

## **PUBLIC NOTICE**

The Okaloosa County School Board is requesting proposals for Information Technology Seat Management Outsourcing.

RFP 24-03: Information Technology Seat Management Outsourcing

Issue Date: May 16, 2024

RFP Opening Date & Time: July 23, 2024, 2:00 PM CT

RFP packets can be downloaded through the Florida Purchasing Group Bidnet System (<http://www.bidnetdirect.com/FLORIDA>) or by requesting a packet from the School District Purchasing Department at (850) 833-7668.

A Mandatory Pre-Proposal Conference is scheduled for June 4, 2024, 9:00 AM CT, in the Okaloosa County School District (OCSD) Central Administration Complex Training Room located at 202A Highway 85 North, Niceville, FL. 32578. This is a mandatory conference and all prospective vendors are required to attend. It will be followed by an optional site visit of 3-5 school sites of different types selected by the OCSD IT Department. Please RSVP and limit the number of representatives attending to three people per organization. RSVP to [windhamv@okaloosaschools.com](mailto:windhamv@okaloosaschools.com).

Any person requiring special accommodation at this Pre-Proposal Conference because of a disability or physical impairment should contact the Superintendent at (850) 689-7185, at least two business days prior to the meeting.

BY: Marcus D. Chambers, Superintendent and Corporate Secretary