

### Agenda Item Details

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Meeting	May 12, 2014 - Regular Meeting
Category	7. Consent Agenda
Subject	7.13 Renewal of RFQU 12-Q02 Construction Cost Engineering Consulting Services, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Capital Funds, Project Varies
Recommended Action	Motion to approve the renewal of RFQU 12-Q02 Construction Cost Engineering Consulting Services. Awarded vendor is Faithful & Gould, Inc. The contract period and pricing are fixed and based on Year 3, pursuant to the contract terms. The contract is effective May 29, 2014 through May 28, 2015.

### Public Content

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Request approval of the renewal of RFQU 12-Q02 Construction Cost Engineering Consulting Services. Awarded vendor is Faithful & Gould, Inc. The contract period and pricing are fixed and based on Year 3, pursuant to the contract terms. The contract is effective May 29, 2014 through May 28, 2015. A copy of the contract and vendor renewal letter are attached.

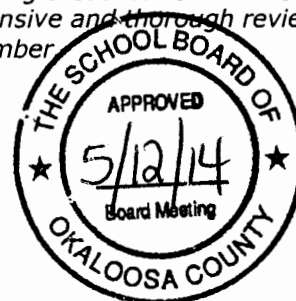
For additional information, please contact Bill Smith, Director, Facilities Planning at (850) 689-7158.

[CONTRACT - FAITHFUL + GOULD, INC.pdf \(168 KB\)](#)    [FAITHFUL + GOULD RENEWAL LETTER.pdf \(976 KB\)](#)

### Administrative Content

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*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*



**SCHOOL DISTRICT OF OKALOOSA COUNTY**  
**Purchasing Department**

SUPERINTENDENT OF SCHOOLS  
MARY BETH JACKSON

ATTORNEY TO THE BOARD  
C. JEFFREY McINNIS, ESQ.

PGM. DIRECTOR - PURCHASING  
VINCE WINDHAM, CPPB



BOARD MEMBERS  
DEWEY DESTIN  
CINDY FRAKES  
CATHY THIGPEN  
MELISSA THRUSH  
RODNEY L. WALKER

March 5, 2014

Faithful & Gould, Inc.  
Attn: Mr. Michael Pritchett  
817 West Peachtree St, NW, Ste 600  
Atlanta, GA 30308

Mr. Pritchett:

On May 29, 2012 the School Board of Okaloosa County, Florida approved RFQU 12-Q02 Construction Cost Engineering Consulting Services. The current contract year, Year 2, expires May 28, 2014.

Bid terms stated that the School Board has the option, with the consent of the successful vendor, to renew the bid for one (1) additional one-year period at Year 3 pricing, pursuant to the original contract. We would like to request that this bid be renewed for the period of May 29, 2014 through May 28, 2015.

Please check one of the responses below indicating your decision regarding this request. Sign and return this letter, along with a completed copy of the enclosed Federal Debarment Certification to my attention, no later than Thursday, March 20, 2014. To expedite, feel free to email your response to Becky Perrin at [perrinb@mail.okaloosa.k12.fl.us](mailto:perrinb@mail.okaloosa.k12.fl.us), or faxing to 850-833-6327.

Please fax a current Certificate of Insurance form for your business to the Risk Management Department at 850-833-3195. All contractors must continue to comply with the insurance requirements as provided in the original bid documents. If your Certificate of Insurance is current, or was not a requirement in the original bid documents, please disregard.

Thank you for your consideration. We look forward to doing business with you for another year.

Sincerely,

Vince Windham,  
Program Director of Purchasing

I agree to renew the bid adhering to original terms and conditions, including pricing for an additional one-year period through May 28, 2015.

I decline to renew the bid for an additional one-year period.

Signature\* Michael Pritchett  
MICHAEL PRITCHETT

*Please print name*

Title TECHNICAL DIRECTOR  
Date 3-6-14

*\*Note: Must be signed by an officer or employee having the authority to bind the company or firm.*

**THIS AGREEMENT**, made effective as of the 25<sup>th</sup> day of June, 2012 by and between Faithful+Gould Inc. having an office for the transaction of business at 817 West Peachtree St NW Atlanta, Suite 600 GA 30308 (the "Consultant") and The School Board of Okaloosa County, Florida (the "School Board").

**WITNESSETH:**

The Consultant and The School Board for the consideration hereinafter set forth, agree as follows:

**ARTICLE 1.** **SCOPE OF SERVICES**

- 1.1 The Consultant shall provide complete professional support services for project management activities, as more particularly described in paragraph 1.2, on an "as needed" basis. In furtherance of the above, the Consultant shall perform the required services, hereunder in strict accordance with and as required by the Contract Documents enumerated in Article 8 hereof.
- 1.2 From time to time, The School Board may issue an Authorization for Professional Services ("APS"), marked Attachment "A", defining the professional services to be performed by the Consultant.
- 1.3 Each APS will specify an agreed upon fee (which may include reimbursable expenses) to be charged by the Consultant for the services specified in the APS and will include a completion schedule. The total charges shall be calculated in accordance with Article 2 hereof.

**ARTICLE 2.** **FEE**

- 2.1 In full consideration for the Consultant's services required by Article 1., The School Board will pay the Consultant a sum equal to the actual billable hourly rates of the Consultant's technical personnel employed by the Consultant to perform services hereunder, plus reimbursable cost authorized or specifically approved in writing by The School Board under Article 3., REIMBURSBLES; all subject to not -to-exceed limitations as approved by The School Board.
- 2.2 All billable hourly rates listed on the Rate Schedule marked Attachment "B", and attached hereto as a part hereof.

**ARTICLE 3.**

**REIMBURSABLES**

- 3.1 The School Board will reimburse the Consultant for the following expenses incurred in and necessary for the performance of this Contract and other expenses approved in advance in writing by The School Board and/or the Superintendent of Schools.
- a. Cost of any taxi, rented car, bus, railroad, or economy tourist class air travel when available.
  - b. Cost of travel by personal automobile at the rate of (*prevailing IRS* rate) per mile, plus tolls and parking charges.
  - c. Cost of all normal meals and reasonable living expenses incurred while traveling overnight.
  - d. Cost of copies and reproduction, telephone, facsimile, couriers and deliveries.

**ARTICLE 4.**

**PAYMENTS**

- 4.1 The Consultant shall submit a monthly invoice to The School Board in accordance with the provisions of the Contract Documents to:

The School Board of Okaloosa County, Florida  
Attn: Ms. Rita Scallan, CFO  
120 Lowery Place, S.E.  
Ft. Walton Beach, Florida 32548

**ARTICLE 5.**

**PROJECT REPRESENTATIVE**

- 5.1 The School Board's authorized representative, relative to work in progress is: Mr. Rodney L. Walker and or Dr. Alexis Tibbetts.
- 5.2 The Consultant's authorized representative, relative to work in progress is:

FAITHFUL + GOULD INC.  
817 West Peachtree St NW  
Suite 600  
Atlanta, GA 30308  
Attention: Mr. Michael Pritchett  
and/or Mr. Steve Plane

- 5.3 The Consultant will not conduct any meetings or communicate with others with respect to the Work, including The School Board employees, except as specifically authorized by provisions hereof or approved by The School Board representative.

**ARTICLE 6.**

**NOTICES AND CORRESPONDENCE**

- 6.1 All notices and other communications required to be given The School Board shall be addressed to:

Mr. Rodney L. Walker Board Chairman  
The School Board of Okaloosa County, Florida  
120 Lowery Place, S.E.  
Ft Walton Beach, FL 32548  
cc ...Or. Alexis Tibbetts Superintendent Corp Secretary

- 6.2 All notices and other communications required to be given to the Consultant shall be addressed to:

FAITHFUL + GOULD INC.  
817 West Peachtree St NW  
Suite 600  
Atlanta, GA 30308  
Attention: Mr. Michael Pritchett  
And/or Mr. Steve Plane

- 6.3 All notices shall be in writing and shall be considered delivered and the service thereof completed when the notice is posted by U.S. mail or delivered by private express service or in person to the addressee indicated above.

**ARTICLE 7.**

**TERMINATION**

- 7.1 This Agreement may be terminated without cause by The School Board or by the Consultant upon ten (10) days' written notice. In such event, the Consultant shall receive such payment as is due for services performed up to that time. Unless previously terminated as herein provided, this Agreement shall expire on May 29th 2013 unless extended.
- 7.1 This contract can be extended for up to four (4), additional one (1) year periods.

**ARTICLE 8.**

**THE CONTRACT DOCUMENTS**

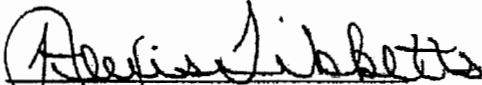
8.1 The following documents, together with this Agreement, form this Contract, and they are as fully a part of this Contract as if hereto attached or herein repeated:

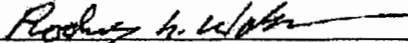
- a. FORM OF AUTHORIZATION FOR PROFESSIONAL SERVICES, Attachment "A"
- b. RATE SCHEDULE, consisting of one (1) page, Attachment "B"

IN WITNESS WHEREOF, the parties hereto, through their duly authorized representatives, have executed this Contract as of the date first above written.

Attest:

The School Board of Okaloosa County, Florida

By:   
Alexis Tibbets, Ed.D.  
As Superintendent and Corporate Secretary

By:   
Rodney L. Walker

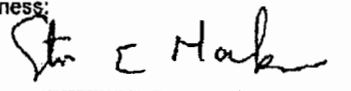
Title: Chairman

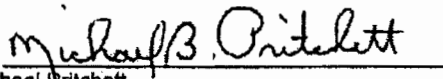
Date: June 25, 2012

Date: June 25, 2012

Witness:

Faithful + Gould Inc

BY: 

By:   
Michael Pritchett

Title: Technical Director

Date: 6-15-12

Date: 6-15-12

FG proposal  
Date:

F+G Project No. \_\_\_\_\_  
I.D.C Authorization No. \_\_\_\_\_

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**AUTHORIZATION FOR PROFESSIONAL SERVICES**

From: The School Board of Okaloosa County, Florida  
Project: Cost Consulting Services – Indefinite Delivery Contract  
Location: Okaloosa County, Florida (Various Locations)  
To: Faithful + Gould Inc

Pursuant to the Terms and Conditions of Indefinite Delivery Contract You are hereby authorized, as of the date hereof, to proceed with the following scope of services:

**SCOPE OF SERVICES:**

Investigate proposed work scope, prepare independent estimates of Probable Construction Costs and Review and Validate TPM's GMP(s) for:

	<u>Not-to-Exceed Fees</u>	<u>Not-to-Exceed Expenses</u>
	(\$)	(\$)
BASE SERVICES:		

**OPTIONAL:**

Check one of the following and fill in dollar amount:

- BASE SERVICES ESTIMATED FEE (Hourly Rates) not to exceed \$ + \$ expenses
- OPTIONAL (A) ESTIMATED FEE (Hourly Rates) not to exceed \$ + \$ expenses
- OPTIONAL (B) ESTIMATED FEE (Hourly Rates) not to exceed \$ + \$ expenses

SCHEDULE: Start: Complete :

**ACCEPTED & AGREED**

The School Board of Okaloosa County, Florida  
Date 6-25-12

Faithful + Gould Inc.  
Date

By Rodney L. Walker Chairman

By: C. Mike Pritchett Technical Director

CONTRACT BILLING RATES

Attachment "B"

FAITHFUL + GOULD INC.

BASE YEAR

1. Hourly billing rates:

Principal.....	\$ 180 per hour
Senior Project Estimator.....	\$ 137 per hour
Certified Value Specialist/Value Specialist.....	\$ 122 per hour
Estimator (all disciplines).....	\$ 170 per hour
Scheduler.....	\$ 137 per hour
IT Manager.....	\$ 145 per hour
Production Assistant.....	\$ 53 per hour

2. Approved expenses for travel, living, communications, printing, computer, etc., to be Reimbursed at actual cost.

PROJECT: Okaloosa County School District Multi-Year Construction Program

CLIENT: The School Board of Okaloosa County, Florida

DATE:

RATES SUBJECT TO REVIEW: May 29, 2013



**CONTRACT BILLING RATES**

Attachment "C"

FAITHFUL + GOULD INC.

1. Hourly billing rates:

		Base Year	Year 2 (opt.)	Year 3 (opt.)	Year 4 (opt)	Year 5 (opt)	
Vice President/Cost Manager	\$	180	185	190	195	200	per hour
Senior Project Estimator	\$	137	141	145	149	153	per hour
Support Estimator (all disciplines)	\$	122	125	128	132	136	per hour
Certified Value Specialist/Value Specialist	\$	170	175	180	185	190	per hour
Scheduler	\$	137	141	145	149	153	per hour
IT Manager	\$	145	149	153	158	162	per hour
Production Assistant	\$	53	55	57	59	61	per hour

Base year – May 29, 2012 thru May 28, 2013

Year 2 - May 29, 2013 thru May 28, 2014

Year 3 - May 29, 2014 thru May 28, 2015

Year 4 - May 29, 2015 thru May 28, 2016

2. Approved expenses for travel, living, communications, printing, computer, etc., to be reimbursed at actual cost.

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PROJECT: Okaloosa County School District - Multi-Year Construction Program

CLIENT: The School Board of Okaloosa County, Florida

DATE: May 29, 2012

RATES SUBJECT TO REVIEW: May 2013