solutions
<b><u>DATE/TIME OF INITIAL POSTING:</u></b>	6/4/24, 4:00PM CT
<b><u>DATE/TIME POSTING REMOVED:</u></b>	6/13/24, 4:00PM CT

The products and/or services listed on the attached page(s) are believed to be of a unique or proprietary nature and therefore only available from one source. If you believe you have a "like" product or service to offer, please submit your complete cost proposal including descriptive literature and detailed technical specifications by email to the attention of the buyer listed below. If you prefer you may mail your proposal to the buyer at:

Okaloosa County School District  
Attn: Purchasing Department  
202A Highway 85 North  
Niceville, FL 32578  
Buyer: Vince Windham  
Buyer's Email: [windhamv@okaloosaschools.com](mailto:windhamv@okaloosaschools.com)  
Phone: (850) 833-7668

This notice was posted on 6/4/24. All proposals must be received by the buyer no later than 4:00PM CT on 6/13/24. Proposals received after this deadline will not be considered.

Thank you for your interest in Okaloosa County Schools.



BENCHMARK  
EDUCATION  
COMPANY  
145 Huguenot Street, 8th Floor  
New Rochelle, New York 10801

**Contact representative**  
Christopher Romans  
Email: [cromans@benchmarkeducation.com](mailto:cromans@benchmarkeducation.com)  
Office Phone:  
Phone: (813) 895-7198

QUOTE: 59544

**Customer:**  
ACCOUNTS PAYABLE  
: THE SCHOOL BOARD OF OKALOOSA COUNTY, FLORIDA  
120 LOWRY PLACE S.E.  
Fort Walton Beach FL 32548  
United States

**Ship To:**  
: THE SCHOOL BOARD OF OKALOOSA COUNTY,  
FLORIDA  
202 A North Hwy 85  
Niceville FL 32578

Product Code	Title	Price Level	Unit Price	Qty	Total Price
X88261D	Steps to Advance Literacy Solutions Gr. 2 Student Package Digital	1-Year	\$10.00	488	\$4,880.00
X88262D	Steps to Advance Literacy Solutions Gr. 3 Student Package Digital	1-Year	\$10.00	504	\$5,040.00
X88263D	Steps to Advance Literacy Solutions Gr. 4 Student Package Digital	1-Year	\$10.00	506	\$5,060.00
X88264D	Steps to Advance Literacy Solutions Gr. 5 Student Package Digital	1-Year	\$10.00	502	\$5,020.00
XY9344D	Steps to Advance Literacy Solutions Gr. 2 Teacher Package Print and Digital 1-Year	Current	\$305.00	22	\$6,710.00
XY9345D	Steps to Advance Literacy Solutions Gr. 3 Teacher Package Print and Digital 1-Year	Current	\$305.00	21	\$6,405.00
XY9346D	Steps to Advance Literacy Solutions Gr. 4 Teacher Package Print and Digital 1-Year	Current	\$305.00	17	\$5,185.00
XY9347D	Steps to Advance Literacy Solutions Gr. 5 Teacher Package Print and Digital 1-Year	Current	\$305.00	15	\$4,575.00
X88266D	Steps to Advance Literacy Solutions Gr. 2 Teacher Package Digital	1-Year	\$70.00	7	\$490.00
X88267D	Steps to Advance Literacy Solutions Gr. 3 Teacher Package Digital	1-Year	\$70.00	7	\$490.00
X88268D	Steps to Advance Literacy Solutions Gr. 4 Teacher Package Digital	1-Year	\$70.00	7	\$490.00
X88269D	Steps to Advance Literacy Solutions Gr. 5 Teacher Package Digital	1-Year	\$70.00	7	\$490.00
PR991	PD-Free Implementation (Gratis)	On-Site	\$0.00	1	\$0.00

Subtotal	Sales Tax	Shipping Cost	Total
\$44,835.00	\$0.00	\$2,287.50	\$47,122.50 USD

<b>Memo</b>
Digital subscription start on 7/15/24 and end 7/14/25



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\* The above pricing cannot be combined with any other offers.  
\* Price firm for 90 days from quote date. Price quote must be attached to school purchase orders to receive the quoted price.  
\* Any changes, including cancellations to the originally agreed upon PD trainings, must be made at least 10 business days prior to the delivery of the PD trainings. Customized PD changes must be submitted at least 15 business days prior to agreed delivery date and must go through the customized request process. Benchmark Education will do its best to accommodate the requested changes; however, it reserves the right to render services according to the initial agreement. Please note that any changes requested may incur an additional charge or reduction of number of PD training days rendered. Please note that no changes can be requested on site and all requests must go through the Company approval process.



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**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER ALONG WITH THE FOLLOWING INFORMATION**

- Billing Contact Name
- Billing Contact Email
- Billing Contact Phone


**PLEASE INCLUDE THE FOLLOWING INFORMATION FOR ALL DIGITAL SUBSCRIPTIONS**

- Name of School(s) That Will Use the Subscription(s)  
Attach separate document if necessary

- Onboarding Tech Contact Name
- Onboarding Tech Contact E-Mail


- REQUIRED

**SEND ORDER TO:** Benchmark Education Company  
6295 Commerce Center Drive, Suite B| Groveport, OH 43125-1160  
Email: [neworders@benchmarkeducation.com](mailto:neworders@benchmarkeducation.com)  
Phone: 877-236-2465| Fax: 877-732-8273

**Terms of Service**

\* By placing an order for Benchmark Education Company ("BEC") products (the "Products"), the entity ("Customer") that this proposal has been prepared for agrees to be bound by BEC's Terms of Service and Terms of Use and Privacy Policy (Please visit this site: <https://help.benchmarkuniverse.com/bubateacher/Content/Customer%20Support/Privacy%20Policy.htm?Highlight=privacy>). Subject to the Customer's payment of the fees set out above, BEC grants to Customer a non-exclusive and non-transferable license to access and use the Products under the terms described in this Terms of Service. The proposal contains the scope of use allowed and the term of Customer's license to the Products.