**Agenda Item Details**

Meeting	Jun 08, 2020 - Regular Meeting
Category	8. Consent Agenda
Subject	8.13 Agreement between The School Board of Okaloosa County, Florida and Nutrition, Inc. d/b/a The Nutrition Group to provide services related to the award of RFP 20-01 School Food Service Management Operations, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Federal Funds
Recommended Action	Motion to approve the Agreement between The School Board of Okaloosa County, Florida and Nutrition, Inc. d/b/a The Nutrition Group to provide services related to the award of RFP 20-01 School Food Service Management Operations.

Public Content

Request approval of the Agreement between The School Board of Okaloosa County and Nutrition, Inc. d/b/a The Nutrition Group to provide services related to the award of RFP 20-01 School Food Service Management Operations. The total fixed price per meal for Agreement Year 1 is \$3.40. Funds will be paid from Federal Funds. The agreement is effective July 1, 2020 through June 30, 2021. Copies of the agreement and Exhibit A are attached. Exhibit B, due to the volume, is available for review in the School Board office.

For additional information, please contact Steve Anderson, Program Director, School Food Service at (850) 301-3008.

Final Agreement for The Nutrition Group - TNG Signed 05.26.20.pdf (241 KB)

Exhibit A - RFP20-01 Food Service Management Operations.pdf (1,585 KB)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

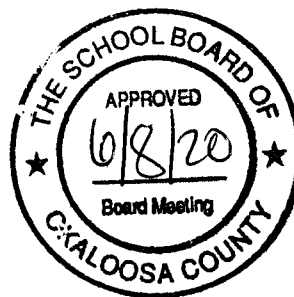
Motion & Voting

Motion to approve the Consent Agenda and all of the Consent Agenda items as recommended by the Superintendent

Motion by Dewey Destin, second by Diane Kelley.

Final Resolution: Motion Carries

Yes: Tim Bryant, Dewey Destin, Linda Evanchyk, Diane Kelley, Lamar White



**AGREEMENT BETWEEN THE SCHOOL BOARD
OF OKALOOSA COUNTY, FLORIDA
AND NUTRITION, INC., d/b/a THE NUTRITION GROUP**

THIS AGREEMENT is made and entered into effective July 1, 2020 (the "Effective Date"), and is by and between The School Board of Okaloosa County, Florida, operating a district school system in the State of Florida (the "District"), and Nutrition, Inc., d/b/a The Nutrition Group, a Pennsylvania corporation authorized to transact business in Florida, (the "Contractor").

W I T N E S S E T H:

WHEREAS, the District issued RFP 20-01 dated on or about December 11, 2019, relating to Food Service Management Operations, together with Addendums No. 1 dated January 28, 2020 and No. 2 dated January 31, 2020, (collectively, the "RFP"), a copy of which RFP is attached hereto and incorporated herein by this reference as Exhibit A;

WHEREAS, after free and open advertised solicitation, Contractor submitted a proposal (attached hereto and incorporated herein by this reference as Exhibit B), and was selected as the best responsive and responsible Contractor by the District (the "Proposal");

WHEREAS, the Contractor is interested in and capable of performing the desired School Food Service Management Operations services (hereafter further defined as the "Services") for the District and the District desires to have the Contractor perform the Services; and

WHEREAS, the parties have negotiated Contractor's Proposal as permitted by the RFP, and reached an agreement on the Services to be performed and the payment for the same, and therefore wish to set forth this understanding in writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

**ARTICLE I
SCOPE OF SERVICES**

1.1 The recitals set forth above are true and correct and are incorporated into this Agreement by this reference.

1.2 The parties agree that the purpose of this Agreement is that the Contractor shall fully, timely, and continuously provide the District the Services in a manner in accordance with the District's objectives set forth in the RFP and this Agreement. The contract documents consist of this Agreement, the RFP, and the Proposal. In the event of any conflict or ambiguity among these documents, the following priority shall be assigned: first to this Agreement, next to the RFP, and lastly to the Proposal.

1.3 The Services shall also specifically include the District's Summer Food Service Program under the contracted per meal price at the locations specified in the RFP. Notwithstanding anything to the contrary, the commencement of the Summer Food Service Program shall be June 2021.

1.4 If any services, functions or responsibilities not specifically described in this RFP are necessary for the proper performance and provision of the Services, they shall be deemed to be implied by and included within the scope of the Services to the same extent and in the same manner as if specifically described herein.

1.5 With respect to any Services not specifically provided in the RFP or this Agreement ("Additional Services"), the District reserves the right to engage third parties to provide these Additional Services. However, the Contractor may agree to provide these Additional Services at a fair and negotiated price upon the District's request, provided they do not constitute a material change from the RFP.

1.6 The Contractor is, and shall at all times be, an independent contractor under this Agreement and not an agent of the District. Nothing in this Agreement nor any actions taken by or arrangements entered into between the parties in accordance with the provisions of this Agreement shall be construed as or deemed to create as to the parties any partnership or joint venture. Neither party shall have any authority to bind or commit the other party contractually or otherwise to any obligations whatsoever to third parties.

1.7 Non-Contractor Approved Vendors. The District understands that Contractor has entered into agreements with many vendors and suppliers of products which (i) give Contractor the right to inspect such vendors' and suppliers' plants and/or storage facilities and (ii) require such vendors and suppliers to adhere to standards to ensure the quality of the products purchased by Contractor for or on behalf of The District. The District may direct Contractor to use products from non-Contractor approved vendors.

1.8 The District reserves the right, at the beginning of any Agreement Year, to require the Contractor to procure, on behalf of the District, processed end-products from USDA Foods manufacturers.

ARTICLE II COMMENCEMENT AND RENEWAL

2.1 The initial term of this Contract is effective for a one (1) year period, commencing July 1, 2020, or upon written acceptance of the Contract, whichever occurs last, and ending June 30, 2021("Agreement Year 1"). This contract will be renewable on an annual basis thereafter, upon mutual agreement of the District and the Contractor, for up to four (4) additional twelve (12) month periods (each year a "renewal term").

2.2 Renewal of this Contract is contingent upon the fulfillment of all Contract provisions relating to USDA Foods and the Contractor's ability to utilize a minimum of ninety (90%) percent of USDA Foods allocated to the District.

2.3 The District shall send written notice to the Contractor regarding the District's election to renew/not renew this Agreement for another Agreement Year on or before April 15 of the then current Agreement Year. The Contractor agrees to provide written notice to the District within ten (10) business days of its receipt of the District's renewal notice, or within ten (10) business days after April 15 of any Agreement Year if the District fails to timely provide such renewal notice, if the Contractor does not intend to renew the Agreement for the next Agreement Year.

2.4 In order to provide transition assistance to the District in the event that this Agreement is terminated or expires, the Contractor agrees that the District may provide written notice to the Contractor retaining the Contractor for a minimum of one (1) calendar month, and on a month to month basis for a period not to exceed six (6) months, on the same terms and conditions set forth in this Agreement. However, the compensation to be paid to the Contractor during this period shall be the prior Fixed Price per Meal (the "Transition Assistance"). The provisions of this section will not apply if this Agreement is terminated by the Contractor based on an uncured event of default by the District (in which event the Contractor reserves all rights at law).

2.5 Any provision of this Agreement that contemplates performance or observance subsequent to any termination or expiration of this Agreement, including those provisions relating to the obligations of Contractor in connection with the Transition Assistance, shall survive any termination or expiration of this Agreement and continue in full force and effect.

ARTICLE III COMPENSATION

3.1 The total Fixed Price per Meal for Agreement Year 1, shall be \$3.40. If the Agreement is renewed thereafter, then the adjustment to the Fixed Price per Meal shall not exceed the CPI calculation for December of the current school year, notwithstanding the provisions set forth in section 16, Terms and Termination subparagraph 16.9 (Page 31) of the RFP.

3.2 Notwithstanding anything set forth herein or in the Contractor's Proposal, and excepting only any material force majeure event or material matter outside of the control of the Contractor, in no event shall the Fixed Price per Meal, or any annual adjustment thereto described above, result in the Contractor not meeting its guarantee of producing an increase in fund balance to the District of \$275,000.00 during the initial Agreement Year 1 and each subsequent renewal Agreement Years.

3.3 During the term of the Agreement and all subsequent renewal Agreement Years the following provisions shall be applicable to the effect of District employee attrition. As District employee attrition occurs, these employees may be replaced by Contractor employees. If there is a salary difference of plus or minus five percent (5%), or if the Contractor does not hire an employee to replace the District's attrited employee, then the amount of the difference (whether above or below the 5% threshold, or whether 100% for the non-replacement/vacancy) will be credited 50/50 to the District and Contractor. The parties shall complete the annual credit reconciliation within sixty (60) days after the end of each Agreement Year.

3.4 In the event that the District should fail a Healthy Hunger Free Kids Act program audit and an appeal is not successful, then in that event Contractor shall reimburse the District for any and all amounts that the District is required to reimburse USDA.

3.5 The maximum obligated amount under this Agreement shall be as set forth in the contract documents; in no event shall the District be responsible to the Contractor for compensation in excess of the maximum obligated amounts stated in this Agreement except as increased by formal approved and executed supplemental agreement(s).

ARTICLE IV TERMINATION

4.1 This Agreement may be terminated as set forth in section 2, subsection 33, entitled "Termination of Contract" and in section 16, entitled "Terms and Termination" in the RFP.

4.2 Under section 2 of the RFP entitled "General Terms and Conditions" the notice timeframes for termination and cure periods for breach or non-compliance as provided in subsection 33 "Termination of Contract" shall be amended to comply with the dates and timeframes under section 16 of the RFP entitled "Terms and Termination".

ARTICLE V MEETINGS; REPORTS; NOTICES

5.1 The parties agree that all communications relating to the day-to-day activities shall be exchanged between the respective representatives of the District and the Contractor, which representatives shall be designated by the parties, in writing, promptly upon commencement of the Services.

5.2 The Contractor and the District agree to meet monthly at a time and place to be determined (the "Executive Monthly Joint Review") to review the Contractor's performance of the Services and generally to review the results of operations under this Agreement. The District and the Contractor will agree upon the formats for desired reports, and the Contractor will provide the reports at a frequency and in a format mutually agreed upon by the parties.

5.3 The Contractor shall fully cooperate with the District as to all matters pertaining to any and all legal, audit, and compliance requirements relating to the Services and the contract documents, to render compliance with all requirements of law. Notwithstanding any Contractor claims of trade secrets, proprietary or confidential information, the Contractor shall disclose to the District any and all information necessary for the District to ensure compliance with legal, audit, and compliance requirements so the District maintains full reimbursement and approvals from jurisdictional agencies.

5.4 All formal notices and communications in writing required or permitted hereunder may be delivered via overnight delivery, or pre-paid certified mail, return receipt requested, to the representatives of the District and the Contractor set forth below. Until changed by notice in writing, all such notices and communications shall be addressed as follows:

If to the District:

Okaloosa County School District
Attn: Stephen Anderson, Program Director
Food Services
202 Hwy. 85
Niceville, FL 32578

If to the Contractor:

Nutrition, Inc.
Attn: Sarah Biegert, Regional Manager
580 Wendel Road, Suite 100
Irwin, PA 15642

**ARTICLE VI
PERSONNEL**

6.1 The Contractor represents and warrants that its performance of the Services shall be rendered with promptness and diligence and shall be executed in a workman-like manner, in accordance with the practices and high professional standards used in a well-managed operation performing services similar to the Services. The Contractor represents and warrants it will use an adequate number of qualified individuals with suitable training, education, experience, and skill necessary to perform the Services and the Contractor represents and warrants it will perform the Services in an efficient and cost-effective manner.

6.2 The Contractor agrees and represents that all of the Services required hereunder shall be performed by the Contractor as identified in the RFP and Proposal.

6.3 All the personnel assigned by the Contractor and any subcontractor shall be authorized under state and local laws to perform such Services, whether by appropriate license, registration, certification or other authorization.

6.4 Section 10, entitled "Employees" on pages 25 and 26 of the RFP, shall be amended as follows: The date "July 1, 2009" appearing in sub-section 10.10 shall be changed to "July 1, 2015".

6.5 The District shall not, without Contractor's written consent, hire, make any agreement with, or permit the employment in any operation providing food service, any person who has been a Contractor corporate level management employee providing food service, within one (1) year after said employee terminates employment with Contractor or within one (1) year after termination of this Agreement. The District agrees that Contractor corporate level management employees have acquired special knowledge, information, skills and contacts as a result of being employed with and trained by Contractor. If the District hires, makes any agreement with or permits employment of any such employee, in any operation providing food service within the restricted period, it is agreed by the District that Contractor shall suffer damages and the District shall pay Contractor as liquidated damages an amount equal to two (2) times the corporate level manager's annual Gross Management Salary. This sum has been determined to be reasonable by both parties after due consideration of all relevant circumstances. This provision shall survive termination of the Agreement.

6.6 Under Executive Order 11-116, issued by the Governor of the State of Florida and §448.095, *Florida Statutes*, effective July 1, 2020, Contractor shall use the United States Department of Homeland Security's E-Verify System, <https://e-verify.uscis.gov/emp>, to verify the employment eligibility of all employees hired during the term of this Agreement. Contractor shall also require all subcontractors performing work under this Agreement to use the E-Verify System for any employees they may hire during the term of this Agreement. Contractor must provide evidence of registration as required by Florida Statute, by January 1, 2021. Failure to comply with this provision is a material breach of the Agreement, and the District may choose to terminate the Agreement at its sole discretion.

ARTICLE VII NUTRITION

7.1 The Contractor shall use its best efforts to provide quality nutritious Meals and a la Carte items, and shall collaborate with third party local nutrition committee(s) concerning the review of menus and menu development and such other related actions to deliver the Services. In addition to the foregoing, the Contractor and District agree to create a "nutrition development council" consisting of parents (preferably one parent from each board member district within the District), Contractor personnel, and District personnel, to review nutritional standards and menus for the district.

ARTICLE VIII MISCELLANEOUS

8.1 The Contractor warrants that it is a legal entity duly organized and existing in good standing and is entitled and shall remain licensed to carry on its business as required for its performance pursuant to this Agreement in the State of Florida. The Contractor agrees that it will comply with all laws, rules and regulations of governmental bodies governing its performance under this Agreement whether or not such specified in this Agreement. The Contractor further warrants that the execution and delivery of this Agreement and the terms and conditions herein have been duly authorized by proper corporate action.

8.2 Failure by either party to insist upon strict performance of any of the provisions hereof or failure or delay by either party in exercising any rights or remedies provided herein or by law, the District's payment in whole or in part for services hereunder or any purported oral modification or rescission of this Agreement by an employee or agent of either party shall not release either party of any of its obligations hereunder, shall not be deemed a waiver of the rights of either party to insist upon strict performance hereof or of any of either party's rights or remedies under this Agreement or by law and shall not operate as a waiver of any of the provisions hereof. A waiver by either of the Parties of any of the covenants to be performed by the other or any breach thereof shall not be construed to be a waiver of any succeeding breach thereof or of any other covenant in this Agreement. Except as otherwise expressly provided in this Agreement, all remedies provided for in this Agreement shall be cumulative and in addition to and not in lieu of any other remedies available to either party at law, in equity or otherwise.

8.3 This Agreement may not be amended or supplemented in any way except in writing,

dated and signed by the Superintendent of the District's Board following a properly authorized Board meeting, and by an authorized representative of Contractor.

8.4 The parties shall comply with all applicable federal, State and local laws, ordinances, rules, and regulations as the same exist and as they may be amended from time to time. In addition to the District, the Contractor acknowledges and agrees that it is subject to the requirements of the Public Records Law, Chapter 119, *Florida Statutes*, for all matters pertaining to this Agreement, including the following provisions of §119.070, *Florida Statutes*:

- a. Keep and maintain public records required by the District to perform service.
- b. Upon request from the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*, or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
- d. Upon completion of the contract, transfer, at no cost, to the District all public records in possession of Contractor, or keep and maintain public records required by the District to perform the service. If Contractor, transfers all public records to the District upon completion of the contract, Contractor, shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the contract, Contractor, shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.
- e. **IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE DISTRICT'S CUSTODIAN OF PUBLIC RECORDS, ERIC MITCHELL, AT TELEPHONE NUMBER (850) 689-7184 OR BY EMAIL TO ERIC.MITCHELL@OKALOOSASCHOOLS.COM OR OKALOOSA COUNTY SCHOOL DISTRICT, 461 WEST SCHOOL AVENUE, CRESTVIEW, FL 32536.**
- f. Contractor acknowledges that the District cannot and will not provide legal advice or business advice to Contractor, with respect to its obligations pursuant to this section related to public records. Contractor, further acknowledges that it will not rely on the District or its counsel to provide such business or legal advice, and that they have been advised to seek professional advice with regard to public records matters addressed by this agreement. Contractor acknowledges that its failure to comply with Florida law and this Agreement with respect to public records shall constitute a material breach of this agreement.

8.5 Each party agrees to continue performing its obligations under this Agreement while any dispute is being resolved (except to the extent the issue in dispute precludes performance); provided, however, that any dispute over payment shall not be deemed to preclude performance. Each party agrees that, in its respective dealings with the other party under or in connection with this Agreement, it shall act in good faith.

8.6 This Agreement shall be interpreted and enforced in accordance with the laws of Florida and it shall be binding upon and inure to the benefit of the parties hereto and their respective legal representatives, successors and assigns. Venue for any action arising out of this Agreement shall lie exclusively in the jurisdictional courts in and for Okaloosa County, Florida. This Agreement shall not be construed more strongly against any party regardless of who was more responsible for its preparation. The Article and section headings and the table of contents used herein are for reference and convenience only and shall not enter into the interpretation hereof.

8.7 Should any provision of this Agreement be determined by the Courts to be illegal or in conflict with any laws of the State of Florida or of the United States government, the remaining provisions shall not be impaired, and such provision shall be deemed to be restated to reflect as nearly as possible the original intentions of the parties in accordance with applicable law. The remainder of the contract documents shall remain valid and in full force and effect.

8.8 Nothing set forth in any provision of this Agreement shall mean or be construed that the District has waived the provisions of §768.28, *Florida Statutes*, regarding the District's sovereign immunity.

8.9 The Premises provided by the District for use in the Food Service operation shall be in good condition and maintained by the District to ensure compliance with applicable laws concerning building conditions, sanitation, safety and health (including, without limitation, OSHA regulations). The District agrees to indemnify Contractor against any liability or assessment, including related interest and penalties, arising from the District's breach of the aforementioned obligations, and the District shall pay reasonable collection expenses, attorneys' fees and court costs incurred in connection with the enforcement of such indemnity. The District further agrees that any modifications or alterations to the workplace or the Premises (whether structural or non-structural) necessary to comply with any statute or governmental regulation shall be the responsibility of the District and shall be at the District's expense. This provision shall survive the termination of this Agreement. The liability of the District under this provision shall not exceed the waiver limits of Sovereign Immunity under Florida law.

8.10 Pursuant to section 5.19 of the RFP the Contractor shall obtain a performance bond in the amount equal to ten (10%) percent of the value of this Agreement. The Contractor shall furnish a copy of the performance bond to the District within ten (10) days of the final awarding of the contract by the School Board. The Contractor shall obtain the performance bond only from surety companies listed in the Department of Treasury Circular 570. No "alternate" forms of performance bond, including but not limited to cash, certified checks, letters of credit or escrow accounts will be accepted by the District.

8.11 The District shall be solely responsible for its information technology systems, including but not limited to, point-of-sale devices, e-commerce solutions, and computer hardware and software services and applications (the "District Systems"). As such, the District shall indemnify, defend and hold harmless the Contractor (subject, however, to a maximum liability not exceeding the waiver limits and provisions of §768.28, *Florida Statutes*) from and against all claims, liabilities, damages, and expenses (including reasonable attorneys' fees and costs) arising out of, and relating to or resulting from: (i) the District's failure to allow the Contractor to interface and connect the Contractor's information technology systems (the "Contractor Systems") and the District Systems to the extent necessary for the Contractor to perform the Services (or the District's failure to provide the Contractor with any reasonably requested assistance in connection therewith); (ii) the District Systems, including, but not limited to any breach or compromise thereof or any failure of the District to take the necessary security and privacy protections as are commercially reasonable under the circumstances; (iii) the District's failure to comply with applicable laws and regulations related to the protection of personal information; and/or (iv) the District's failure to comply with its written agreement(s) with the merchant card services providers related to the protection of cardholder data. Notwithstanding the foregoing, the Contractor shall be solely responsible for its information technology systems (such as software, hardware, services and applications, also defined as "Contractor Systems"). As such, the Contractor shall indemnify, defend and hold harmless the District from and against all claims, liabilities, damages and expenses (including reasonable attorneys' fees and costs) arising out of, and relating to or resulting from (i) the Contractor's failure to interface and connect the Contractor's System and the District Systems to the extent necessary for the Contractor to perform the Services (or the Contractor's failure to provide the District with any reasonably requested assistance in connection therewith); (ii) the Contractor Systems, including, but not limited to any breach or compromise thereof or any failure of the Contractor to take the necessary security and privacy protections as are commercially reasonable under the circumstances; (iii) the Contractor's failure to comply with applicable laws and regulations related to the protection of personal information; and/or (iv) the Contractor's failure to comply with any written agreement(s) with the merchant card services providers related to the protection of cardholder data. Lastly, each party shall be responsible for the actions of its respective employee(s) relating to the aforementioned, unless such employee was acting at the direction of the other party.

8.12 Neither Party to this Agreement shall be liable for delays or failures in performance under this Agreement (other than obligations relating to confidentiality and protection of ownership and intellectual property rights) resulting from acts or events beyond the reasonable control of such party (a "Force Majeure Event"), including acts of war, terrorism, acts of God, epidemics, pandemic, earthquake, fire, flood, hurricanes, embargo, riot, sabotage, labor dispute, governmental act, failure of the internet, power failure, or energy, utility or telecommunications interruptions, or the issuance or extension of existing government orders of the United States, the State of Florida, or local county and municipal governing bodies, which prevents performance of the contract for all or any part of the term of the Agreement, provided that the delayed party: (i) gives the other party prompt notice of such cause; and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance. In the event that a Force Majeure Event lasts for more than 90 days, and the delayed party cannot correct its failure or delay in performance during that period of time, despite using its reasonable commercial efforts to do so, the other party may terminate the affected portions of this Agreement.

8.13 This Agreement is entered into solely between, and may be enforced only by, the District and the Contractor, and this Agreement shall not be deemed to create any rights in third parties, including suppliers and customers of either party, or employees of either party, or to create any obligations of either party to any such third parties.


8.14 Except where expressly provided as being in the discretion of a party, where agreement, approval, acceptance, consent, or similar action by either party is required under this Agreement, such action shall not be unreasonably delayed or withheld. An approval or consent given by a party under this Agreement shall not relieve the other party from responsibility for complying with the requirements of this Agreement, nor shall it be construed as a waiver of any rights under this Agreement, except as and to the extent otherwise expressly provided in such approval or consent.

8.15 This Agreement may be executed via facsimile and in one or more counterparts, each of which will be deemed an original, but all such facsimiles and counterparts will together constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date first above written.

ATTEST:

**The School Board of Okaloosa County,
Florida**

By: 

Marcus Chambers, Superintendent
and Corporate Secretary

By: 


Timothy Bryant, Chairman

Date: June 8, 2020

WITNESSES:

**Nutrition, Inc., a Pennsylvania
corporation, authorized to transact
business in Florida, d/b/a The Nutrition
Group**

Print Name: _____

By: 

Sarah Biegert, Regional Manager

Date: 5/26/20

Print Name: _____