



Agenda Item Details

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|---------------|---|
| Meeting | Mar 12, 2018 - Regular Meeting |
| Category | 8. Consent Agenda |
| Subject | 8.7 RFQU 18-02 Educational Plant Survey Consultant, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval. |
| Access | Public |
| Type | Action (Consent) |
| Fiscal Impact | Yes |
| Budgeted | Yes |
| Budget Source | General Funds |

Recommended Action Motion to approve the committee's recommendation for RFQU 18-02 Educational Plant Survey Consultant. The committee recommends Clemons, Rutherford & Associates, Inc. as the highest ranked respondent. The committee recommends entering into contract negotiations with the highest ranked respondent Clemons, Rutherford & Associates, Inc.

Public Content

Request approval of the committee's recommendation for RFQU 18-02 Educational Plant Survey Consultant. Consulting services shall include the research and comprehensive development of an Educational Plant Survey Report in accordance with the requirements of section 1013.31, Florida Statutes and the 2014 State Requirements for Educational Facilities as adopted by the Florida Department of Education, whichever is in effect at time of survey completion. The report must be completed and delivered to the Okaloosa County School District Facilities Department on or before May 31, 2018.

The committee met in public session and after discussion the committee members individually evaluated the responses and collectively ranked the respondents for contract negotiation purposes. A motion was made to rank Clemons, Rutherford & Associates, Inc. as the highest ranked respondent and the motion carried by majority vote. The committee recommendation is to enter into contract negotiations with the highest ranked respondent Clemons, Rutherford & Associates, Inc.

Final Rankings:

1. Clemons, Rutherford & Associates, Inc.
2. Prismatic Services, Inc.

[RFQU18-02 Committee Recommendation.pdf \(16 KB\)](#)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Motion & Voting

Motion to approve the Consent Agenda and all of the Consent Agenda items as recommended by the Superintendent

Motion by Rodney Walker, second by Dewey Destin.

Final Resolution: Motion Carries

Yes: Tim Bryant, Dewey Destin, Melissa Thrush, Rodney Walker, Lamar White



RFQU 18-02
Educational Plant Survey Consultant
RFQU Committee Recommendation

| Committee Member | Clemons, Rutherford & Associates, Inc. | Prismatic Services, Inc. |
|-----------------------|--|--------------------------|
| Nick Kootsouradis | Ranking: 1 Points: 3 | Ranking: 2 Points: 2 |
| Rita Scallan | Ranking: 1 Points: 3 | Ranking: 2 Points: 2 |
| Steve Bolton | Ranking: 1 Points: 3 | Ranking: 2 Points: 2 |
| Bill Smith | Ranking: 1 Points: 3 | Ranking: 2 Points: 2 |
| Dustin Keith | Ranking: 1 Points: 3 | Ranking: 2 Points: 2 |
| Total Ranking Points: | 15 Points | 10 Points |

Ranking Points:

At the RFQU Evaluation Committee Meeting, each member lists the highest ranked firms based on the points received on the committee member's individual score sheet for each firm. The firm ranked as number one receives three (3) points. The firm ranked as number two receives two (2) points. The individual ranking points of each of the RFQU Evaluation Committee members are added together to produce a total ranking points score for each firm. The firm with the highest total ranking points is ranked number one.

Committee Recommendation:

The Evaluation Committee for RFQU 18-02 Educational Plant Survey Consultant met in public session. After committee discussion the committee members individually evaluated the responses and collectively ranked the respondents for contract negotiation purposes. A motion was made to rank Clemons, Rutherford & Associates, Inc. as the highest ranked respondent and the motion carried by majority vote. The committee recommendation is to enter into contract negotiations with the highest ranked respondent Clemons, Rutherford & Associates, Inc.

Final Rankings:

1. Clemons, Rutherford & Associates, Inc.
2. Prismatic Services, Inc.

Committee Members:

Steve Bolton, Chair
 Nick Kootsouradis
 Rita Scallan
 Bill Smith
 Dustin Keith

“Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.”



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Public Content

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Final Rankings:

1. Clemens, Rutherford & Associates, Inc.
2. PRISMATIC SERVICES, Inc.

***The committee's recommendation will be posted Monday, March 5, 2018.**

Administrative Content

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