

SCHOOL DISTRICT OF OKALOOSA COUNTY
Purchasing Department



NOTICE OF INTENT TO PURCHASE SOLE SOURCE

FILE REFERENCE #: SS 24-03 Corwin
DATE/TIME OF INITIAL POSTING: 8/16/23, 2:15PM CT
DATE/TIME POSTING REMOVED: 8/25/23, 2:15PM CT

The products and/or services listed on the attached page(s) are believed to be of a unique or proprietary nature and therefore only available from one source. If you believe you have a "like" product or service to offer, please submit your complete cost proposal including descriptive literature and detailed technical specifications by email to the attention of the buyer listed below. If you prefer you may mail your proposal to the buyer at:

Okaloosa County School District
Attn: Purchasing Department
120 Lowery Place SE
Fort Walton Beach, FL 32548
Buyer: Vince Windham
Buyer's Email: windhamv@okaloosaschools.com
Phone: (850) 833-7668

Justification for Sole Source Acquisition:

- Vendor is the exclusive distributor of commodity or sole provider of services.
- Vendor holds the production and copyrights to the commodity.
- Compatibility with existing equipment, inventory, systems, programs or services.
- Purchase of a used item that is immediately available.
- Purchase of a particular product for a pilot program, trial or testing.
- Vendor is the sole provider of the commodity or service for which the Board has established a standard.
- Commodity or service is a continuation of a major project previously purchased.
- Other (include an attached justification letter)

This notice was posted on August 16, 2023. All proposals must be received by the buyer no later than 2:15PM CT on August 25, 2023. Proposals received after this deadline will not be considered.

Thank you for your interest in Okaloosa County Schools.

Investment and Timeline

FL - Okaloosa Schools - How Leadership Works with C. Lassiter – Contract 2

Currency: US Dollar

Resources	Author	Unit Price	Quantity	Discount	Resources Price	Total Price
How Leadership Works - Workshop – Onsite						\$7,500.00
Full Day – Onsite Customized Professional Learning Day – Modules TBD via Planning Call 10/30/2023: <u>Cathy J. Lassiter</u> - \$7,500.00						
How Leadership Works - Workshop – Onsite						\$7,500.00
Full Day – Onsite Customized Professional Learning Day – Modules TBD via Planning Call 2/5/2024: <u>Cathy J. Lassiter</u> - \$7,500.00						
How Leadership Works - Workshop – Onsite						\$7,500.00
Full Day – Onsite Customized Professional Learning Day – Modules TBD via Planning Call 4/9/2024: <u>Cathy J. Lassiter</u> - \$7,500.00						
					Subtotal	\$22,500.00
					Tax	See Below
					Est. S&H	\$0.00
					TOTAL	\$22,500.00

- Pricing for Consulting Service Days are inclusive of all travel expenses.
- Copying and distribution of any handouts is the Client's responsibility.
- Consultant will hold above date(s) on his/her calendar for 30 days, at which time he/she may need to release the hold for another Client. Corwin recommends moving to contract within 30 days, if possible, so as to secure this date on his/her calendar.
- All payments indicated above are exclusive of all federal, state, local and foreign taxes, levies and assessments. The Client will be responsible for the payment of all such taxes, levies and assessments imposed by any taxing authority, and taxes will be included at the time of invoice; tax exempt form should be included with PO and signed contract, if applicable.
- This proposal for services is intended to be a working document and is subject to change based on client needs.