



Agenda Item Details

Meeting	May 22, 2017 - Regular Meeting
Category	7. Consent Agenda
Subject	7.16 RFP 17-01 External Independent Auditing Services: Committee Recommendation, presented by Vince Windham, Program Director, Purchasing, and recommended by the Superintendent for approval.
Access	Public
Type	Action (Consent)
Fiscal Impact	No
Budgeted	No
Recommended Action	Motion to approve the committee's recommendation for RFP 17-01 External Independent Auditing Services. The committee recommends entering into contract negotiations with the highest ranked respondent, Carr, Riggs & Ingram, LLC.

Public Content

Request approval of the committee's recommendation for RFP 17-01 External Independent Auditing Services. The committee recommends entering into contract negotiations with the highest ranked respondent, Carr, Riggs & Ingram, LLC. Copies of the RFP Committee Recommendation and the minutes from the committee meeting are attached.

For additional information, please contact Rita Scallan, Chief Financial Officer at (850) 833-5826.

[RFP17-01 Committee Recommendation.pdf \(16 KB\)](#)

[Minutes 4-27-2017 RFP 17-01 & 17-02 Auditing Services.pdf \(78 KB\)](#)

Administrative Content

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items have been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.



RFP 17-01
External Independent Auditing Services
RFP Committee Recommendation

<u>Committee Member</u>	<u>Warren Averett, LLC</u>	<u>Carr, Riggs & Ingram, LLC</u>
John Lulue	Ranking: 2 Points: 2 Points	Ranking: 1 Points: 3 Points
Brian Franks	Ranking: 2 Points: 2 Points	Ranking: 1 Points: 3 Points
Allyson Oury	Ranking: 2 Points: 2 Points	Ranking: 1 Points: 3 Points
Jay Patel	Ranking: 2 Points: 2 Points	Ranking: 1 Points: 3 Points
Stephen Shelton	Ranking: 2 Points: 2 Points	Ranking: 1 Points: 3 Points
Total Ranking Points:	10 Points	15 Points

Ranking Points:

At the RFP Evaluation Committee Meeting, each member lists the highest ranked firms based on the points received on the committee member's individual score sheet for each firm. The firm ranked as number one receives three (3) points. The firm ranked as number two receives two (2) points. The firm ranked as number three receives one (1) point. The individual ranking points of each of the RFP Evaluation Committee members are added together to produce a total ranking points score for each firm. The firm with the highest total ranking points is ranked number one. In the event of a tied score between any proposers the RFP Evaluation Committee will break the tie by majority vote.

Committee Recommendation:

The Evaluation Committee for the RFP 17-01 External Independent Auditing Services met in public session on April 27, 2017. After committee discussion the committee members individually evaluated the proposals and then collectively ranked the respondents for contract negotiation purposes. A motion was made to rank **Carr, Riggs, & Ingram, LLC.** as the highest ranked respondent and the motion carried by majority vote. The committee recommendation is to enter into contract negotiations with the highest ranked respondent **Carr, Riggs, & Ingram, LLC.**

Final Rankings:

1. Carr, Riggs & Ingram, LLC.
2. Warren Averett, LLC.

Committee Members:

Allyson Oury, Committee Chair
John Lulue
Brian Franks
Jay Patel
Stephen Shelton

"Failure to file a protest within the time prescribed in Florida Statutes 120.57, Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

POSTED: 4/27/17, 3:00 PM CT