



### Agenda Item Details

Meeting	May 22, 2023 - Regular Meeting
Category	7. Consent Agenda
Subject	7.17 Renewal of Contract for RFP 20-01 School Food Service Management Operations, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	Yes
Dollar Amount	9,080,716.00
Budgeted	Yes
Budget Source	Federal Funds
Recommended Action	Motion to approve renewing the contract for RFP 20-01 School Food Service Management Operations between The School Board of Okaloosa County, Florida, and Nutrition Inc., d/b/a The Nutrition Group, effective July 1, 2023, through June 30, 2024.

### Public Content

Request approval to renew the contract for RFP 20-01 School Food Service Management Operations between The School Board of Okaloosa County, Florida, and Nutrition Inc., d/b/a The Nutrition Group, based on fixed meal rate of 4.056, for an estimated total contract value of \$9,080,716.00 paid through Federal Funds. The annual A la Carte Conversion Factor is 4.25. The contract is effective July 1, 2023, through June 30, 2024.

For additional information, please contact Steve Anderson, Program Director, School Food Service, at (850) 301-3020.

2023-2024 TNG Renewal Contract signed by TNG.pdf (163 KB)

TNG 2023 Annual A la Carte Conversion Factor Addendum.pdf (93 KB)

### Administrative Content

*Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

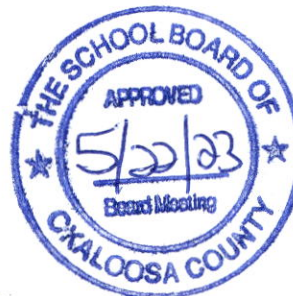
### Motion & Voting

Motion to approve the Consent Agenda and all of the Consent Agenda items as recommended by the Superintendent.

Motion by Marti Gardner, second by Linda Evanchyk.

Final Resolution: Motion Carries

Yes: Tim Bryant, Linda Evanchyk, Marti Gardner, Lamar White



**FOOD SERVICE CONTRACT  
ANNUAL A LA CARTE CONVERSION FACTOR ADDENDUM  
2023-2024 SCHOOL YEAR**

The undersigned parties mutually agree to establish the annual A la Carte Meal Equivalency conversion factor under the recently renewed Food Service Contract between them for a period of one year beginning on 07/01/2023(mm/dd/yy) and ending on 06/30/2024 (mm/dd/yy) with the first day of food service being 07/01/2023 (mm/dd/yy). All terms and conditions of the contract as amended herein shall remain in full force and effect for the current contract term.

The USDA FSMC Guidance for School Food Authorities for the a la carte conversion (per meal equivalency) provisions are determined in 7 CFR 210.14. The per meal equivalency is calculated by dividing the a la carte revenue by the per meal sum of the Federal and State free reimbursement plus the value of USDA entitlement Foods.

	2022-2023 Conversion Factor	2023-2024 Conversion Factor
A la Carte Conversion Factor	<u>3.75</u>	<u>4.25*</u>

\*The 2023-2024 A la Carte Conversion rate will be based on the 2022-2023 USDA NSLP Federal base (level 60% or more) reimbursement lunch rate for meals served "free" and the USDA NSLP Value of Donated Foods 7/1/22-6/30/23.

**IN WITNESS WHEREOF**, the parties hereto have executed this Contract Addendum as of the date indicated below.

**ATTEST:**


By:   
 Marcus Chambers, Superintendent  
 and Corporate Secretary

**The School Board of Okaloosa County,  
Florida**

By:   
 Diane Kelley, Chairman

Date: May 22, 2023

**WITNESSES:**

  
 Print Name: Amber Flenniken

**Nutrition, Inc., a Pennsylvania  
Corporation, authorized to transact  
Business in Florida, d/b/a The Nutrition  
Group**

By:   
 Sarah Biegert, Regional Manager

Date: 4/25/23

Print Name: \_\_\_\_\_

Original Contract Date

Year of Renewal (Check)

1  2  3X  4

## FOOD SERVICE RENEWAL CONTRACT 2023-2024 SCHOOL YEAR

The undersigned parties mutually agree to renew their current Food Service Contract for a period of one year beginning on 07/01/2023(mm/dd/yy) and ending on 06/30/2024 (mm/dd/yy) with the first day of food service being 07/01/2023 (mm/dd/yy). All terms and conditions of the contract as amended herein shall remain in full force and effect for the duration of this renewal.

	2022-2023 Rate	2023-2024 Rate <sup>1,2</sup>	Percentage Increase <sup>3</sup>
Fixed Meal Rate	<u>3.745</u>	<u>4.056</u>	<u>8.30%</u>

Estimated Total Contract Value \$ 9,080,716.00  
Actual Contract Value is dependent on the number of meals served.

<sup>1</sup>Rates must not be rounded up. Do not exceed four decimal places.

<sup>2</sup>Per meal prices must be quoted as if no USDA Foods will be received

<sup>3</sup>Percentage increase shall not exceed the maximum rate established in the original contract.

### APPROVAL

This Renewal Contract is subject to approval by the Florida Department of Agriculture & Consumer Services, Division of Food, Nutrition and Wellness.


### SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Renewal Contract as of the date indicated below. The individual signing as the authorized representative is deemed to have authorization to bind the agency to legal and binding agreements.

#### Sponsor

Diane Kelley, School Board Chairman

(Print) Name of Authorized Representative      Title

      5/22/23  
Signature of Authorized Representative      Date

46 Okaloosa County School District  
Sponsor Number and Name

120 Lowery, Place, S.E  
Address

Fort Walton Beach, FL 32548  
City, State, Zip


850-833-3100  
Telephone

stephen.anderson@okaloosaschools.com  
Email

#### Food Service Management Company

Sarah Biegert, Regional Manager

(Print) Name of Authorized Representative      Title

      4/25/23  
Signature of Authorized Representative      Date

Nutrition, Inc., d/b/a The Nutrition Group  
Name of Company

580 Wendel Road, Suite 100  
Address

Irwin, PA 15642  
City, State, Zip

888-272-8106  
Telephone

sbiegert@thenutritiongroup.biz  
Email

**EXHIBIT A  
SITE INFORMATION LIST  
NONPROFIT FOOD SERVICE PROGRAM**

Sponsor Name: Okaloosa County School District

Agreement Number 46

Site Name & Address	Enrollment	Grade Levels	Number of Days Meals Served	Average Daily Participation	Meal Type	Serving Times	
						Begin	End
EDWINS ELEMENTARY 7 WRIGHT PKWY SW FORT WALTON BEACH, FL, 32548	453	PRE K-5	179	330 145	LUNCH BFAST SNACK	10:00 8:00 3:15	12:25 8:45 3:30
BAKER SCHOOL 1369 14 <sup>TH</sup> STREET BAKER, FL 32531	1482	Pre K-12	179	553 217	LUNCH BFAST SNACK	10:00 7:05 2:30	12:55 8:00 3:00
BOB SIKES ELEMENTARY 45 ADAMS DR. CRESTVIEW, FL 32536	834	K-5	179	464 201	LUNCH BFAST SNACK	10:00 7:00 2:00	11:45 7:30 2:30
CLIFFORD MEIGS MIDDLE SCHOOL 150 RICHBOURG AVE SHALIMAR, FL 32579	619	6-8	179	261 66	LUNCH BFAST SNACK	10:00 6:45 1:45	12:10 7:25 2:10
SHOAL RIVER MIDDLE SCHOOL 3200 E REDSTONE AVE CRESTVIEW, FL 32539	922	6-8	179	485 147	LUNCH BFAST	10:50 7:30	1:10 8:15
C.W. RUCKEL MIDDLE SCHOOL 201 PARTIN DRIVE N NICEVILLE, FL 32578	1139	6-8	179	330 63	LUNCH BFAST	10:50 7:15	12:30 7:50
DESTIN ELEMENTARY 630 KELLY ST DESTIN, FL 32541	952	PRE K-4	179	358 83	LUNCH BFAST SNACK	10:20 7:55 3:10	1:05 9:05 4:30
LULA J EDGE ELEMENTARY SCHOOL 300 HIGHWAY 85 N NICEVILLE, FL 32578	534	K-5	179	247 62	LUNCH BFAST	10:05 8:00	12:45 8:40
EGLIN ELEMENTARY SCHOOL 200 GAFNEY RD EGLIN AFB, FL 32542	455	K-4	179	248 71	LUNCH BFAST	10:40 7:40	12:45 8:35
LAUREL HILL SCHOOL 8078 4 <sup>TH</sup> ST LAUREL HILL, FL 32567	456	K-12	179	231 80	LUNCH BFAST SNACK	10:00 7:00 2:15	12:00 7:40 3:00

Sponsor Name: Okaloosa County School District

Agreement Number 46

Site Name & Address	Enrollment	Grade Levels	Number of Days Meals Served	Average Daily Participation	Meal Type	Serving Times	
						Begin	End
NICEVILLE SR HIGH SCHOOL 800 JOHN SIMS PKWY E NICEVILLE, FL 32578	2040	9-12	179	351 46	LUNCH BFAST	10:15 6:30	1:15 7:00
NORTHWOOD ELEMENTARY 501 4 <sup>TH</sup> AVE CRESTVIEW, FL 32536	823	PRE K-5	179	440 255	LUNCH BFAST SNACK	10:15 8:00 3:00	1:30 8:50 3:15
SILVER SANDS SCHOOL 349 HOLMES BLVD NW FORT WALTON BEACH, FL 32548	118	K-12	179	75 69	LUNCH BFAST	10:45 8:00	12:30 8:50
RIVERSIDE ELEMENTARY 3400 E REDSTONE AVE CRESTVIEW, FL 32539	961	PRE K-5	179	525 227	LUNCH BFAST SNACK	10:20 8:00 3:15	1:05 9:00 4:00
W.C. PRYOR MIDDLE SCHOOL 201 RACETRACK RD NW FORT WALTON BEACH, FL 32547	707	6-8	179	396 94	LUNCH BFAST SNACK	10:45 7:05 2:20	12:35 7:40 2:30
WRIGHT ELEMENTARY SCHOOL 305 LANG RD FORTWALTON BEACH, FL 32547	639	PRE K-5	179	419 160	LUNCH BFAST SNACK	10:20 7:30 3:10	1:15 9:05 3:30
SHALIMAR ELEMENTARY SCHOOL 1350 JOE MARTIN CIR SHALIMAR, FL 32579	619	PRE K-5	179	357 162	LUNCH BFAST SNACK	10:00 7:15 2:25	12:35 9:20 2:40
ELLIOTT POINT ELEMENTARY SCHOOL 301 HUGHES STREET FORT WALTON BEACH, FL 32548	596	K-5	179	360 206	LUNCH BFAST SNACK	10:00 7:10 2:40	12:55 8:35 3:00
MARY ESTHER ELEMENTARY 320 E MIRACLE STRIP PKWY MARY ESTHER, FL 32569	437	PRE K-5	179	299 158	LUNCH BFAST SNACK	10:40 8:00 3:00	1:20 8:35 4:00
PLEW ELEMENTARY 220 PINE AVE NICEVILLE, FL 32578	829	K-5	179	300 62	LUNCH BFAST SNACK	10:00 7:55 3:00	12:30 8:35 3:30

Sponsor Name: Okaloosa County School District

Agreement Number 46

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						Begin	End
CHOCTAWHATCHEE SR HIGH SCHOOL 110 RACETRACK RD NW FORT WALTON BEACH, FL 32547	1679	9-12	179	519 89	LUNCH BFAST	10:35 6:30	12:10 7:00
CRESTVIEW HIGH SCHOOL 1250 N FERDON BLVD CRESTVIEW, FL 32536	2323	9-12	179	831 136	LUNCH BFAST	10:35 6:30	12:10 7:10
KENWOOD ELEMENTARY 15 EAGLE ST NE FORT WALTON BEACH, FL 32547	544	PRE K - 5	179	274 111	LUNCH BFAST SNACK	10:15 7:55 4:00	12:45 9:05 4:30
FLOROSA ELEMENTARY SCHOOL 1700 W HIGHWAY 98 MARY ESTHER, FL 32569	540	PRE K - 5	179	299 132	LUNCH BFAST SNACK	10:25 8:30 3:45	12:45 9:25 4:15
FT WALTON BEACH SR HIGH SCHOOL 400 HOLLYWOOD BLVD SW FORT WALTON BEACH, FL 32548	1608	9-12	179	422 63	LUNCH BFAST	10:15 6:30	12:40 7:00
MAX BRUNER MIDDLE SCHOOL 322 HOLMES NW FORT WALTON BEACH, FL 32548	771	6-8	179	427 79	LUNCH BFAST	11:00 7:25	12:40 8:00
ADDIE R LEWIS MIDDLE SCHOOL 281 MISSISSIPPI AVE VALPARAISO, FL 32580	693	K-8	179	318 130	LUNCH BFAST	10:00 7:00	12:00 7:40
LONGWOOD ELEMENTARY SCHOOL 50 HOLLY AVE SHALIMAR, FL 32578	554	PRE K - 5	179	365 184	LUNCH BFAST SNACK	10:45 8:25 3:45	1:05 9:05 4:30
OKALOOSA TECHNICAL COLLEGE AND CHOICE HIGH SCHOOL 1976 LEWIS TURNER BLVD. FORT WALTON BEACH, FL 32547	67	6-12	179	5 4	LUNCH BFAST	10:30 7:15	10:45 7:30
THE OKALOOSA STEMM CENTER 379 EDGE AVE VALPARAISO, FL 32580	366	PRE K, 6-8	179	129 41	LUNCH BFAST	10:25 6:55	11:35 7:35

Sponsor Name: Okaloosa County School District

Agreement Number 46

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						Begin	End
WALKER ELEMENTARY SCHOOL 2988 STILLWELL BLVD CRESTVIEW, FL 32539	870	K-5	179	503 281	LUNCH BFAST SNACK	10:25 7:50 3:00	12:35 9:05 3:30
BLUEWATER ELEMENTARY SCHOOL 4545 RANGE RD NICEVILLE, FL 32578	932	K-5	179	344 81	LUNCH BFAST	10:20 8:15	1:45 9:00
ANTIOCH ELEMENTARY SCHOOL 4700 WHITEHURST LN CRESTVIEW, FL 32536	1022	K-5	179	483 180	LUNCH BFAST SNACK	10:25 8:05 3:00	12:35 8:50 3:30
DAVIDSON MIDDLE SCHOOL 6261 OLD BETHEL RD CRESTVIEW, FL 32536	1153	6-8	179	596 114	LUNCH BFAST	10:55 6:30	12:45 7:00
DESTIN MIDDLE SCHOOL AT REAGATTA BAY 4608 LEGENDARY MARINA DR DESTIN, FL 32541	859	5-8	179	413 102	LUNCH BFAST	11:20 8:30	1:40 9:00
ECCI NORTH 500 ADAMS DR, CRESTVIEW, FL 32536	38	5-12	179	17 8	LUNCH BFAST	10:00 7:00	1:30 7:30
LANCE C RICHBOURG SCHOOL 500 ALABAMA ST CRESTVIEW, FL 32536	76	K-12	179	50 52	LUNCH BFAST	10:00 7:30	1:30 8:15
SOUTHSIDE PRIMARY SCHOOL 650 S PEARL ST CRESTVIEW, FL 32539	283	PRE K- 2	179	130 108	LUNCH BFAST	11:00 7:30	12:35 9:30
NORTHWEST FLORIDA BALLET INC. 310 PERRY AVE SE FORT WALTON BEACH, FL 32548	140	3-8	179	34 10	LUNCH BFAST	10:00 7:00	1:45 7:50
BOYS AND GIRLS CLUB OF THE EMERALD COAST 923 DENTON BLVD NW, FORT WALTON BEACH, FL 32547	660	K-12	179		SNACK	3:00	4:15