

**Agenda Item Details**

Meeting	Jul 10, 2017 - Regular Meeting
Category	8. Discussion Agenda
Subject	8.1 RFP 17-04 Benefits Brokerage & Consulting Services, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action
Fiscal Impact	No
Budgeted	No
Recommended Action	Motion to approve the evaluation committee's ranking of FBMC Benefits Management as the highest ranked respondent of RFP 17-04 Employee Benefits Brokerage & Consulting Services.

Public Content

Request approval of the evaluation committee's ranking of FBMC Benefits Management as the highest ranked respondent for RFP 17-04 Employee Benefits Brokerage & Consulting Services. The committee recommends entering into contract negotiations with FBMC Benefits Management. Copies of the recommendation and the minutes from the evaluation committee meetings are attached.

For additional information, please contact Vince Windham, Program Director, Purchasing at (850) 833-7668 or Stacie Smith, Assistant Superintendent, Human Resources, Committee Chair at (850) 833-5801.

[RFP17-04 Committee Recommendation.pdf \(18 KB\)](#)

[Committee Meeting Minutes - 6-14-17.pdf \(32 KB\)](#)

[Committee Meeting Minutes - 6-26-17.pdf \(31 KB\)](#)

Administrative Content

Motion & Voting

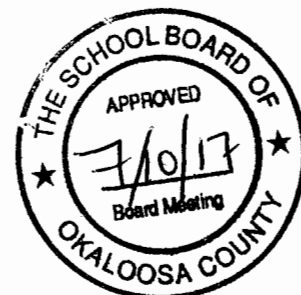
Motion to approve the evaluation committee's ranking of FBMC Benefits Management as the highest ranked respondent of RFP 17-04 Employee Benefits Brokerage & Consulting Services.

Motion by Rodney Walker, second by Melissa Thrush.

Final Resolution: Motion Carries

Yes: Tim Bryant, Melissa Thrush, Rodney Walker, Lamar White

No: Dewey Destin



RFP 17-04
Employee Benefits Brokerage & Consulting Services
RFP Committee Recommendation

Committee Member	FBMC Benefits Mgt.	Barnes Ins & Financial Svc.	Corporate Benefits	Public Risk Ins. Agency	Totem Solutions
Stacy Smith	Ranking: 1 Points: 3	Ranking: 1 Points: 3	Ranking: 2 Points: 2	Ranking: 3 Points: 1	Ranking: 4 Points: 0
Rita Scallan	Ranking: 1 Points: 3	Ranking: 3 Points: 1	Ranking: 5 Points: 0	Ranking: 2 Points: 2	Ranking: 4 Points: 0
Greg Butler	Ranking: 2 Points: 2	Ranking: 1 Points: 3	Ranking: 3 Points: 1	Ranking: 4 Points: 0	Ranking: 5 Points: 0
Patrick Strong	Ranking: 1 Points: 3	Ranking: 2 Points: 2	Ranking: 5 Points: 0	Ranking: 4 Points: 0	Ranking: 3 Points: 1
Angelique Cox	Ranking: 1 Points: 3	Ranking: 3 Points: 1	Ranking: 4 Points: 0	Ranking: 2 Points: 2	Ranking: 3 Points: 1
Total Ranking Points:	14 Points	10 Points	3 Points	5 Points	2 Points

Ranking Points:

At the RFP Evaluation Committee Meeting, each member lists the highest ranked firms based on the points received on the committee member's individual score sheet for each firm. The firm ranked as number one receives three (3) points. The firm ranked as number two receives two (2) points. The firm ranked as number three receives one (1) point. The individual ranking points of each of the RFP Evaluation Committee members are added together to produce a total ranking points score for each firm. The firm with the highest total ranking points is ranked number one.

Committee Recommendation:

The Evaluation Committee (Benefit Oversight Group) for RFP 17-04 Employee Benefits Brokerage & Consulting Services met in public session on June 26, 2017. After receiving presentations and committee discussion the committee members individually evaluated the proposals and then collectively ranked the respondents for contract negotiation purposes. A motion was made to rank FBMC Benefits Management as the highest ranked respondent and the motion carried by majority vote. The committee recommendation is to enter into contract negotiations with the highest ranked respondent FBMC Benefits Management.

Final Rankings:

1. FBMC Benefits Management
2. Barnes Insurance & Financial Services
3. Public Risk Insurance Agency
4. Corporate Benefits of the Emerald Coast
5. Totem Solutions

Committee Members:

Stacy Smith, Committee Chair
Rita Scallan
Greg Butler
Patrick Strong
Angelique Cox

"Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

POSTED: 6/26/17, 2:50 PM CT